

RESOLUTION PR2017-03

**RESOLUTION CREATING A
MEMORIAL BENCH POLICY AND APPLICATION
FOR SYMMES TOWNSHIP PARKS**

WHEREAS, the Symmes Township Board of Trustees have adopted a Memorial Tree Policy to establish rules governing the purchase and location of memorial trees and plaques in Symmes Township parks; and

WHEREAS, the township has received requests in the past for memorial benches; and

WHEREAS, Township Administration has identified a need to create a memorial bench policy and application form so that either item can be purchased to memorialize a loved one in the parks.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. The Symmes Township Memorial Bench Policy and Application appended hereto and incorporated as Attachment “A” shall be adopted.

Section 2. The Administrator shall proceed to implement the Symmes Township Memorial Bench Policy and Application.

Section 3. That upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorize the adoption of this Resolution upon its first reading.

Section 4. That this resolution shall take effect and be enforced from the earliest period allowed by law.

ADOPTED SEPTEMBER 12, 2017 – RESOLUTION PR2017-03

Vote Record: Ms. Leis ____ Mr. Bryant ____ Mr. Beck ____

BOARD OF TRUSTEES:

Jodie L. Leis, President

Kenneth N. Bryant, Vice-President

Philip J. Beck, Trustee

ATTEST:

Carol A. Sims, Fiscal Officer

APPROVED AS TO FORM:

Kevin McDonough, Law Director



**SYMMES TOWNSHIP
MEMORIAL BENCH POLICY AND APPLICATION**

Looking for a way to memorialize a loved one? Consider donating a memorial bench to be placed in a Symmes Township park. The memorial bench provides a meaningful and living remembrance, and gives back to the community. The following conditions apply:

1. The cost of the memorial is \$500. This includes a bench and 4" x 6" bronze plaque with up to a maximum of three lines of text.
2. Memorials may only be purchased by Symmes Township residents or business owners to remember a relative, family pet or special event. Non-residents may purchase memorials for a relative who was at one time a Symmes Township resident.
3. Donors may request a specific location in a park for the memorial, but the Township reserves the right to pick the location best suited for the bench and for the betterment of the park.
4. The Township is not responsible for damaged or stolen memorial plaques. If a memorial plaque is damaged or stolen the donor may replace it at the donor's expense.
5. No applications will be accepted without full payment. The Township reserves the right to accept or decline an application.
6. All Memorial Bench donations are subject to park rules established by the Township Trustees.

Name: _____

Address: _____

Phone Number: (Cell) _____ (Other) _____

Type of Bench: _____

Wording for Plaque: _____

Requested Location of Memorial: _____

Signature of Donor: _____ Date: _____