
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

JUNE 2, 2015

The meeting was called to order at 7:01 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Ms. Carol Sims.

Also present: Robert Malloy - Township Law Director; Bill Pitman - Director of Public Works; Lt. Chris Ketteman - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department.

RECEIPTS

Receipts totaling \$42,915.10 were read and accepted:

20262 Time Warner	1-T	42,915.10
20263 Edgar Cantillo	12-D	150.00
20264 Deerfield Const.	9-F	50.00
20265 SORTA	1-P	250.00
20266 I. Charnay	12-D	85.00
20267 D. Gazymova	12-D	70.00
20268 Asian Paradise	9-F	150.00
20269 Shiv Hospitality	1-E	3,248.04
20270 Tri State Signs	1-L	217.00
20271 Shannon Byrns	1-L	130.00
20272 White Sign Co.	1-L	190.75
20273 F. Damella	1-L	130.00
20274 Fox Pools	1-L	130.00
20275 Khan Signs	1-L	210.00
20276 A. Gayavamsign	12-D	70.00
20277 Dept of Commerce	1-C	770.00
20278 M. Jensen	12-D	40.00
20279 Carol Schubeler	12-D	100.00
20280 V. Shukhay	12-D	100.00
20281 Saeb Khoury	12-D	100.00
20282 B. Klug	12-D	100.00
20283 Blooms & Berries	1-L	150.00
20284 PNC Bank	1-I	116.60

20285 Ham Cty Auditor	1-D	8,736.90
20286 D. Nashchakin	12-D	70.00
20287 I. Gerasmenko	5-D	450.00
20288 T. Fryer	5-C	1,550.00
20289 Aquamarine Pool	1-L	130.00
20290 Fleer Company	1-L	115.00
20291 Brent Wells	1-L	130.00
20292 Clerk of Courts	9-F	63.00
20293 Hill Construction	1-L	130.00
20294 Thomas Smith	1-L	130.00
20295 Lila Rodriguez	12-D	70.00
20296 Ham Cty Auditor	1-K	1,043.65
20297 Inna Murden	5-C	650.00
20298 David Zilch	1-L	130.00
20299 JRK Property	9-F	150.00
20300 S. Haddad	12-D	100.00
20301 Benson Assoc.	1-L	115.00
20302 Fred Rohman	12-D	100.00
20303 Dennis Homan	12-D	150.00
20304 Dino Bund	12-D	100.00
20305 Haring Contractor	1-L	130.00
20326 Cost Saver	1-L	230.00
20307 L. Kuchinskape	5-C	650.00
20308 OTARMA	1-N	245.00
20309 R. Rozenfeld	12-D	40.00
20310 Edith Fields	12-D	85.00
20311 R&R Resale	1-L	115.00
20312 Atlantic Sign	1-L	155.00
20313 Peter & Co.	9-F	50.00
20314 A. Nikolaeva	12-D	70.00
20315 S. Ferguson	12-D	100.00
20216 S. Pinkerton	5-C	1,300.00
20317 Ham Cty Auditor	23-C	4,104.99
20318 Ham Cty Auditor	2-A	1,370.84
20319 Ham Cty Auditor	1-D,3-B	17,919.76
20320 Ham Cty Auditor	1-A,10-A,4-A,14-A, 9-A,20-A,12-AB,11-A, 12-A	7.37
20321 MEMO		
20322 Lisa Winders	5-C-5-D	1,550.00
20323 R. Watson	12-D	150.00
20324 Ron Stark	12-D	100.00
20325 Symmes Fire	14-C,28-A	23,582.29
20226 Ham Cty Auditor	3-A	7,657.10
20327 S. Rick	12-D	100.00
20328 Kentucky Hotel	1-E	2,819.69

20329 Hill & Son	1-P	50.00
20330 Vorhis Funeral Home	5-D	1,400.00
	TOTAL \$	42,915.10

WARRANTS

MR. BECK moved that the Township pay its bills. MRS. LEIS seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$919,327.01 were issued:

64700 Duke	7-A-1	3,173.96
64701 Duke	7-A-1	4,473.50
64702 Duke	7-A-1	9,343.14
64703 Clarke Power	10-A-10	859.23
64704 Duke	7-A-1	391.33
64705 Duke	7-A-1	345.10
64706 Duke	7-A-1	1,663.02
64707 Jani-King	20-A-6,9-A-14	784.00
64708 Tyco	1-B-4	27.93
64709 Ace Exterm.	12-A-3	267.30
64710 Cintas	1-B-8	83.59
64711 Summit Digital	1-B-7	433.33
64712 Cantrell Fence	1-A-26	575.00
64713 Hirshberg Co.	3-B-2	165.61
64714 Mercy Health	1-A-26	100.00
64715 McCabe's	12-A-4,20-A-6,12-A-8	129.58
64716 Tractor Supply	5-A-9	79.98
64717 Business Card	1-A-26	40.00
64718 Cinti Bell	9-A-13,10-A-7	713.79
64719 Moose-Schuler	12-A-3	54.00
64720 Rumpke	1-B-4,1-A-26,12-A-3, 9-A-13,10-A-7	587.40
64721 Cinti Bell	1-B-4,12-A-3	390.82
64722 ALDI	12-A-9	1,250.00
64723 Shemin Nurseries	20-A-6,5-A-9	281.60
64724 Sam's	1-B-5,1-A-26,1-A-4, 12-A-6	160.40
64725 Cinti Bell	10-A-7	449.06
64726 H. Gregory	1-B-2	10,500.00
64727 D. Heider	1-A-26	5.00
64728 Dsuban Spring	3-A-6	2,702.30
64729 Sam's	12-A-8	15.38
64730 Grainger	12-A-4	168.48
64731 IPS Inc.	20-A-6	1,928.00
64732 Unifirst	1-B-8	73.53
64733 IPS Inc.	20-A-6	2,322.81

64734 Accountemps	1-A-2B	488.29
64735 Ray Meyer Sign	3-A-10	692.00
64736 Summit Digital	1-A-26	203.00
64737 Y2K	20-A_8,12-A-9,5-A-11	4,856.00
64738 Brian Elliff	1-A-2A	2,057.74
64739 Luanne Felter	1-A-2A	1,387.94
64740 Jana Grant	1-A-2A	918.82
64741 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,284.36
64742 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,624.93
64743 Ed Dawes	1-B-1,12-A-1,1-D-1,4-B-1	589.10
64744 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,619.03
64745 M. Howell	12-A-1	53.13
64746 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,193.22
64747 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,367.66
64748 D. Martin	1-B-1,12-A-1,1-D-1,4-B-1	591.40
64749 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,166.35
64750 Marcus Rose	1-B-1,1-D-1,12-A-1,4-B-1	755.89
64751 Brent Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,164.24
64752 R. Williams	1-B-1,1-D-1,12-A-1,4-B-1	767.00
64753 Philip Beck	1-A-1	499.52
64754 Ken Bryant	1-A-1	636.52
64755 Jodie Leis	1-A-1	1,051.52
64756 Carol Sims	1-A-2,5-D-1	1,650.29
64757 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1, 4-B-1	5,174.18
64758 Defer Comp	1-A-2A	2,900.00
64759 Ambulance Co.	14-A-6	104.04
64760 Bound Tree	14-A-5	462.50
64761 Beth. North	14-A-5	1,152.83
64762 Vogelpohl Fire	10-A-10	720.00
64763 Cinti Bell	10-A-7	222.60
64764 Beth. Healthcare	1-A-26	37.92
64765 Home Depot	3-B-2	333.38
64766 Silco Fire	10-A-10	320.00
64767 Ohio Risk Ins.	10-A-14	1,275.00
64768 Honeywell	10-A-8	9,681.95
64769 Discount Drainage	3-B-2	596.00
64770 US Bank	12-A-2B	161,271.25
64771 Huntington Bank	14-A-4B	18,712.50
64772 Y2K	20-A-8,12-A-9,5-A-11	4,856.00
64773 Staples	1-A-4	29.97
64774 N. Greenhouses	1-B-2	256.25
64775 Dental Care	1-A-6	1,163.60
64776 Ham Cty Sheriff	9-A-10,9-A-9	81,510.97
64777 CRS	11-B-4	7,750.00

64778 Service Supply	12-A-4	293.20
64779 Recreation Supply	12-A-4	637.44
64780 NxTec Prod.	1-B-8	132.31
64781 HCRPC	1-J-2,1-J-3	6,827.28
64782 Cinti Bell LD	1-B-4,10-A-7	51.72
64783 Time Warner	1-B-4	79.95
64784 ICRC	1-A-26	20,221.00
64785 Ace Exterm.	10-A-7,9-A-13	62.10
64786 NxTec	3-A-4	52.41
64787 Lykins Oil	3-A-5,12-A-8	653.16
64788 NE Comm.	10-A-11,9-A-10, 14-A-7	14,476.80
64789 Hotel Trucking	5-A-9	363.75
64790 Valley Asphalt	3-B-2	523.69
64791 Zep Mfg.	12-A-6	415.63
64792 VOID		
64793 Cinti Bell	12-A-3	131.03
64794 Duke	10-A-7	1,027.21
64795 LA Supply	1-A-26	1,200.00
64796 Unifirst Corp.	1-B-8	73.53
64797 Jones Fish	12-A-4	132.50
64798 Carol Sims	5-A-12	50.04
64799 Amer. Steel	1-B-2	4,072.50
64800 Hotel Trucking	12-A-4	480.00
64801 LA Supply	12-A-4	60.00
64802 Kleem	12-A-4	226.32
64803 Janell	12-A-4	311.57
64804 Tractor Supply	12-A-8	224.48
64805 Dorn's Office	1-A-4,1-A-26	354.31
64806 Druffel Inc.	5-A-12	642.25
64807 Duke	1-E-1	1,333.29
64808 Sprint	10-A-7	62.30
64809 Hotel Trucking	3-B-2	830.00
64810 Unifirst Corp.	1-B-8	73.53
64811 Oeder & Son	12-A-4	58.52
64812 Mobilcomm	2-A-7	237.00
64813 Office Furn.	1-A-5	537.60
64814 Osterwisch	1-B-7	286.00
64815 LA Supply	12-A-9	250.00
64816 Superamerica	9-A-8	2,746.62
64817 Lana Khory	12-A-8	100.00
64818 Noah Burgdoff	1-A-26	10.50
64819 Jones Fish	12-A-4	200.00
64820 Superamerica	3-A-5	12.64
64821 Grainger	1-A-26	179.55
64822 AGI	1-A-26	35.00

64823 Valley Asphalt	3-B-2	148.74
64824 Osterwisch	1-B-7	198.00
64825 Carol Sims	5-A-12	54.06
64826 ComDoc	1-A-26	246.42
64827 Cinti Bell	12-A-3	31.98
64828 Brian Elliff	1-A-2A	2,057.74
64829 Luanne Felter	1-A-2A	1,455.24
64830 Jana Grant	1-A-2A	918.82
64831 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,284.36
64832 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,848.27
64833 Ed Dawes	1-B-1,12-A-1,1-D-1,4-B-1	656.18
64834 J. Hardin	1-B-1,12-A-1,1-D-1,4-B-1	334.20
64835 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	2,027.06
64836 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,334.07
64837 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,597.11
64838 D. Martin	1-B-1,12-A-1,1-D-1,4-B-1	453.80
64839 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,540.19
64840 Marcus Rose	1-B-1,1-D-1,12-A-1,4-B-1	755.88
64841 Brent Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,164.24
64842 R. Williams	1-B-1,1-D-1,12-A-1,4-B-1	694.70
64843 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26	
	1-A-2A,1-B-1,1-D-1,4-B-1	4,335.20
64844 Defer Comp	1-A-2A	2,775.00
64845 PERS	1-A-1,1-A-2A,1-B-1,5-A-3	
	4-B-1,5-A-2,1-A-12,4-A-2	15,067.71
64846 Armstrong Med.	14-A-5	959.00
64847 Schein Inc.	14-A-5	932.55
64848 VOID		
64849 Smyth Auto.	14-A-6	80.91
64850 Kings Dodge	10-A-10	63.20
64851 Fuelman	3-A-5	347.99
64852 VOID		
64853 Castrucci Ford	10-A-10	59.95
64854 Aero Oil	10-A-10,14-A-6	492.25
64855 Amb. Maint.	14-A-6	306.04
64856 Bound Tree	14-A-5	421.32
64857 Academy of Sports	12-A-8	200.00
64858 Brenda Clark	12-A-8	400.00
64859 Advantage Signs	12-A-8	120.00
64860 LA Supply	12-A-4,20-A-6,12-A-9,5-A-11	1,325.00
64861 LanRm Tech.	9-A-10,14-A-7,10-A-11	300.00
64862 McDaniels Phot.	1-A-26	390.00
64863 Accountemps	1-A-2B	1,061.50
64864 OPERS	1-A-2A,1-B-1,4-B-1,12-A-1	14,672.21
64865 Comm. Center	9-A-10,14-A-7,10-A-11	1,831.50
64866 Ace Exterm.	12-A-8	200.80

64867 Adrian Florist	12-A-3,10-A-7,1-B-4	50.00
64868 Alleen Co.	1-A-26	351.58
64869 Accountemps	1-A-2B	511.43
64870 Zep Mfg.	2-A-7	199.40
64871 Buckeye Flags	1-A-26	319.00
64872 Central Tool	14-A-3D	1,600.00
64873 Loveland	12-A-3	388.40
64874 Best One Tire	12-A-7	342.24
64875 Buchanan's	12-A-7	129.89
64876 Duke	9-A-13,10-A-7	2,194.00
64877 Duke	12-A-3	217.61
64878 Janell	3-B-2	226.57
64879 Jones Fish	12-A-4	150.00
64880 Mercy Health	1-A-26	43.00
64881 O'Reilly Auto.	12-A-7	13.16
64882 Reliance Life	1-A-6	616.91
64883 Rumpke	1-A-26	724.73
64884 Rumpke	12-A-4	350.00
64885 Smyth Auto.	3-A-4,12-A-7	87.62
64886 Postmaster	1-J-2,1-A-26	200.00
64887 Unifirst Corp.	1-B-8	73.53
64888 Verizon	10-A-7	160.60
64889 Cinti Bell	9-A-13,10-A-7	711.78
64890 Valley Asphalt	3-B-2	101.38
64891 Johnson Electric	12-A-8	24.83
64892 VOID		
64893 Duke	1-B-4	433.06
64894 Cinti Bell	1-B-4	364.66
64895 Loveland	1-B-4	2.12
64896 Smeal Fire	14-A-3D	206,749.00
64897 Business Card	14-A-8	119.35
64898 Symmes Fire	10-A-11,14-A-7, 20-A-7	180,800.00
64899 Symmes Fire	14-A-7	500.00
64900 HCTA	1-A-26	450.00
64901 Duke	5-A-12,12-A-3	143.35
64902 Cinti Bell	12-A-3	25.22
64903 Tyco	1-B-4	27.93
64904 Verizon	9-A-13	30.56
64905 Duke	12-A-3	62.50
64906 Ohio Parks	1-A-26	545.00
64907 Norwood Hardware	20-A-6	245.00
64908 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	79.50
64909 State of Ohio	1-A-1,1-A-2,1-A-2A,1-B-1, 1-D-1,4-B-1,5-A-2	187.83

64910 State of Ohio	1-A-1,1-A-2,1-A-2A,1-B-1, 1-D-1,4-B-1,5-A-2	2,278.00
64911 PERS	1-A-1,1-A-2A,1-B-1, 4-B-1,5-A-2,5-A-3, 1-A-12,4-A-2	15,083.17
64912 Duke	1-B-4	385.60
64913 Duke	7-A-1	1,257.13
64914 Fuelman	3-A-5	759.88
64915 Duke	20-A-8,12-A-3,10-A-7	34.81
64916 Sam's	1-A-4,1-A-26,12-A-6	172.20
64917 PNC Bank	1-A-6	1,244.51
	TOTAL	\$ 919,327.02

MINUTES

Minutes of the March 4, 2014 meeting were approved as submitted.
Minutes of the March 20, 2014 meeting were approved as submitted.
Minutes of the April 1, 2014 meeting were approved as submitted.
Minutes of the April 23, 2014 Public Hearing were approved as submitted.
Minutes of the April 23, 2014 meeting were approved as submitted.
Minutes of the May 6, 2014 meeting were approved as submitted.
Minutes of the May 13, 2014 meeting were approved as submitted.
Minutes of the June 3, 2014 meeting were approved as submitted.

REPORTS

LT. KETTEMAN - Advised the monthly report would be available later this week.

CHIEF HUBER - Announced June 20 as Day in the Park. This event will be held at the Home of the Brave Park from 2:00 to 10:00 p.m. There is a number of activities planned.

MR. BECK noted the annual Memorial Day event was a great success and thanked Staff for their work.

CORRESPONDENCE

FRANK DANELLA, 11656 SYMMES VALLEY - e-mail request for information for fence permit.

PAT CALO - e-mail regarding red fox sighted in Paulmeadows Subdivision.

TIME WARNER - Letter regarding termination of transaction between Comcast/Time Warner.

TIME WARNER - Notification of 1st Quarter franchise fee - \$42,915.10.

PERSO - Letter advising that Costanzo claim has been closed.

HAMILTON COUNTY SHERIFF DEPT - April activity reports.

OHIO JOB & FAMILY - Determination letter for Brian Elliff for unemployment.

CAREWORKS - 1st Quarter report.

HAMILTON COUNTY COMMISSIONERS - Letter regarding agreement with Cincinnati for the operation of MSD.

HAMILTON COUNTY REGIONAL PLANNING - e-mail regarding proposed amendments to Subdivision Regulations.

OHIO DEPARTMENT OF LIQUOR CONTROL - Permit listing.

COMMUNITY PRESS - e-mail request for information regarding We Thrive Project.

MICHELLE LESHCHINSKY - e-mail regarding recycling services in Symmes Township.

DINSMORE SHOHL - e-mail regarding TIF complaint.

JAKOB ROSENTHAL, 12021 MILLSTONE (45140) - Letter regarding signage in Stonebridge Farms.

KEITH STETTLER - e-mail regarding 9459 Union Cemetery Road.

LAUREN SAXON, 8205 GLENMILL (45249) - Letter regarding publicity of Township events.

GREGG OSHITA - e-mail regarding condition of property on Cypresswood Drive.

HAMILTON COUNTY HEALTH - e-mail update on 9569 Union Cemetery Road.

SYMMES FIRE DEPT. - e-mail update on 9569 Union Cemetery Road.

HCRPC - e-mail update on 9569 Union Cemetery Road.

HCDC - Request for proposal for Commercial Revitalization Program.

HAMILTON COUNTY COMMISSIONERS - Signed Memo of Understanding for acceptance of streets in Hearthstone Subdivision.

HAMILTON COUNTY ENGINEER - Acceptance of streets in Hearthstone Estates.

LT. KETTEMAN - e-mail with media release on recent accident on I-71.

LT. KETTEMAN - e-mail notification of change in Power Shift cars.

SHANNON MOLLEO - e-mail requesting information on volunteer opportunities.

CHAD GALL, 10751 WEATHER STONE - e-mail requesting information on zoning certificate for shed.

RBC - Notification of change in Township's investment account.

BLUFFS AT RIVERS BEND - Request for Block Party Permit.

WOOD & LAMPING - e-mail regarding Birch property issue.

JULIE BROWN - e-mail request for Block Party Permit.

WOOD & LAMPING - e-mail regarding Ernst Concrete noise problem.

MONTGOMERY TRACE HOA - e-mail regarding several issues.

KEITH SETTLER - e-mails regarding property on Union Cemetery.

ANGELA CONTADIN - Letter regarding waiver on double fee for zoning violation.

JENNIFER McINTIRE - e-mail regarding Harry Potter event.

WOOD & LAMPING - e-mail regarding Sulfsted issue.

BRIAN ELLIFF - Request for employment verification.

SMART PROCURE - e-mail verification that public records request has been completed.

OLD BUSINESS

MR. PITMAN advised a proposal in the amount of \$6,624.25 has been received for the proposed landscaping for Loveland Madeira and Hopewell. Mr. Pitman recommended the Board accept this proposal.

MR. BECK moved to approve an expenditure in the amount of \$6,624.25 for the landscaping at Loveland Madeira and Hopewell Roads. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK reminded the Board of the presentation at the last meeting regarding participation in the Community Development Program.

MRS. LEIS reported on her discussions with other townships on this issue. These entities

decided to go with the program based on money issues and grants.

MR. BRYANT noted the Board elected to "opt-out" for 2014, 2015 and 2016 and questioned when the new cycle would begin.

MR. BECK advised it appears there has been some residents assisted by People Working Cooperatively and questioned how many more would benefit with our participation in the program.

MRS. LEIS stated there are a number of other organizations which can provide assistance to residents and therefore this should not be the reason for going with the program.

The Board agreed not to take any action on this issue.

MR. BECK stated the Board has been looking at the placement of a Safety Levy and there are deadlines.

MS. SIMS reminded the Board that the information reviewed at a recent worksession indicated there is a need for a 1.5 mil levy.

MR. BRYANT noted that 1.0 mil renewal would not be sufficient.

MS. SIMS stated that is correct. It would provide for current services, but would not fund any additional services or equipment.

MR. BRYANT stated the Board needs to consider the duration, amount and terms of any levy.

MS. SIMS advised the current levy is a 1.0 mil. The proposed millage would be 1.5, of which 1.0 would be a renewal and .5 would be an increase and the levy would be for a five (5) year period.

MR. BRYANT stated the concept is to have the additional millage in order to account for equipment when the TIF expires.

MRS. LEIS questioned if the Fiscal Officer is comfort with the proposed millage.

MS. SIMS stated that based on projected numbers, the Board needs to consider a 1.5 millage levy.

MR. BECK questioned if the Board needed to pass a motion regarding this matter.

MS. SIMS stated that she just needs to understand the Board's direction in order to prepare a resolution for the next meeting. This would be the first step in the process.

MR. BECK stated that the Board would like to proceed with a 1.5 mil for a five (5) year duration. The 1.5 mil would consider of 1.0 renewal of the current and a .5 mil additional

levy.

MS. SIMS advised she would review the timeline for placing this levy on the November ballot.

MR. BECK reported on the recent work session on a property maintenance code for Symmes Township. Mr. Beck noted that representatives from Columbia and Sycamore Townships were present and reviewed their codes. Mr. Beck advised there are three options for the - vote now, form a committee or hold public hearings. Mr. Beck noted this will allow the Township to give notice to residents before things are out of control.

Mr. Beck stated it appears that current issues are complaints by residents and are therefore exterior issues. This is the reason why it appears that the Columbia Township code would best meet the needs of Symmes.

MRS. LEIS stated it is important for residents to understand the Board is trying to solve some problems in the Township and provide them with assistance.

MR. BRYANT stated he sees a need for a property maintenance code in order to protect property values. There has been more nuisances this year and there is a need for something with teeth to deal with these. It appears that Symmes Township has been more fortunate than other communities with these problems; however, it now appears there now are more problems.

MRS. LEIS stated there is a need for something that will allow people to act right away and not have to come before the Board. Mrs. Leis further stated that the Columbia Township code is a good starting point.

MR. BRYANT noted that all communities started with the National Property Maintenance Code and then took that document and made it fit with their needs. Mr. Bryant agreed that Columbia Township code is a good starting point, but there needs to be plan in order to make modifications as needed. It is not the intent of the Board to drive around looking for problems, but it would be complaint driven which would allow the Board to provide help to those residents.

MR. BECK stated he agrees with these comments and the code is not meant to be a police state or Township-wide home owners association. Unfortunately there are residents who do not take care of their property and it affects the neighborhood.

MR. BRYANT stated the Board needs to start with an exterior maintenance code and then amend if there is a need to include interior.

MR. BECK questioned if Mr. Pitman would be willing to review the Columbia Township code and make recommendations in advance of the July Board meeting.

MR. BRYANT stated it is important to hold a public hearing.

MR. BECK stated he did not feel there is a need for a committee as there is already enough available material.

MRS. LEIS stated she agreed that a committee is not necessary for this process.

The Board directed the Director of Public Works to draft a property maintenance code to meet the needs of the Township based on the Columbia Township Code.

NEW BUSINESS

MR. BECK moved to approve the Depository Agreement with PNC Bank for the period June 2, 2015 to June 1, 2020. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to adopt the following resolution:

RESOLUTION G2015-16

Resolution Authorizing the Transfer of Funds

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, entered into agreements for the re-payment of Various Purpose Limited Tax General Obligation Bonds pursuant to Resolution F-0312 adopted September 16, 2003 and Resolution F-0403 adopted February 3, 2004; and

WHEREAS, the Township Fiscal Officer, on advice of the State Auditors, has established Fund 14-D as a Special Revenue Fund and Fund 14-B as a Debt Service Fund for the revenue and expenditures dealing with these Various Purpose Limited Tax General Obligations Bonds; and

WHEREAS, the Township Fiscal Officer has advised the Board of Trustees that the amount needed for payment of its 2014 obligations is a total of \$307,425.00; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, wishes to transfer money from the Special Revenue Fund (14-D) to the Debt Service Fund (14-B) as instructed by the State Auditors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. Hereby authorizes a transfer not to exceed \$307,425.00 from the Special Revenue Fund (Fund 14-D) to the Debt Service Fund (Fund 14-B) as instructed by the State Auditors.

Section 2. Hereby directs the Township Fiscal Officer to make the above adjustments to the Special Revenue Fund (Fund 14-D) and the Debt Service Fund

(Fund 14-B).

MRS. LEIS seconded the motion.

MS. SIMS advises this is an annual resolution required by the Auditor in order to transfer money from Fund 14D to 14B.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK advised a memo has been received from Staff regarding Dental Care Plus. It appears there are two employees not enrolled in the Premium plan. However, all other employees are enrolled in this plan. It also appears the Township needs to notify Dental Care that any employee of Symmes Township should be enrolled on the Premium Plan.

MR. PITMAN advised this was a mistake made by Dental Care.

MR. BRYANT noted that the Township needs to inform Dental Care to make the changes for these employees immediately and to also eliminate the Basic Plan.

The Board agreed that Staff should prepare a letter to Dental Care per this discussion for signature of the Board President.

MR. PITMAN reminded the Board of on-going discussions regarding the elimination of some weekend overtime scheduling of regular employees in the parks. Mr. Pitman stated he would like the Board to consider an additional sixteen (16) hours which would be available to the seasonal/intermittent for the weekend park coverage. Mr. Pitman advised the current rate for these employees is \$11.90 and recommended the Board increase this rate to \$12.00 per hour during our regular work week. This would also provide \$18.00 per hour on weekends and holidays.

MRS. LEIS stated the Township would be saving money as the Township would be using the seasonal employees rather than regular employees who are at a higher rate.

MR. PITMAN stated it would not completely eliminate the overtime for regular employees on weekends.

MR. BRYANT noted that the request is for an additional sixteen (16) hours per week for these seasonal employees.

MR. PITMAN stated these additional hours would be for weekend use. If the seasonal employees did not work the weekends, these hours would not be assigned during the normal work week.

MR. BRYANT questioned if flexible scheduling could be used to eliminate the need for these additional hours.

MR. PITMAN stated that flex time would create problems with the regular work schedule during the week, especially during vacation for full-time employees.

MR. BRYANT stated it appears that the seasonal employees would still be working during the week with the additional sixteen (16) hours for the weekends.

MRS. LEIS questioned if the full-time employees will no longer be working the weekends, just the seasonal workers.

MR. PITMAN indicated that is correct.

MR. BRYANT noted the Township would be paying the seasonal workers at a premium rate. However, the full-time employees would not be working on the weekends and that is the reasoning for the proposed savings.

MS. SIMS questioned if full-time employees would still be working on weekends.

MR. PITMAN advised full-time employees would still work on weekends if the seasonal workers were not available. The goal is to have as many weekend hours covered by the seasonal workers.

MR. BRYANT questioned if the seasonal workers are aware of this concept.

MR. PITMAN stated they are aware of the new policy.

MS. SIMS stated that the Board needs to be alerted if the seasonal workers are no longer covering the weekend park overtime and it is now being covered by the regular employees. At that point there might need to be a discussion regarding flex time.

MR. PITMAN indicated he would make the Board aware if this becomes an issue.

MR. BECK moved to approve pay increase for part-time seasonal/intermittent employees from \$11.90 per hour to \$12.00 per hour effective June 6, 2015. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve an additional sixteen (16) hours per week for part-time seasonal employees effective June 6, 2015 to October 31, 2015. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve payment of \$18.00 per hour for those part-time seasonal/intermittent employees working on Saturday, Sunday and Holidays during the normal park season of March to October. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to establish July 7, 2015 at 7:00 p.m. for the Public Hearing on the 2016 Budget. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck -

'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve:

- a. Expenditure (Then & Now) in the amount of \$1,689.00 for the purchase of various flags for Township use
- b. Expenditure in an amount not to exceed \$1,000.00 for masonry repair at the rear of restroom/shelter building at Home of the Brave Park
- c. Expenditure in the amount of \$9,500.00 for replacement of the slip resistant surface on the splash pad area
- d. Expenditure in the amount of \$1,515.00 for painting of the parking lot light poles at Symmes Park
- e. Expenditure in the amount of \$770.00 for the painting of two large planters at the entrance of Symmes Park
- f. Expenditure in the amount of \$12,800.00 to replace the decking on Amphitheater and to fix floor supports
- g. Expenditure in the amount of \$930.00 for Symmes Park lake management for algae control
- h. Expenditure in the amount of \$6,800.00 for the purchase of jack hammer attachment for backhoe and mini excavator
- i. Expenditure (Then & Now) in an amount not to exceed \$2,000.00 for debris containers
- j. Expenditure in an amount not to exceed \$8,000.00 for interior painting at Safety Center
- k. Expenditure in an amount not to exceed \$4,000.00 for upgrades to website.

Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The following cemetery deeds were approved:

- Tatiana Fryer, KERR, Lot 829, Grave 7
- L. Kuchinskaya, KERR, Lot 825, Grave 8
- S. Pinkerton, KERR, Lot 825, Grave 8
- Lisa Winders, UNION, Lot 910S, Grave 3
- Inna Murden, KERR, Lot 828, Grave 8

EXECUTIVE SESSION

MR. BECK moved that the Board enter Executive Session to discuss the employment of a public employee and to discuss, with Township Law Director, imminent court action. MRS. LEIS seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The meeting adjourned for Executive Session at 9:04 p.m.

The meeting reconvened from Executive Session at 10:05 p.m.

MR. BECK moved to adopt the following resolution:

RESOLUTION P2015-02

Resolution Establishing Job Classification of
Assistant to Fiscal Officer

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio adopted the Symmes Township Personnel Policy Manual (PPM) which established guidelines for Township employees in 2001 pursuant to Resolution P-0102; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, periodically reviews and updates the PPM including job descriptions contained within the PPM; and

WHEREAS, the Symmes Township Fiscal Officer has recommended the creation of an Assistant to the Fiscal Officer and has provided a detailed job description for this position; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, agrees the creation of this position would be beneficial to the operation of the Fiscal Officer's office.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. Hereby establishes the job classification of Assistant to the Fiscal Officer and approves the job description attached hereto as Exhibit "A".

Section 2. Hereby directs that the job description of the Assistant to the Fiscal Officer be included in the Township Personnel Policy.

Section 3. Upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 4. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Section 5. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committee that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

MRS. LEIS seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The meeting adjourned at 10:06 p.m.