
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

MAY 2, 2017

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Ms. Jodie Leis, and Ms. Carol Sims

Also present: Kevin McDonough - Township Law Director; Kim Lapensee - Administrator; Major Chris Ketteman - Hamilton County Sheriff’s Department; Chief Otter Huber – Loveland Symmes Fire Department.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MS. LEIS made a motion to approve the Agenda. Mr. Bryant seconded the motion. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Bryant - ‘aye’; Mr. Beck - ‘aye’; Ms. Leis - ‘aye’.

APPROVAL OF MINUTES

Ms. Leis made a motion to approve Minutes of April 11, 2017 work session, Minutes of May 5, June 2, July 7, August 4, September 1, October 6, November 3 and December 8, 2015 regular meeting and Minutes of June 25, July 28 and December 16, 2015 special meeting. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - ‘aye’; Ms. Leis; Mr. Beck.

FISCAL OFFICERS REPORT

None

PRESENTATIONS

None

APPROVAL OF DISBURSEMENTS

Ms. Leis made a motion to approve Receipts 69436 – 69609 totaling \$560,820.47. Mr. Bryant seconded the motion. The roll call vote was as follows: Ms. Leis - ‘aye’; Mr. Beck - ‘aye’; Mr. Bryant ‘aye’.

REPORTS

MAJOR CHRIS KETTEMAN stated that the monthly reports will be out by the 15th of the month. There were over eight hundred (800) calls for service in the Township for the month of April. Earlier today the sheriffs responded out to I-71 exit ramp for a heroin drug overdose. Thankfully the gentleman through the work of the fire department looks like he is going to be fine. Some people were requiring about the drug take back, just want our residence to know we have a drug box that is located at the Safety Center at 8871 Weekly Lane. All they have to do is dump them into the box themselves.

CHIEF OTTO HUBER stated that the Board has his written report. The Township Senior Expo Luncheon will be held on May 17th from 10:30 a.m. to 1 p.m. at the Receptions located at 10681 Loveland Madeira Road in the Symmes Room.

Chief Huber stated that he would like to bring to the Trustees attention about a couple of his fire fighters that the department is going to be giving awards to, who did exceptional work early Sunday morning. Around 5:30 Sunday morning they received a call for a cardiac arrest/non breather at the Symmes Township Hotel that took up the Remington Station and the Symmes Safety Center Station personal. About twenty (20) minutes later they received another call for a working structure fire at Park Avenue Apartments with people trapped.

Chief Huber stated that the Second Street Fire Station responded to the call because all the other fire units were out on the other call. The two (2) fire fighters that were on that truck were able to do an excellent job of getting the fire knocked down and getting the resident from the third story window. Two of the residents had already jumped from the window but the fire fighters were able to get the ladder in place to get the third victim out of the window. They did a very good job and they are Fire Fighter Webb and Fire Fighter Cooper.

DIRECTOR OF PUBLIC WORKS

None

COMMITTEE

None

OTHER

Ms. Leis stated that she and Mrs. Lapensee met with Ted Hubbard, Hamilton County Engineer, to talk about some problems that the Township is having on some roads in Camp Dennison, sidewalks on Hopewell Road going to the park, paving issues on Lebanon Road and some culverts. They are going to keep working with the Engineer to see what can done about these issues.

HEARING FROM RESIDENTS

None

CORRESPONDENCE

None

EVENTS/MEETINGS

- a. The next BZA Meeting will be held on Monday, May 1, 2017 at 7:00 p.m. to hear 3 cases.
- b. There will be training for all BZA members on Wednesday, May 10, 2017 at 6:00 p.m.
- c. The Trustees Work Session will be held on Thursday, May 11, 2017 at 7:00 p.m. in the meeting room to discuss the property maintenance code.
- d. The next Zoning Commission meeting will be held on Wednesday, May 17, 2017 at 7:00 p.m. to hear 1 case that was tabled from the April meeting.
- e. The Trustees Work Session will be held on Thursday, May 18, 2017 at 7:00 p.m. in the meeting room to discuss updates to the Personnel Manual, the sidewalk program, the EMS Billing Policy and Technology Upgrades.
- f. Clean Up Day – May 20, 2017 at Hopewell Meadows Park from 9 a.m. to 3 p.m.
- g. Symmes Honors Veterans – May 26, 2017 at the Home of the Brave Park at 7:00 p.m.
- h. The Township Offices will be closed on Monday, May 29, 2017 to observe Memorial Day.

OLD BUSINESS

Ms. Leis stated that she brought up last year the Ohio Online Checkbook because she believes the Township could do a better job about being transparent. She was told that it would be done

by the spring of 2017. The spring is here and she has not heard anything so she is just following up to see where we are with this.

MS. SIMS stated that one of the representatives from this project came down and extracted the 2014, 2015 and the 2016 data. They sent her sample page but she has a problem with it. They are showing that in those three (3) years we spent eighty-five million (\$85,000,000.00) and we only spent twenty-four million (\$24,000,000.00). They are in the process of looking into the data they have to find the mistake.

NEW BUSINESS

Ms. Leis moved to accept a donation from Energy Alliance in the amount of twenty-five hundred dollars (\$2,500.00) for Yoga in the Park. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye'; Ms. Leis - 'aye'.

Ms. Leis moved for approval Resolution G2017-11 authorizing the Township Administrator to sign a contract with OTARMA/purchase risk insurance in the amount of \$74,236.01. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye'; Ms. Leis - 'aye'.

Ms. Leis moved for approval Resolution G2017-14 authorizing the Township Administrator to sign a community event license agreement with the Little Miami River Chamber Alliance for use of Symmes and Home of the Brave Parks for the Firecracker Festival. Mr. Bryant seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Ms. Leis moved for approval Resolution G2017-22 authorizing the Township Administrator to purchase playground equipment from Walnut Grove Playgrounds for Symmes Park in the amount of \$192,617.00. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye'; Ms. Leis - 'aye'.

Ms. Leis moved for approval Resolution G2017 -23 authorizing the Township Administrator to purchase swings from Walnut Grove Playgrounds for Symmes, Home of the Brave and Hopewell Parks in the amount of \$4,585.00. Mr. Bryant seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Ms. Leis moved for approval Resolution G2017-24 authorizing the Township Administrator to sign a contract with Legends to redesign the website and add E-Newsletter and List-serve capabilities in an amount not to exceed \$5,000.00. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye' Mr. Bryant - 'aye'.

Ms. Leis moved for approval Resolution G2017-25 authorizing the Township Administrator to purchase a new work truck for the Parks Department from Bob Ross GMC and KE Rose in the amount of \$40,000.00. Mr. Bryant seconded the motion.

Discussion: That the appropriation for line item 12-A-05 be increased from \$18,000.00 to \$58,000.00 to accommodate this purchase.

Ms. Leis made an amended motion to increase line item 12-A-05 to \$50,000.00. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Ms. Leis moved for approval Resolution G2017-26 authorizing the transfer of funds in the amount of \$314,925.00 to make bond payments. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye'; Ms. Leis - 'aye'.

Ms. Leis moved for approval Resolution G2017-27 a resolution providing for the declaration of a nuisance for the property located at 8723 Birchbark Drive and authorize all necessary steps for

the abatement of nuisance. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Ms. Leis moved for approval Resolution P2017-03 authorizing the Director of Public Works to hire an addition full-time parks laborer for the Parks Department. Mr. Bryant seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Mrs. Leis moved to sign a TREX Permit for Ambiance Nail Salon. Mr. Bryant seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant 'aye'.

Ms. Leis moved to authorize the Township Administrator to sign the 2018 service fees for the Hamilton County Storm Water District. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye'; Mr. Bryant - 'aye'.

Discussion concerning revised park rules that were adopted in 1993 and revised in 2012. They propose adding a section prohibiting decorations in the parks and eliminating overnight camping along Shore Drive.

Ms. Leis moved for approval:

- a. Expenditures/then and now in the amount of \$2,295.00 to Industrial Communication & Sound to replace an amplifier for the Safety Center.
- b. Expenditures/then and now in the amount of \$2,800.00 to Haddix Tree Service to remove additional tree found in Right- of-Way in Camp Dennison.
- c. Expenditures/then and now in the amount of \$2,042.52 to Bushelman Supply Company to replace a door on the salt dome at the Remington Fire Station.
- d. Expenditures/then and now in the amount of \$2,239.00 Accu Globe 911 for a subscription for the fire department.
- e. Expenditures/then and now in the amount of \$785.00 to First In Last Out for saw blades.
- f. Expenditures/then and now in the amount of \$1,500.00 to Sutphen for tower bucket repairs.

Mr. Beck seconded the motion and the roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - 'aye'; Mr. Beck - 'aye'.

EXECUTIVE SESSION

Ms. Leis moved that the Board enter Executive Session to discuss ORC Section 121.22 (G) (1) to consider the compensation and employment of a public employee or official. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye'; Ms. Leis - 'aye'.

The meeting adjourned for Executive Session at 8:01 p.m.

The meeting reconvened from Executive Session at 9:00 p.m.

No further action was taken and the meeting adjourned at 9:01 p.m.

Approved:

Jodie Leis, Board President

Carol Sims, Fiscal Officer