



AGENDA

7:00 PM

SYMMES TOWNSHIP TRUSTEES MEETING

November 14, 2017

PLEDGE OF ALLEGIANCE, INVOCATION AND ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Regular Meeting April 4, 2017.
- Regular Meeting May 2, 2017.
- Regular Meeting October 3, 2017.
- Special Meeting October 17, 2017.

FISCAL OFFICERS REPORT

PRESENTATIONS

- None.

PUBLIC HEARINGS

- Text Amendment – Fences, Section 346.1 Symmes Township Zoning Resolution Proposed Change

APPROVAL OF DISBURSEMENTS (Warrants 70711-71066 in the amount of \$1,137,352.85)

REPORTS: Law Director
Police
Fire
Director of Public Works
Committee
Other

HEARING FROM RESIDENTS

CORRESPONDENCE – See Attached

EVENTS/MEETINGS

- Zoning Commission Meeting – Wednesday, November 15, 2017 at 7:00 p.m.
- Cram the Cruiser – Symmes Twp Kroger/Montgomery Road, Saturday November 18, 2017 from 11 – 3 p.m.

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- Thanksgiving Holiday/Building Closed – Thursday/Friday, November 23 and 24, 2017.
- Great Holiday Light Challenge – Friday, November 24th thru January 31st. Drop off lights to the administration building (bin in parking lot).
- Operation Santa – Saturday, December 2 from 5:00 p.m. to 8:30 p.m.
- Board of Zoning Appeals Meeting – Monday, December 4, 2017 at 7:00 p.m.
- Board of Trustees Meeting – Tuesday, December 5, 2017 at 7:00 p.m.
- Merry and Bright Lights Contest – Judging on December 14th and 15th.

OLD BUSINESS

- Property Maintenance Code – Next Steps. Schedule next work session and public hearing.
- Status of Direct Deposit.

NEW BUSINESS

- Approval of Resolution Z2017-01 – Resolution to Amend Section 346.1 Fences and Walls of the Symmes Township Zoning Resolution and Dispensing with the Second Reading.
- Approval of Resolution G2017-65 – Resolution Authorizing Acceptance of Bids for the Lebanon Road Sidewalk Project and Awarding the Contract to Ford Development in the amount of \$82,894.00.
- Approval of Resolution G2017-66 – Resolution to Amend Fees for Applications and Other Procedures Under the Symmes Township Zoning Resolution.
- Approval of Resolution G2017-67 – Resolution Amending Resolution G2015-19 Adopting New Rules in Compliance for Open Meetings, Ohio Revised Code Section 121.22.
- Approval of Resolution G2017-68 – Resolution to initiate the text amendment process to change Section 62.1, 66.1, 70.1, 74.1, 78.1, 82.1, and 92.1 from “...on lots *less* than five (5) acres... shall be at least *ten (10)* feet from every property line...” as it pertains to any building or structure that relates to agriculture uses.
- Approval of Resolution G2017-69 – Resolution Retaining Kim Bojko and the Firm of Carpenter Lipps LeLand, LLP as Special Counsel and Dispensing with the Second Reading.
- Motion to authorize the Township Administrator to apply and sign all necessary forms to receive grant funds through the Hamilton County Transient Occupancy Tax and the State of Ohio Capital Budget Funds to help pay for the next phase of Home of the Brave improvements.
- Approve the resignation of Shelby Olsen as the alternate to the Zoning Commission.
- Approve the resignation of John Mallowney as a member of the Zoning Commission.
- Schedule a work session to discuss new job descriptions, pay increases, changes to personnel manual.
- Schedule finance and audit committee meeting to discuss road levy options.
- Schedule the annual Records Commission Meeting for December 5th at 6:45 p.m. prior to the regular December Trustees meeting.
- Schedule an end of the year Trustees Meeting in December (December 28th?).
- Discussion on trash/recycling/leaf pick-up services for the township.
- Approval of the following expenditures and authorization for the Township Administrator to sign any necessary contracts/agreement or paperwork:
 - a. Expenditure/then and now \$417.26 Rumpke.

- b. Expenditure/then and now \$830.40 Natorps Landscape Supply for landscaping around the flagpole at the Admin Building.
- c. Expenditure/then and now \$870.00 Ohio Cat for annual pump testing T61, E60 and E61.
- d. Expenditure/then and now \$3,514.42 Team All Sports for re-grading the baseball and soccer field at Stonebridge.
- e. Expenditure \$8,400.00 Freeze Underground to replace the water line at the Remington Fire Station.
- f. Expenditure \$7,140.00 Karl Mattes Co. Inc. to repair both chimneys at the Meade House.
- g. Expenditure \$2,500 (multiple vendors) for winter snow plow equipment parts.
- h. Expenditure \$630.00 Howell Rescue for Genesis Tool preventative maintenance.
- i. Expenditure \$833.30 Fire Safety Services to replace broken control box for remote master stream.
- j. Expenditure \$2,085.00 American Firehouse Furniture for three (3) new chairs for the Remington Fire Station.
- k. Amend the following line items:
 - 1. 1-A-15A from \$35,000 to \$38,000
 - 2. 1-J-3 from \$80,000 to \$92,000
 - 3. 14-A-8 from \$71,500 to \$80,500
 - 4. 12-A-4 from \$425,000 to \$485,000
 - 5. 12-A-7 from \$8,000 to \$9,500.00
 - 6. 1-B-1 from \$160,000 to \$165,000
- l. Transfer monies from the following line items:
 - 1. \$1,000 from 1-A-21 to 1-A-4
 - 2. \$2,500 from 1-A-21 to 1-A-5
 - 3. \$2,000 from 1-B-8 to 1-B-7
 - 4. \$2,600 from 5-A-5 to 5-2-A
 - 5. \$400 from 5-A-5 to 5-A-3
 - 6. \$10,000 from 9-A-8 to 9-A-10
 - 7. \$167,600 from 1-A-27 to 1-E-1.

EXECUTIVE SESSION – None.

ADJOURNMENT