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**MINUTES OF SYMMES TOWNSHIP REGULAR MEETING**

**NOVEMBER 3, 2015**

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The meeting was called to order at 7:04 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant and Ms. Carol Sims.

Also present: Bill Pitman, Director of Public Works; Bran Fox - Acting Township Law Director; Lt. Chris Kettman - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department

RECEIPTS

Receipts totaling \$500,246.07 were read and accepted:

20602 DMK Express	12-D	85.00
20603 TDA Assoc.	1-L	115.00
20604 RLH Ventures	1-L	115.00
20605 Wayne Builders	1-L	130.00
20606 State of Ohio	1-N	1,971.64
20607 SORTA	1-P	250.00
20608 Jersey Mike	9-F	100.00
20609 Decks-n-More	1-L	130.00
20610 Joan Gibson	5-C	150.00
20611 Clerk of Courts	9-F	35.00
20612 Shiv Shankar	1-E	4,054.75
20613 PNC Bank	1-I	191.30
20614 PNC Bank	1-I	185.56
20615 State of Ohio	1-R,10-G,14-E, 9-H,20-C,12-FB,12-F, 11-E,4-H	299,781.75
20616 MEMO		
20617 Ham Cty Auditor	1-K	1,247.50
20618 Golden Corral	9-F	300.00
20619 E. Owens	1-L	130.00
20620 Tufts Funeral Home	5-D	900.00
20621 Brown Funeral Home	5-D	900.00
20622 A. Rickman	1-L	130.00
20623 Fresh Market	9-F	150.00
20624 Ham Cty Auditor	23-C	3,574.98
20625 Ham Cty Auditor	2-A	1,296.25
20626 Ham Cty Auditor	1-D	728.07
20627 Ham Cty Auditor	1-D,3-B	15,124.50
20628 Ham Cty Auditor	3-A	7,711.31
20629 Huntington Bank	1-I	28,067.77
20630 Tufts Funeral Home	5-D	1,549.60
20631 OTARMA	1-N	500.00
20632 Schott Monument	5-D	746.20
20633 Dodds Monument	5-D	291.20
20634 Accetn Signs	1-L	320.00
20635 Tufts Funeral Home	5-D	900.00
20636 Time Warner	1-T	41,412.65
20637 Deerfield Construction	9-F	150.00

20638 Medicount Mgt.	14-C,28-A	26,150.62
20639 James Webster	5-C	1,600.00
20640 City of Struthers	10-D	50,000.00
20641 Carpenter Signs	1-L	455.00
20642 E. Nikitina	5-D	450.00
20643 Fresh Market	9-F	900.00
20644 Renee Tong	12-D	500.00
20645 Kentucky Hotels	1-E	3,060.42
20646 Jackie Trent	5-D	345.80
20647 Linda Blust	5-D	189.20
20648 Nancy Irwin	1-L	130.00
20649 M. Esau	1-L	130.00
20650 Tufts Funeral Home	5-D	1,400.00
20651 Hodapp Funeral Home	5-D	900.00
20652 Joan Gibson	5-C	100.00
20653 Tufts Funeral Home	5-D	450.00
20654 ODNR	1-P	60.00
	TOTAL \$	500,246.07

### WARRANTS

MR. BECK moved that the Township pay its bills. Mr. Bryant seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$562,087.09 were issued:

65746 Business Card	1-A-26	\$862.90
65747 Sam's	1-A-26	30.32
65748 Fifth Third Bank	1-A-6	11,500.00
65749 Nick's Towing	10-A-10	375.00
65750 Luanne Felter	1-A-2A	1,499.10
65751 Jana Grant	1-A-2A	918.82
65752 LaWanda Willis	1-A-2A	701.54
65753 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,385.27
65754 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,772.27
65755 E. Dawes	1-B-1,12-A-1,1-D-1,4-B-1	522.02
65756 J. Hardin	12-A-1	682.88
65757 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,939.17
65758 M. Howell	12-A-1	53.13
65759 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,571.58
65760 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,377.52
65761 D. Martin	12-A-1	311.03
65762 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,317.89
65763 M. Rose	1-B-1,12-A-1,1-D_1,4-B-1	755.88
65764 Brent Scott	1-B-1,12-A-1,1-D-1,4-B-1	1,165.24
65765 Ray Williams	1-B-1,12-A-1,1-D-1,4-B-1	730.61
65766 Phil Beck	1-A-1	636.75
65767 Ken Bryant	1-A-1	930.75
65768 Jodie Leis	1-A-1	1,329.75
65769 Carol Sims	1-A-2,1-D-1	1,907.25
65770 Defer Comp	1-A-1,1-A-2A,1-B-1,5-A-3 4-B-1,5-A-2,1-A-12, 4-A-2	1,825.00
65771 Phil Beck	1-A-1	1,005.68
65772 Ken Bryant	1-A-1	969.68
65773 Jodie Leis	1-A-1	913.68
65774 Carol Sims	1-A-2,5-A-1	779.87
65775 Phil Beck	1-A-1	1,005.68
65776 Ken Bryant	1-A-1	969.68
65777 Jodie Leis	1-A-1	913.68
65778 Carol Sims	1-A-2,5-A-1	779.87
65779 Phil Beck	1-A-1	1,005.68

65780 Ken Bryant	1-A-1	969.68
65781 Jodie Leis	1-A-1	913.68
65782 Carol Sims	1-A-2,5-A-1	779.87
65783 Phil Beck	1-A-1	1,005.68
65784 Ken Bryant	1-A-1	969.68
65785 Jodie Leis	1-A-1	913.68
65786 Carol Sims	1-A-2,5-A-1	779.87
65787 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1, 4-B-1	5,998.90
65788 Shell Oil	3-A-5	18.18
65789 Airgas	23-A-9	12.84
65790 Duke	10-A-7	1,080.77
65791 Enzo's Cleaning	2-A-4	350.00
65792 Staples	1-A-4	174.20
65793 Osterwisch	14-A-8	422.00
65794 Borcharding	23-A-7	40.42
65795 Unifirst	1-B-8	147.48
65796 Duke	9-A-13,10-A-7	2,404.09
65797 Doc. Destruction	1-A-26	650.00
65798 Sam's	1-A-4,1-B-5, 20-A-6,1-A-26	204.56
65799 Cinti Bell	12-A-3	25.85
65800 Duke	12-A-3	293.96
65801 Osterwisch	20-A-6	640.00
65802 Home Depot	12-A-8	144.89
65803 Rumpke	1-A-26,1-B-4,12-A-3, 9-A-13,10-A-7	587.40
65804 Cinti Bell	10-A-7	222.87
65805 Huntington Bank	1-A-26	235.91
65806 Y2K	20-A-8,5-A-11, 12-A-9	4,856.00
65807 Duke	12-A-3,10-A_7,20-A-8	36.40
65808 Cinti Bell	12-A-3	97.76
65809 Enzo's Cleaning	23-A-7,23-A-9	423.00
65810 W.L. Construction	2-A-4	419.99
65811 Cinti Bell	10-A-7	440.00
65812 LA Supply	3-B-2,23-A-9	244.00
65813 Wood & Lamping	1-A-10	86.50
65814 Ace Exterm.	1-B-4,10-A-7,12-A-3	200.80
65815 Jani-King	20-A-6,9-A-14	784.00
65816 Print Mgt.	1-A-26	6,627.47
65817 KOI Auto	10-A-10	39.83
65818 Camp Safety	10-A-10	27.60
65819 McCabe's	12-A-4	74.06
65820 Summit Digital	1-B-7	433.33
65821 Symmes Hist. Soc.	1-A-26	21.50
65822 Medical Mutual	1-A-26	17,050.48
65823 Willie Burns	1-A-3	34.94
65824 NE Comm.	14-A-7,9-A-10, 10-A-11	15,294.60
65825 McCluskey Chev.	14-A-6	73.50
65826 Ohio Hydraulics	10-A-10	40.17
65827 Smyth Auto.	10-A-10	50.20
65828 Camp Safety	10-A-10	85.00
65829 Palmer Trucks	14-A-6	190.49
65830 Ace Hardware	10-A-10	4.03
65831 Castrucci Ford	10-A-10	297.87
65832 PNC Bank	1-A-6	735.18
65833-65900 VOID		
65901 Johnson Electric	14-A-8,20-A-6	159.20
65902 Zep Mfg.	23-A-7	94.83

65903 Staples	1-A-4	39.02
65904 Winnelson	12-A-4	383.95
65905 Cinti Mag.	1-A-26	5,000.00
65906 Natrop Supply	12-A-8	216.00
65907 Smyth Auto	9-A-9	304.47
65908 Y2K	20-A-8,12-A-9,5-A-11	2,428.00
65909 Superamerica	9-A-8	2,229.20
65910 Hinson Roofing	1-A-26	31,585.23
65911 Druffel Inc	12-A-4	6,584.00
65912 OTARMA	1-A-10	1,634.12
65913 Jones Fish	12-A-4	386.00
65914 Norwood Hardware	20-A-6	36.00
65915 Superamerica	3-A-5	1,341.14
65916 Duke	1-E-1	1,359.46
65917 Cinti Bell LD	1-B-4,10-A-7	51.43
65918 Site Supply	12-A-4,5-A-9	419.70
65919 Best One Tire	23-A-6	609.88
65920 Time Warner	1-B-4	79.95
65921 Enquirer	1-A-26	15.60
65922 Cinti Bell	12-A-3	32.58
65923 Zep Mfg.	12-A-6,23-A-7	266.98
65924 Lykins Oil	3-A-5,12-A-8	453.91
65925 Sam's	14-A-8	98.16
65926 Wood & Lamping	1-A-10	2,984.25
65927 Unifirst	1-B-8	73.74
65928 Smeal Fire	14-A-3D	204,371.00
65929 Buckeye Flags	5-A-12	144.00
65930 Sprint	10-A-7	62.15
65931 Loveland	1-B-4,12-A-3	142.51
65932 Staples	1-A-4	48.08
65933 Home Depot	3-B-2	115.33
65934 Holle Electric	12-A-4	375.00
65935 Sam's	1-A-26	109.94
65936 Osterwisch	20-A-6	9,118.00
65937 Site Supply	3-B-2	190.00
65938 Sam's	14-A-8	139.98
65939 Kings Jeep	10-A-10	35.52
65940 HCRPC	1-J-3	3,687.19
65941 Business Card	12-A-8	119.45
65942 Home Depot	12-A-4	84.69
65943 Beth. Healthcare	1-A-26	37.92
65944 Ace Exterm.	9-A-13,10-A-7	145.60
65945 E. Schoellman	3-B-2	200.00
65946 Bill Pitman	1-A-3	20.00
65947 NE Comm.	10-A-11,14-A-7, 9-A-10	14803.92
65948 Squire Patton LLP	1-A-10	7,450.52
65949 ABCO Pavement	12-A-4	6,180.00
65950 Luanne Felter	1-A-2A	1,388.94
65951 Jana Grant	1-A-2A	918.82
65952 LaWanda Willis	1-A-2A	701.54
65953 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,285.37
65954 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,601.58
65955 E. Dawes	1-B-1,12-A-1,1-D-1,4-B-1	590.10
65956 J. Hardin	12-A-1	640.06
65957 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,772.17
65958 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,194.22
65959 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,377.52
65960 D. Martin	12-A-1	311.03
65761 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,094.57
65962 M. Rose	1-B-1,12-A-1,1-D_1,4-B-1	797.97
65763 Brent Scott	1-B-1,12-A-1,1-D-1,4-B-1	1,165.24

65764 R. Williams	1-B-1,12-A-1,1-D-1,4-B-1	626.06
65965 Defer Comp	1-A-2A	1,825.00
65966 PNC Bank	1-A-2A,1-B-1,1-D-1, 4-B-1	3,034.16
65967 Beckman Service	12-A-3	118.45
65968 Reliance Life	1-A-6	557.91
65969 Beth. North	14-A-5	727.90
65970 Sam's	23-A-7,1-A-4,1-A-26 12-A-6,1-B-5	113.13
65971 Locution Sys.	9-A-10,10-A-11, 14-A-7	3,355.00
65972 Dental Care	1-A-6	1,080.04
65973 Symmes Fire	12-A-8	5,000.00
65974 Buchanan's	23-A-7,12-A-7	366.05
65975 Buchanan's	1-B-8	584.90
65976 Andrew Felter	12-A-4	100.00
65977 Holle Electric	12-A-4	85.00
65978 Enquirer	1-A-26	122.22
65979 Ham Cty Sheriff	9-A-9,9-A-10	82,645.58
65980 Red Wing Shoes	1-B-8	300.00
65981 Buchanan's	2-A-4,2-A-7	679.38
65982 Batteries Plus	1-A-26,20-A-6	137.48
65983 Cinti Maint.	20-A-6,14-A-8	220.00
65984 Staples	1-A-4	87.42
65985 Valley Asphalt	3-B-2	1,585.35
65986 Jones Fish	12-A-4	466.99
65987 Duke	12-A-3	561.91
65988 Ace Exterm.	9-A-13,10-A-7,1-B-4	200.80
65989 Rumpke	12-A-3	350.00
65990 Bill Pitman	1-A-26	175.00
65991 Will Burns	1-A-26	175.00
65992 Dave Heider	1-A-26	175.00
65993 Systems Insight	1-B-4	225.00
65994 Mobilcomm	10-A-10	420.00
65995 Duke	9-A-13,10-A-7	2,196.16
65996 Loveland	1-B-4,12-A-3	1,480.61
65997 Unifirst	1-B-8	73.74
65998 Staples	1-A-4	38.97
65999 Duke	12-A-3	612.68
66000 Mobilcomm	10-A-10	219.79
66001 Millennium	1-A-26	201.13
66002 Systems Insight	1-A-26	2,000.00
66003 Summit Digital	1-B-7	433.33
66004 Burrowes Consulting	1-A-26	300.00
66005 Duke	12-A-3	338.15
66006 Duke	5-A-12,1-B-4	469.01
66007 Wiseway Supply	12-A-4	397.74
66008 Comm. Center	10-A-11,9-A-10, 14-A-7	1,831.50
66009 LA Supply	12-A-4	428.00
66010 Cinti Supply	12-A-4	423.00
66011 Cinti Bell	1-B-4,12-A-3	394.87
66012 Verizon	9-A-13	30.57
66013 Verizon	10-A-7	200.78
66014 Summit Digital	20-A-6	210.00
66015 Duke	1-B-4,12-A-3	699.75
66016 Duke	7-A-1	4,929.24
66017 Duke	7-A-1	1,690.28
	TOTAL	\$ 562,087.09

REPORTS

LT. KETTEMAN - Thanked the Board for the installation of the Sonny Kim Drive signage at the Home of the Brave Park.

MR. BECK reported on the recent work session held to discuss the potential of a regional chamber of commerce. Representatives from the Loveland Chamber of Commerce, City of Loveland and Miami Township were presented. Discussion will continue on this possibility.

#### CORRESPONDENCE

BARB ALCORN- e-mail regarding a request to add heaters in the restrooms at Symmes Park.

BYRON FOWLER- e-mail regarding Application for Board of Zoning Appeal.

SUZANNE BECK- e-mail regarding Health insurance.

WOOD & LAMPING- e-mail regarding #10 Magistrate's Decision Reversing Symmes Township Zoning Commission and #16 Entry Adopting Magistrate's Decision.

cc: PHIL BECK to LOVELAND CHAMBER OF COMMERCE- e-mail regarding meeting about chamber.

cc: WOOD & LAMPING to PHIL BECK- e-mail regarding payment of Brian Elliff sick time.

cc: GREGORY J. BERBERICH, ESQ. to PHIL BECK- e-mail regarding Liquor Trex License for Oasis Caf@ Grill.

OHIO SECRETARY OF STATE- Letter regarding election Issues Information.

HAMILTON COUNTY BOARD OF ELECTIONS- Letter regarding legal advertisements for Symmes Township, Hamilton County, Ohio for general election on November 3, 2015.

BRANDEE GOLDWIRE-COTTON- Packet regarding information on Fire/EMS personnel as well as people who work alongside of them.

TUCKER STONE- e-mail regarding letter sent to Mr. Reynolds regarding nuisance at 9569 Union Cemetery Road.

RICK HOLMES- e-mail & response regarding request for speed humps on Almahurst Court.

CHOICE ONE ENGINEERING- e-mail regarding Estimate for construction and design for the Union Cemetery Phase II sidewalk project is \$8,870.00.

PERSO- Letter advising Klekamp, Inc. claim is closed and Twp. Share is \$1,634.12.

SHELBY OLSEN, 10450 Brentmoor (45140) - Application for Zoning Commission.

MEDICAL MUTUAL OF OH- Letter notifying Medicare-eligible participants that they can sign up for Part D coverage .

KAYLA TRUMBO- e-mail regarding nuisance at 8318 Vicksburg Drive.

ODOT- e-mail notification that requested Lower speed limit for SR-126 has been denied based on Camp Dennison Speed Study.

SYMMES FIRE DEPARTMENT- 4TH Quarter report 2014.

CAREWORKS- Summary of all new claims from July 1st to September 30th.

LT. KETTEMAN - October monthly reports.

OTARMA- Letter regarding 2015 MORE Grant Program check in the amount of \$500.00.

TIME WARNER CABLE - Letter regarding franchise fees in the amount of \$41,412.65.

LT. KETTEMAN- e-mail regarding notification of First National Bank robbery.

ZONING AND PLANNING ISSUES

MR. BECK opened discussions regarding appointments to the Township Zoning Commission and Board of Zoning Appeals.

MR. BRYANT noted the Board held a Special Meeting earlier this evening in order to interview potential candidates. Due to the regular meeting, there was no time for discussion.

MR. BRYANT moved to table these appointments to allow additional discussion in Executive Session later tonight. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to adopt the following resolution:

RESOLUTION G2015-25

Resolution to Amend Fees for Applications and Other Procedures  
Under the Symmes Township Zoning Resolution

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio adopted Resolution G-9649, Resolution Establishing Fees for Applications and Other Procedures Required by the Provisions of the Symmes Township Zoning Resolution, on November 19, 1996; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio adopted subsequent resolutions to amend the fees for applications and other procedures required by the provision of the Symmes Township Zoning Resolution; and

WHEREAS, the Board of Trustees has determined that revisions are required to update the adopted fee scheduled in connection with Applications for Zoning Amendments, Zoning Certificates, and other types of approvals and appeals.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio that:

- Section 1. The adopted schedule of non-refundable fees is hereby amended in connection with Applications for Zoning Amendments, Zoning Certificates, and all other types of approvals or appeals which are permitted or required by the provisions of the Zoning Resolution. The schedule of fees, as amended, is set forth on Exhibit "A", attached hereto and incorporated as if fully set forth herein.
- Section 2. The schedule of fees adopted herein shall take effect and be enforced from January 1, 2016, provided that any applications filed prior to that date, including for hearings in 2016, shall be subject to the fee schedule in effect at the time of filing.
- Section 3. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

Mr. Bryant seconded the motion.

MS. SIMS advised, that in effort to continue the planned increase in zoning fees to offset the cost, the 2016 proposed fees are reflecting an approximately 5% increase with some being slightly higher. The final zoning inspection fee, which was \$25.00 last year, would be increased to \$30.00 to continue the gradual introduction of this fee. This is used to supplement the cost of our Zoning Inspector.

Ms. Sims stated the suggested fee schedule continue to provide for a slightly higher increases to "commercial" type fees and smaller increases for "non-commercials or residential".

MR. BECK questioned if the proposed fees incorporate the cost of the legal notice.

MS. SIMS advised the cost for the legal notice is remaining the responsibility of the applicant. This is the most efficient way of handling the payment.

MR. BECK stated that is acceptable. Mr. Beck thanked Ms. Sims for her work and effort on these fee schedules.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

### OLD BUSINESS

MR. PITMAN advised a revised draft has been forwarded to the Board for review. Mr. Pitman noted these revisions were based on comments from the Board during the recent work session, such as the elimination of definitions and consolidation of the residential and commercial sections.

MR. BECK questioned if the flow charts would remain.

MR. PITMAN advised these would be included; however, they are not available at this time.

MR. BRYANT stated he would like to hold another work session, especially since Mrs. Leis is not here tonight.

The Board agreed to hold another work session either on December 1 or December 3 depending on Mrs. Leis availability. The meeting would start at 6:00 p.m.

MS. SIMS indicated that she would check with Mrs. Leis and confirm a date for the legal notice.

The Board thanked Mr. Pitman for making the revisions.

MR. BECK indicated the Board discussed the placement of a dog run at the Hopewell Meadows Park. Notices were sent out to the various Homeowners Associations for comments from residents. There were many e-mails received voicing concerns and there was none in favor of the proposal.

Mr. Beck stated he has not heard a strong reason to continue with this discussion.

MR. BRYANT stated he agreed with this statement. There was no positive support and therefore feels this is a dead issue.

The Board thanked everyone for their input.

MR. BECK moved to re-affirm the approval of a TREX liquor license transfer for Oasis Cafe Grill, LLC and to authorize the Board President to sign Form 4244. Mr. Bryant seconded the motion.

MS. SIMS advised that the Board approved a TREX transfer in 2014. This was for a transfer from "Mariners Inn North". Unfortunately, this establishment allowed the liquor license permit to lapse. They have been working with that organization and this revised form is now from "Mariners Inn West".



Ms. Sims stated that the original transfer was for a D-5 permit and the new one now includes a D-6 permit. Ms. Sims further stated that she questioned their attorney why there was a change. He has advised this is not a problem since this area has already adopted Sunday sales.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

The Board thanked Ms. Sims for looking into this matter.

#### NEW BUSINESS

MR. BECK reminded the Board that Operation Santa is December 5 and the Board has always made a presentation of the toys at the December meeting. Mr. Beck questioned if the Board wished to changed it meeting from December 1 to December 8.

MR. BRYANT stated he was in favor; however, he would like assurance that Toys 4 Tots will be present to accept the toy donation.

MR. BRYANT moved to changed the regular December meeting date from December 1 to December 8. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to adopt the following resolution:

#### RESOLUTION G2015-26

#### RESOLUTION APPROVING AGREEMENT WITH THE OHIO ATTORNEY GENERAL FOR DELINQUENT DEBT COLLECTION

WHEREAS, pursuant to Ohio revised Code Section 131.02, the Attorney General of Ohio may undertake the collection of delinquent debt owed to a political subdivision; and

WHEREAS, the Loveland Symmes Fire Department has recommended that the Township enter into an agreement with the Attorney General of Ohio for these services to assist the Township in collecting amounts of money due the Township for EMS services; and

WHEREAS, the Township Fiscal Officer has reviewed the agreement and agrees this will benefit the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Symmes Township Board of Trustees, Hamilton County, Ohio:

- Section 1. The Symmes Township Board of Trustees wishes to execute a Delinquent Debt Collection Agreement with the Ohio Attorney General as set forth in Exhibit "A" attached hereto and incorporated herein by reference.
- Section 2. Hereby directs the Township Fiscal Officer to work with the Loveland Symmes Fire Department in transmitting delinquent EMS accounts to the Ohio Attorney General's Office for collection.
- Section 3. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.
- Section 4. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including, (without limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby

MR. BRYANT seconded the motion.

MS. SIMS thanked the Loveland Symmes Fire Department, especially Candy Cook and Chief Huber, for bringing this opportunity to the Township. Ms. Sims stated she was surprised at the amount of unpaid EMS billing.

CHIEF HUBER advised the City of Loveland starting this process last year and it has been very successful. Chief Huber explained that the Fire Department will forward unpaid EMS bills to the Attorney General's Office for collection. There is no charge to the Township for this service. Payment will be forwarded automatically to the Township.

MS. SIMS stated this collection process is for non-residents only.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to transfer \$5,000.00 from 1-A-27 (General-Transfer) to 1-E-1 (General-Lighting). Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to amend 14-A-08D (Misc. - Note Proceeds - TIF - Other) from \$7,500.00 to \$7,750.00. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to approve:

- a. Expenditure in the amount of \$1,090.00 for purchase of Class "A" Foam for fire department use
- b. Expenditure in the amount of \$4,000.00 for purchase of a 4-gas monitor for the fire department
- c. Expenditure (Then & Now) in the amount of \$2,934.91 for emergency repairs of leaf springs for T61
- d. Expenditure (Then & Now) in the amount of \$923.00 for emergency repair of HVAC at Safety Center
- e. Expenditure (Then & Now) in the amount of \$1,160.57 for maintenance agreement for new copier
- f. Expenditure in the amount of \$2,500.00 for purchase of liquid deicer material
- g. Expenditure in an amount not to exceed \$2,500.00 for purchase of snow plow parts
- h. Expenditure in an amount not to exceed \$5,000.00 for the purchase of spray system
- i. Expenditure in the amount of \$1,299.02 for annual maintenance agreement for generators for Safety Center and Remington Fire Station
- j. Expenditure in the amount of \$1,020.00 for annual ladder testing

MR. BRYANT seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

The following of cemetery deeds were approved:

- Joan Gibson, Kerr Cemetery, Lot 505, Grave 5
- James Webster, Union Cemetery, Lot 934E, Grave 5
- Jeff Dews, Kerr Cemetery, Lot 510, Grave 2

#### EXECUTIVE SESSION

MR. BECK moved that the Board enter Executive Session to discuss the appointment of a public employee, to discuss the compensation of a public employee and to discuss pending court action (with the Township Law Director). Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

The meeting adjourned for Executive Session at 8:20 p.m.

The meeting reconvened from Executive Session at 9:56 p.m.

MR. BECK moved to untangle discussions regarding appointments to the Zoning Commission

and Board of Zoning Appeals. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to re-appoint Greg Kessler to the Township Zoning Commission for a five (5) year term ending September 4, 2020. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to appoint Jennifer Harlow to the Township Board of Zoning Appeals for a five (5) year term ending December 31, 2020. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to appoint Bryon Fowler to the Township Board of Zoning Appeals as an alternate to the unexpired term ending December 31, 2017. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

MR. BECK moved to adopt the following resolution:

### **RESOLUTION P2015-04**

#### **Resolution revising Symmes Township Personnel Policy Manual, article IV, Section G**

WHEREAS, Article IV, Section G of the Symmes Township Personnel Policy Manual states the method of accumulating sick leave and leave of absence days for regular full-time and part-time regular employees of the Township; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, wishes to revise this policy related to accrued sick leave from another public agency and clarification of "retirement" for buy-back of accrued sick leave; and

WHEREAS, the current Sick Leave policy allows a new employee to bring accrued sick leave from another public agency; and

WHEREAS, the current Sick Leave policy provides for a Board buy-back of 50% of accumulated days upon an employee's retirement from Township service;

WHEREAS, the current Sick Leave policy does not define "retirement".

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Symmes Township, Hamilton County, Ohio:

- Section 1. Article IV, Section G of the Symmes Township Personnel Policy Manual is amended as shown in Attachment "A", incorporated herein.
- Section 2. That the Symmes Township Personnel Policy Manual shall be adjusted to reflect the changes adopted herein.
- Section 3. That upon majority vote hereby does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorize the adoption of this Resolution upon its first reading.
- Section 4. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.
- Section 5. Finds and determines that all formal action of this Board

concerning and relating to the passage of this resolution were taken in open meetings this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

MR. BRYANT seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'absent'.

The meeting adjourned at 9:59 p.m.