
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

MARCH 3, 2020

The meeting was called to order at 7:00 p.m. Elected officials present were Mr. Phil Beck, Mr. Kenneth Bryant, Ms. Jodie Leis and Ms. Carol Sims.

Also, present: Kimberly Lapensee - Administrator; Kevin McDonough - Law Director; Lieutenant Tory Smith – HCSO, and Deputy Chief Michael Books - LSFD.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Ms. Leis made a motion to approve the Agenda. Mr. Bryant seconded the motion. The roll call vote was as follows: Ms. Leis - ‘aye’, Mr. Bryant - ‘aye’, and Mr. Beck - ‘aye’. Motion passes.

APPROVAL OF MINUTES

Ms. Leis made a motion to approve the Minutes of the regular meeting from February 4, 2020 and the Work Session from February 19, 2020. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - ‘aye’; Mr. Bryant - ‘aye’, Mr. Beck - ‘aye’. Motion passes.

FISCAL OFFICERS REPORT

Ms. Sims stated that she handed out the reports for February.

PRESENTATIONS

Risk Insurance – the Ohio Plan and OTARMA.

Mr. Michael Hinnenkamp, Executive Director of the Ohio Plan stated that they have been around for about 31 years providing risk management services to local governments in the state of Ohio. They are happy to report about a year ago they moved their home office to Symmes Township. The Ohio Plan grew out of the insurance crisis in the late 1980’s when it was very difficult for public entities to obtain insurance. The plan consists of two separate member driven organizations. Ohio Plan Risk Management and Ohio Plan Management Resources, once you become a member of the risk management side you automatically become a member on the management resource side. What sets them apart is first they are financially strong and second is their competitive rates.

Ms. Karie Novesl, the Hylant Group, stated that the Trustees have a bidder in front of them with the proposal and what differentiates them from the Township’s current carrier. In the left-hand pocket is a side by side comparisons.

Mr. Thomas Welch, Burnham and Flowers representing OTARMA, passed out a brief summary to the Trustees. The one thing they are extremely proud of is their 99% retention rate.

PUBLIC HEARINGS

None.

APPROVAL OF DISBURSEMENTS

Ms. Leis made a motion to approve the warrants from 77101 – 77240 in the amount of \$930,860.47 from February. Mr. Bryant seconded the motion.

The roll call vote was as follows: Mr. Bryant - 'aye'; Ms. Leis - 'aye', Mr. Beck - 'aye'. Motion passes.

REPORTS

KEVIN MCDONOUGH, LAW DIRECTOR - None.

LIEUTENANT TORY SMITH, HAMILTON COUNTY SHERIFF'S DEPT – Lieutenant Tory Smith stated they are working on getting deputies there for the Easter Egg event. He stated that they have had some speeding and noise complaints and have scheduled active shooter training.

DEPUTY CHIEF MICHAEL BOOKS, LSF D - Chief Books reported that he has handed out the 2019 data for fire and EMS and they are still working on the annual reports.

BILL PITMAN, DIRECTOR OF PUBLIC WORKS - None.

COMMITTEE – Mrs. Lapensee reported that the Budget and Finance Committee meeting met this past month and discussed the 2020 final appropriations.

OTHER - None.

HEARING OF RESIDENTS

Mr. Mark Patel, 2324 Madison Road, stated that his wife Christine Patel is running for Judge of the drug court. He stated that she has worked for the public defender's office for 2 decades and has legal and medical training.

CORRESPONDENCE

Attached to the packet.

EVENTS/MEETINGS

- Staff Review for proposed zone change on Snider Road – Tuesday, March 10, 2020 at 7:00 p.m. at the administration building.
- Public Hearing for Sidewalks on Union Cemetery Road – Wednesday, March 18, 2020 at 7:00 p.m. at the administration building.
- Finance and Audit Committee Meeting – Wednesday, March 25, 2020 at 6:00 p.m. at the administration building.
- The Great Symmes Egg Hunt – Saturday, April 4, 2020 at 11:30 a.m. at HOB Park.
- Board of Zoning Appeals Meeting – Monday, April 6, 2020 at 7:00 p.m. at the administration building.
- Regular Trustees Meeting – Tuesday, April 7, 2020 at 7:00 p.m. at the administration building.
- Earth Day Challenge – April 22, 2020.
- NEST Kids Ninja Challenge – Saturday, April 25, 2020 from 8:00 am to 5:00 p.m. at Symmes Park.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Leis made a motion to authorize the Township Administrator to advertise for the 2020 road paving program. Mr. Bryant seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Ms. Leis made a motion to accept a donation in the amount of \$3,000.00 from Energy Alliances Inc. for the 2020 Yoga program. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Ms. Leis made a motion to approve Resolution G2020-18, a Resolution Certifying Township Highway Mileage for 2019. Mr. Bryant seconded the motion. Discussion continued.

Mr. Bryant asked how many miles of roadway we have. Mrs. Lapensee stated that it is 41.668.

The roll call vote was as follows: Mr. Beck - 'aye', Ms. Leis - 'aye' and Mr. Bryant - 'aye'. Motion passes.

Ms. Leis made a motion to table Resolution G2020-19, a Resolution Authorizing the Township Administrator to enter into an agreement with Cantrell Fencing Company in the amount of \$19,150.00 to replace the dog run fence at Symmes Park. Mr. Bryant seconded the motion. Discussion continued.

The roll call vote was as follows: Mr. Bryant - 'aye', Mr. Beck - 'aye' and Ms. Leis - 'aye'. Motion passes.

Mr. Beck made a motion to approve Resolution G2020-20, a Resolution Providing for the Declaration of Nuisance for the Property located at 9797 Pinto Court and Authorizing all Necessary Steps for the Abatement of the Nuisance. Mr. Beck seconded the motion. Discussion continued.

Mr. Beck stated that he thought that they had removed the plastic dumpster/bag. Mrs. Lapensee stated that she would like for the board to approve it anyway just in case because items have been removed before then reappeared.

The roll call vote was as follows: Mr. Bryant - 'aye', Ms. Leis - 'aye' and Mr. Beck - 'aye'. Motion passes.

Ms. Leis made a motion to approve Resolution G2020-21, a Resolution Authorizing the Township Administrator to enter into an agreement with Meyer Design Inc. Playground Equipment and Design to repair and seal the rubber surface for the playground at Home of the Brave park in the amount of \$20,360.00. Mr. Bryant seconded the motion. Discussion continued.

The roll call vote was as follows: Mr. Beck - 'aye', Ms. Leis - 'aye' and Mr. Bryant - 'aye'. Motion passes.

Ms. Leis made a motion to approve Resolution G2020-22, a Resolution Authorizing the Township Administrator to enter into an agreement with LA Supply for yard waste disposal in the amount of \$10,150.00. Mr. Beck seconded the motion.

Mrs. Lapensee stated he will have a truck set up in the front for drop off. They will be open April 13 thru October 31, Monday – Friday 8 a.m. to 5 p.m. and Saturday 8 a.m. to 12 p.m., weather permitting.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Ms. Leis made a motion to approve Resolution G2020-23, a Resolution Authorizing the Township Administrator to enter into a contract with Stryker in the amount of \$18,360.00 over

the next four years (2020-2023) for the Life Pak Monitor maintenance contract. Mr. Bryant seconded the motion. Discussion continued.

Mrs. Lapensee stated this is a four-year agreement, so the total is \$18,360.00 but per year it will be \$4,590.00.

The roll call vote was as follows: Mr. Bryant - 'aye', Mr. Beck - 'aye' and Ms. Leis - 'aye'. Motion passes.

Ms. Leis made a motion to approve Resolution P2020-01, a Resolution Approving a pay adjustment for Ray Williams for Fiscal Year 2020. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Bryant - 'aye', Mr. Beck - 'aye' and Ms. Leis - 'aye'. Motion passes.

Ms. Leis made a motion to approve the following amendments, expenditures and authorization for the Township Administrator to sign any necessary contracts/agreement or paperwork:

- a. Expenditure: \$9,500.00 KOI Precast to purchase new catch basin tops.

Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye', Ms. Leis - 'aye', and Mr. Bryant - 'aye'. Motion passes.

HEARING FROM RESIDENTS

Mr. Kevin Kahn, 8747 Brookscreek Drive, #2026, stated that he is running for US Representative as the Libertarian party. He stated that he is a 17-year resident. He stated that his three items that he is running on is 1) term limits, 2) 2nd amendment rights and 3) immigration.

EXECUTIVE SESSION

Ms. Leis made a motion to go into executive session at 8:12 p.m. to have a conference with the Law Director concerning pending or imminent court action, to consider compensation and employment of a public employee or official. Mr. Bryant seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye', Ms. Leis - 'aye', and Mr. Beck - 'aye'. Motion passes.

Ms. Leis made a motion to come to the regular meeting from Executive Session at 9:00 p.m. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye', Ms. Leis - 'aye', and Mr. Beck - 'aye'. Motion passes.

No further action was taken.

ADJOURNMENT

Ms. Leis made a motion to adjourn the meeting. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye', Mr. Bryant - 'aye', and Ms. Leis - 'aye'.

Meeting adjourned at 9:01 p.m.

Approved:

Jodie L. Leis, President

Kenneth N. Bryant, Vice-President

Philip J. Beck, Trustee