
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

July 10, 2018

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Ken Bryant, Ms. Jodie Leis, and Ms. Carol Sims.

Also present: Kim Lapensee - Administrator; Deputy Chief Mike Books - LSFD; Lt. Tory Smith - Hamilton County Sheriff's Department.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Bryant made a motion to approve the Agenda. Ms. Leis seconded the motion. Motion passes.

APPROVAL OF MINUTES

Mr. Bryant made a motion to approve the Minutes of the special meeting for May 22, May 31 and June 5, June 27 and July 5 and the regular meeting for June 5. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye'.

FISCAL OFFICERS REPORT

Ms. Sims handed out the report for June.

PRESENTATIONS

Artworks – Ms. Marie Krulewitch-Browne gave a short presentation on the Artworks organization, how the process would work for the design phase of a mural in Home of the Brave Park. She stated that Mrs. Lapensee contacted her to see if painting a mural around the maintenance building could be done and what the process would look like. Mrs. Lapensee asked if the time line could be changed at any time if they were not ready to do the project in 2019. Mrs. Krulewitch-Browne stated that they could do it anytime, but just let them know with enough time so they can plan for it. She stated that they hire all local artists from ages 14 to 24 for the artwork and will work with the community on a design either through the Board or community forums.

PUBLIC HEARINGS

2019 Tax Budget – Mr. Bryant opened the public hearing for the 2019 Tax Budget.

Ms. Sims stated that the tax budget for 2019 will be for \$10,642,748.15. She stated that there are a couple of minor changes and the committee is okay with this, which includes changing the amounts for medical insurance.

Mr. Bryant asked if there was anyone else who wanted to speak on behalf of or against the 2019 Tax Budget. There was no one else to speak. He stated that this is the first step in the process. They will next approve temporary appropriations and permanent appropriations for 2019 by March of next year.

Mr. Bryant closed the public hearing.

APPROVAL OF DISBURSEMENTS

Receipts 72687 - 72947 totaling \$648,755.58 were read and approved for payment by Mr. Bryant

and seconded by Ms. Leis. Motion passes.

The roll call vote was as follows: Mr. Bryant - 'aye' and Ms. Leis - 'aye'.

REPORTS

KEVIN MCDONOUGH, LAW DIRECTOR was absent.

LIEUTENANT TORY SMITH stated that the report for June will be coming soon and that the county has deployed the use of body cameras for all of their deputies.

DEPUTY CHIEF MIKE BOOKS stated that the Board has a written report for their review and that there was a fire on Jackson Street today that they responded to.

BILL PITMAN, DIRECTOR OF PUBLIC WORKS was absent.

COMMITTEE – Ms. Leis stated that there was a beautification committee meeting on July 2, 2018.

OTHER – None.

HEARING FROM RESIDENTS

Jeff Reichman, 9519 Appomattox Court, stated that he would like the board to look into installing sidewalks along Union Cemetery Road from the Antietam, Subdivision to the Shenandoah Subdivision. He stated that there 4 reasons for his request. He stated that the first reason is to get safe access to the park system (Home of the Brave, Symmes Park and the Meade house). The second is to get safe access to Montgomery Road and the City of Loveland. He stated that both the township and city identify this as a goal. He stated that the third reason is to have safe access to Loveland Schools and the fourth to have safe transit to Fields Ertel and Montgomery Road corridor. Mr. Reichman stated that he is aware that the Hopewell and Enyart Road projects are next in line to install, but he would like the board to put aside money for this project in the next road levy. He recommends that we stick to the north side of the roadway along Union Cemetery.

Mr. Bryant stated that he agrees that safety and connectivity are important but we can't agree to do it all.

Mr. Reichman stated that he is willing to get signatures and have a public meeting, etc. regarding this project. He stated that he is an advocate of prudent money management, but feels it is worth spending the extra money to make sure everyone is able to safely walk along Union Cemetery Road.

Ms. Leis stated that they will take this under advisement, but she encouraged him to stay connected with Mrs. Lapensee

Mr. Bryant stated that they are always actively looking for grant money to fund sidewalk construction or add to other projects in the area.

CORRESPONDENCE

See Attached.

EVENTS AND MEETINGS

- Zoning Commission Meeting – Wednesday, July 18, 2018 at 7:00 p.m.
- Yappy Hour – Thursday, August 2, 2018 from 6:30 to 7:30 Symmes Park.
- Board of Zoning Appeals – Monday, August 6, 2018 at 7:00 p.m.
- Regular Trustees Meeting – Tuesday, August 7, 2018 at 7:00 p.m.
- Clean-Up Day – Saturday, August 18, 2018 from 9:00 a.m. to 3:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Mr. Bryant made a motion to amend the agenda to include the 2019 Tax Budget. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - "aye". Motion passes.

Mr. Bryant made a motion to submit the annual Budget for the year commencing January 1, 2019 to the County Budget Commission for their approval. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - "aye". Motion passes.

Mr. Bryant asked to have discussion concerning the PACE energy lighting letter that is included in the packet.

Mrs. Lapensee read the letter and stated that the group that came and talked to us at a past meeting would like to have us sign the letter instead of asking us to do the MOU. She stated that the letter does not tie us to anything and only asks that we partner with them to spread the word about energy efficiency through our newsletter, website and direct mailings that they will send out.

The Board was fine with Mrs. Lapensee sending out the letter.

Mr. Bryant made a motion to accept the donation in the amount of \$2,500.00 from Fresh Thyme for the fireworks at the Firecracker Festival. Ms. Leis seconded the motion. Ms. Leis thanked them for their donation to this event.

The roll call vote was as follows: Ms. Leis - 'aye', and Mr. Bryant - 'aye'. Motion passes.

Mr. Bryant made a motion to appoint Bill Pitman Acting Administrator from July 15 through July 27, 2018. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - "aye". Motion passes.

Mr. Bryant made a motion to move the regular meeting scheduled for August 7th to August 14th. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - "aye", and Mr. Bryant - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution F2018-03 – Resolution Authorizing the Transfer of Funds. Ms. Leis seconded the motion. Discussion continued.

Mr. Bryant stated that this is a transfer of funds from Fund 14D to 14B to pay the TIF bond.

The roll call vote was as follows: Mr. Bryant - "aye", and Ms. Leis - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2018-56 – Resolution Approving Street Lighting Assessments for 2018. Ms. Leis seconded the motion.

The roll call vote was as follows: Mr. Bryant - 'aye', and Ms. Leis - 'aye'. Motion passes.

Mr. Bryant moved to approve the following expenditures and authorizes the Township Administrator to sign any necessary contracts, agreements or paperwork:

- a. Amend the following:
 - 1. 23-A-9 from \$13,500.00 to \$16,000.00
 - 2. 23-A-4 from \$56,000.00 to \$64,163.00
 - 3. 10-A-15 from \$21,500.00 to \$26,312.00
- b. Expenditure - \$13,366.00 National Ganite to repair a storm sewer line on Shore Drive (Two 45" inch storm pipe joint repairs).
- c. Expenditure - \$8,163.00 Kaffenbarger to remove an existing truck bed and replace with flat bed/boxes that will also hold a salt bin.
- d. Expenditure - \$4,812.00 Emergency Reporting to purchase new fire reporting software for LSFd with annual maintenance service fees of \$3,963.00.
- e. Expenditure - \$2,500.00 Hamilton County Engineer's Office for road striping.
- f. Then and Now - \$1,568.00 Jani King for June and July Cleaning.

Ms. Leis seconded the motion. The roll call vote was as follows: Ms. Leis –‘aye’, and Mr. Bryant - ‘aye’.

Ms. Sims stated that we will also have to increase 10-A-15 an additional \$3,963 for a total of \$30,312.00 to accommodate that annual maintenance contract for software.

Mr. Bryant made a motion to amend line item 10-A-15 to \$30,312.00. Ms. Leis seconded the motion. The roll call vote was as follows: Ms. Leis –‘aye’, and Mr. Bryant - ‘aye’.

HEARING FROM RESIDENTS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Mr. Bryant made a motion to adjourn the meeting. Ms. Leis seconded the motion and the roll call vote was as follows: Ms. Leis - ‘aye’; Mr. Bryant - “aye”.

Meeting adjourned at 8:07 p.m.

Approved:

Kenneth Bryant, Board President

Carol Sims, Fiscal Officer