
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

JANUARY 9, 2018

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Ken Bryant, Ms. Jodie Leis, and Ms. Carol Sims

Also present: Kevin McDonough - Township Law Director; Kim Lapensee - Administrator; Chief Otto Huber - LSFD; Lt. Tory Smith - Hamilton County Sheriff's Department.

OATH OF OFFICE

Mr. Ken Bryant and Ms. Jodie Leis were sworn in as Township Trustees with a four-year term of January 1, 2018 through December 31, 2021 as voted on by the electors of the township.

Mr. George Flynn was sworn in as a Zoning Commission member with a five-year term ending December 31, 2022.

Mr. D'Arcy Havill and Byron Fowler were sworn in as Board of Zoning Appeals members with a five-year term ending December 31, 2022.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Bryant made a motion to approve the Agenda. Mr. Beck seconded the motion. Motion passes.

APPROVAL OF MINUTES

Mr. Bryant made a motion to table the Minutes of the regular meeting for December 5, 2017, the finance committee meeting from December 11, 2017, the work session minutes from December 12, 2017 and the special meeting from December 18, 2017. Mr. Beck seconded the motion. Motion passes.

FISCAL OFFICERS REPORT

None.

PRESENTATIONS

None.

PUBLIC HEARINGS

Mr. Bryant opened the public hearing to discuss the proposed text amendment to change Sections 62.14, 66.14, 70.14, 74.14, 78.14 and 82.14 Accessory Buildings and Uses of the Symmes Township Zoning Resolution to allow for suburban chicken coops.

Mr. Bryan Snyder, Hamilton County Regional Planning Commission stated the request is for amendments to the Symmes Township Zoning Resolution. Zoning resolutions amendments are required to follow the full zone change process. This was initiated by the Symmes Township Zoning Commission to fix an error in the agricultural regulations that indicate that agricultural regulations apply to property "greater" than five (5) acres where it should read "less" than five (5) acres for Sections 62.1, 66.1, 70.1, 78.1, 82.1 and 92.1. In addition, the amendments would add regulations reducing the setbacks for agricultural structures from sixty (60) feet to twenty

(20) feet only for chicken coops with up to one hundred (100) square feet in area and a maximum of ten (10) chickens per property for Sections 62.14, 66.14, 70.14, 74.14, 78.14 and 82.14.

Mr. Snyder stated that regulations also would include a requirement for keeping the chicken coop in a clean and sanitary condition, keeping the chickens confined to the chicken coop or run, and prohibition on keeping of roosters, commercial sale of eggs and slaughter of chickens on the property. Zoning certificates would be required and they would be able to be enforced by the Zoning Inspector and there is a prevention of keeping roosters on the property to keep the noise down.

Mr. Bryant asked if there was anyone to speak against this change. There was none.

Mr. Bryant made a motion to close the public hearing. Ms. Leis seconded the motion. Motion passes.

APPROVAL OF DISBURSEMENTS

Receipts 71290 – 71468 totaling \$695,552.60 were read and approved for payment.

REPORTS

KEVIN MCDONOUGH, LAW DIRECTOR had no report at this time.

LIEUTENANT TORY SMITH had no report at this time.

CHIEF OTT HUBER stated that he has the numbers for the 4th quarter report and will have the annual report finished to present at the next meeting. He stated that a pedestrian was struck again at Kemper and Montgomery Roads at dark. He is of the opinion that we need additional lighting at this intersection. Ms. Leis stated that she would add that to her list of items to discuss with Ted Hubbard when she meets with him to discuss paving for the township and other safety items.

BILL PITMAN, DIRECTOR OF PUBLIC WORKS was absent.

COMMITTEE - None.

OTHER - None.

HEARING FROM RESIDENTS

Olga Staios, 11974 Paulmeadows Drive, stated that she wanted to comment on the intersection and Kemper and Montgomery Roads. The lighting at night is very bad and it is a very wide intersection and it is bad even during the day. She stated that there are so many lanes of traffic and she has observed many people darting out by accident because the lights change so fast.

CORRESPONDENCE

See Attached.

EVENTS AND MEETINGS

- Martin Luther King Holiday – Building will be closed on Monday, January 15, 2018.
- Board of Zoning Appeals Meeting – February 5, 2018 at 7:00 p.m.
- Regular Trustees Meeting – February 6, 2018 at 7:00 p.m.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Bryant asked for discussion concerning the request received by the Citizens Against Clear Cutting (CACC) asking for additional funding for their cause.

Mr. Joe Grossi, 11982 Paulmeadows Drive, stated that he and his neighbors and many other persons in the township live within the one hundred (100) foot path of a transmission line for Duke Energy. Mr. Grossi is requesting that the Trustees donate more money to help them fight against Duke Energy so that Duke Energy will go back to just trimming trees instead of cutting them all down within that one hundred (100) foot path. He believes that the cutting will destroy the character of their neighborhood and devalue their properties. He stated that the group has retained an attorney from Columbus to help with their struggle against Duke. He stated that most of the expenses were in November due to consolidations of cases and discovery filed on both sides. He stated that he would like to see the Township contribute a total of five thousand dollars (\$5,000.00) to CACC.

Ms. Leis stated that the township has been good partners with the neighborhood group and we have already committed to helping out financially and provide the group with access to the staff who has provided countless hours of staff time. She feels that this in-kind staff time is worth more than the money request that has been asked of the Board. Ms. Leis stated besides money we are doing things and we are good partners.

Mr. Grossi stated that he does not want a temporary deal with Duke and does not wish to continue fighting this issue down the road. He stated that he has no objection to trimming.

Ms. Kimberly Wiethorn, 8656 Birchbark Drive, stated just the volume of citizens that have come together to try to do this and asking the Township to match the donations the citizens have given would not be out of the realm of possibilities for the Township and five thousand dollars (\$5,000.00) is more than reasonable. Ms. Wiethorn stated that one of the meetings that she has had with the attorney's early on is that there are several phases to this. We are coming out of the end of first phase. The first phase she estimated around \$26,000.00 we are going to be little bit ahead of that because we have had so many complaints filed undenounced to the Citizens Against Clearing Cutting. They were not a part of our initial group. We went into PUCO and saw that there were fifty-two (52) other people have gone ahead on their own and filed. That was great but we wanted them consolidated with us because there is strength in numbers. So there was an expected cost there for getting them consolidated and having to go through their discovery and all this paperwork. After this phase of \$26,000.00 if PUCO does not rule on our behalf then we can take it to Hamilton County Court. Once we are at Hamilton County Court we can fight it there if we want to. It would be a separate phase and we would have to decide and from there it could go the Supreme Court. Ms. Wiethorn stated that they are thinking this first initial phase is favorable that they will see something come from this because there is legal precedence.

Ms. Lies want to know how many people have contributed.

Mr. Grossi stated that there were sixty-nine (69) who have contributed and ninety-seven who have filed.

Ms. Olga Staios, 11974 Paulmeadows Drive, stated that there is no difference in the amount of effort that the Township has put into other activities that have affected the Township. You work all day on things that are for the Township while we appreciate that, this also affects the Township. We are not coming from outside and coming to the Township for a donation, this is something that is going to help the community.

Mr. Mike Preissler, 12054 Paulmeadows Drive, stated that he appreciates everyone's help so far because he knows that it has not been easy. Going through the agenda at the different budget items like crack sealing, water improvements and things like that to him this \$5,000.00 is minuscule compared to those types of things. This is in the spirit of continuing to the value of the Township. It is well worth supporting it and money well spent. It is something that we need to do to maintain the Township integrity and home value

Ms. Leis made a motion to contribute up to five thousand dollars (\$5,000.00) in total to CACC and Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - 'aye', and Mr. Beck - 'aye'.

Mrs. Lapensee stated that she will bring back a resolution to the board at the next meeting and revise the current resolution which approved a one thousand dollars (\$1,000.00) contribution.

Mr. Bryant moved for approval of Resolution P2018-01. This resolution will create the position of Cemetery Sexton and establish a job description. Ms. Leis seconded the motion. Discussion continued. Mr. Bryant stated that he got the job description late that afternoon and it needs work. Mr. Bryant stated that he thought the job description was overly restrictive that they need to be able to operate excavating equipment and everything else. He does not see that being in the job description of the Cemetery Sexton. Ms. Leis stated that she is ok with it the way it stands. Ms. Sims stated that when she was an employee of the Township and had the title of Cemetery Sexton it was part of her job description so is there any reason why this is not rolled into Bill Pitman's job description. Mr. Bryant would like Mrs. Lapensee to revise it. Mr. Bryant moved to table this resolution and bring it back with the understanding the Bill Pitman is the acting Cemetery Sexton. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye', and Ms. Leis - 'aye'

Mr. Bryant moved that the Board creates the position of Cemetery Sexton and appoint Bill Pitman as Interim Cemetery Sexton until we get the paper work cleaned up. Ms. Leis second the motion.

The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye', and Ms. Leis - 'aye'.

Mr. Bryant moved for approval of Resolution P2018-02. This resolution will revise the job description for the Administrative Assistant and the Assistant to the Fiscal Officer. Mr. Beck seconded the motion. Discussion continued to table this. Mr. Bryant moved to table this resolution. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution Z2018-01. This resolution will amended Sections 62.14, 66.14, 70.14, 74.14, 78.14 and 82.14 accessory buildings and uses of the Symmes Township Zoning Resolution and dispensing of the second reading. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-02 which will appoint Kevin McDonough to the Position of Law Director and approving an employment contract with him. Ms. Leis seconded the motion.

Mrs. Lapensee explained that this resolution will approve an employment contract between the Township and Wood and Lamping LLP. Mr. Bryant asked how much the contract has increased. Mrs. Lapensee stated that the new amount will be one hundred ninety dollars (\$190.00) per hour up from one hundred seventy-three dollars (\$173.00).

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-03 appointing Kimberly A. Lapensee to the Position of Township Administrator and approving an employment contract with her and dispensing with the second reading. Mr. Beck seconded the motion.

Mrs. Lapensee asked if they could table this resolution so that it may be discussed further in executive session by the Board. Mr. Bryant made a motion to table Resolution G2018-03 and Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-04 which will approve an employment agreement with Mike Howell as custodian for the Camp Dennison Nature Trail. Mr. Beck seconded the motion.

Mrs. Lapensee stated that the contract language remains the same as last year except that she is asking to increase the compensation for Mr. Howell from seventy-five dollars (\$75.00) per month to eighty-five dollars (\$85.00) per month.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-05 which will appoint Bill Pitman to the position of Cemetery Sexton. Mr. Beck seconded the motion.

Mrs. Lapensee asked if they could table this resolution so that it may be discussed next month by the Board with all the other resolutions for job descriptions and pay for the position. Mr. Bryant made a motion to table Resolution G2018-05 and Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-06 authorizing and directing a temporary advance of thirty-three thousand seven hundred dollars (\$33,700.00) from the general fund to the lighting assessment fund. Ms. Leis seconded the motion.

Mrs. Lapensee stated that we do not usually receive our tax assessments until late February or March and we will need money in the lighting district fund to continue to pay our bills until that money is received.

Ms. Sims stated that they needed to amend two temporary appropriations in funds 1-N-1 and in 7-A-3 order to be able to transfer the funds.

Mr. Bryant moved to amend Budget Fund 1-N-1 from zero to thirty-three thousand seven hundred dollars (\$33,700.00) and to amend Budget Fund 7-A-3 from zero to thirty-three thousand seven hundred dollars (\$33,700.00). Mr. Beck seconded the motion.

Ms. Leis asked why the small details about which funds they are coming out of aren't worked out before the meeting.

Ms. Sims stated that she only reviewed this resolution that afternoon.

Ms. Leis stated that here is the problem the resolution should have been reviewed way before this afternoon.

Mr. Bryant stated that they are working on it and that they are going to try to tidy up a lot of this.

Ms. Leis replied ok.

Mr. Grossi asked if he could ask a question. Is this resolution you are discussing have anything to do with the letter we received?

Mr. Bryant stated no, not at all. We get billed every month for twenty-six (26) lighting districts in the Township. We have to take money from one fund to pay it from another fund. That is what this is all about.

Ms. Leis stated that this resolution is talking about lighting districts and the letter you received is talking about a problem with the assessment of the lighting district.

Mr. Grossi asked if that was going to be discussed that night.

Mr. Bryant stated no, it is not on the agenda.

Ms. Leis stated that if they have one more open to public then you can ask questions. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved to modify the agenda to show that they will have an open discussion on lighting assessment fund. Ms. Leis second the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

HEARING OF RESIDENTS

Mr. Joe Grossi stated that he received his letter from the township concerning his lighting district assessments he went to the auditors website and in the Paulmeadows lighting there are two (2) lighting districts that he knows are on his tax bill all the time. But this time there are four (4) entries that show up what he assumed was not normal. There are four (4) entries that total one thousand one hundred twenty-four dollars (\$1,124.00) and those can't be from all one (1) tax period for one (1) year. He asked what is this about and why does it show up on his tax bill.

Ms. Sims stated that there are two (2) separate issues and they just discovered the second issue this afternoon. What happened was the Paulmeadows Assessment for the lighting district was not put on his tax bill for 2013, 2014, 2015 and 2016.

Mr. Gross asked Ms. Sims why they were not put on his tax bill.

Ms. Sims stated that this is not an excuse but an explanation of how it happened. She sent down lighting district assessments to the Hamilton County Auditor. For some reason they did not make it on and she did not catch the mistake until July 2016. She stated that she tried to put them for 2017 and they still did not make it. In September 2017 the Board adopted two resolutions and they recouped the recovery of those four (4) years, which were not on his tax bill. The second issue that she just discovered is that the County Auditor has assessed those two (2) times, so two (2) of those assessments on his bill should not be there. About 1/3 of the lighting districts were not assessed so they did not make it on the tax bills. She stated that now everything should be up to date. Ms. Sims did state that she found out that there are duplicate assessments on the bills and she needs to figure out why and which ones are correct.

Mr. Grossi stated the money on his assessment shows that he is going to owe so he assumes that they have not been paid yet so will he have to pay the late fees also.

Mr. Bryant and Ms. Sims stated no.

Mr. Bryant stated that the bills have been paid by the Township.

Mr. Grossi asked Ms. Sims if she is saying that those assessments were up to date and it is just the paperwork screw up.

Ms. Sims answered correct.

Mr. Beck and Ms. Leis stated that they were not up to date.

Ms. Sims stated that they are up to date now. What you are being assessed for now gets you up to date.

Mr. Bryant stated that the Township has paid the bills all along.

Mr. Grossi asked if Duke bills that the township received for the lighting districts been paid as they should have been and if not they why weren't they.

Mr. Bryant stated that they were paid reasonably well.

Mr. Grossi asked if there was a going to be charges from Duke.

Mr. Bryant stated that there may have been assessment to the Township but not to him.

Mr. Grossi asked how does know he has not been assessed.

Mr. Bryant stated the Mr. Grossi would have to dig into it a little more with Ms. Sims. Mr. Bryant stated that Mr. Grossi does have a valid question. His tax bill is due by January 31, 2018 and is this all going to be straightened out by then?

Ms. Sims stated they are still waiting for an answer from the Auditor.

Mr. Bryant stated that it is a work in progress right now and there have been a couple of foul ups that have gone on and they are trying to straighten it out.

Ms. Leis stated that she just wanted to point out that the Lighting Districts are done by the Fiscal Office not by the Trustees.

Mr. Grossi stated that he wants to see paperwork assuring him that he will not have to pay more than what he is responsible for because of some mistake that was made by the Fiscal Officer.

Ms. Sims stated that Mr. Grossi is not responsible for the penalties.

Ms. Laura Heid, 11994 Paulmeadows Drive, stated that the same day they received the letter about the lighting district; they also received their tax bill. She is assuming that is itemized on their tax bills so do they just pay their tax bill and if there is an overage do they get a credit.

Ms. Sims stated that is what they are trying to work out with the Auditor is how do we get that duplicate off. Since the Township hasn't heard anything she should go ahead and pay her tax bill for this half.

NEW BUSINESS CONTINUED

Mr. Bryant moved for approval of Resolution G2018-07 which will approve expenditures in the amount of twenty five thousand dollars (\$25,000.00) for special events that will be held in the parks and dispensing with the second reading. Mr. Beck seconded the motion.

Mrs. Lapensee stated that the list provided in the resolution includes all of our events and provides for all appropriated money going out. She stated that we can still receive donations toward the events, but we still have to account for the money going out which is why the amount is three thousand dollars (\$3,000.00) higher than last year (yoga program).

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-08 which will approve a one (1) year supplemental contract with the Loveland Symmes Fire Department for the Camp Dennison area. Mr. Beck seconded the motion.

Mrs. Lapensee stated that we typically contract with LSFd who contracts with the Milford Community Fire Department to provide automatic mutual aid to the Camp Dennison area. She stated that this contract is for five hundred (\$500.00) per month or six thousand dollars (\$6,000.00) per year.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-09 which will approve expenses for clean-up day, recycling activities and a new hazardous waste collection day in the amount not to exceed sixteen thousand five hundred dollars (\$16,500.00). Ms. Leis seconded the motion.

Mrs. Lapensee stated that we provide the community with two clean-up days in our parks, multiple recycling dumpsters and various locations and will now provide a hazardous waste collection day in June. She stated that those costs will not exceed six thousand five hundred dollars (\$6,500.00). She stated that we typically receive around nineteen thousand (\$19,000) to

twenty thousand dollars (\$20,000) from the Solid Waste District for recycling activities in the township and that will be used to fund these activities.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-10 which will request that the county auditor make advance payment of taxes. Mr. Beck seconded the motion.

Mrs. Lapensee stated that we pass this resolution every year in order to receive our tax settlements due the township.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - 'aye', and Mr. Beck - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-11 amending Resolution G2015-14 adopting a purchasing policy set for Symmes Township. Ms. Leis seconded the motion.

Mrs. Lapensee stated that she would like the Trustees to increase the spending limit for the Township Administrator to twenty-five hundred (\$2,500.00) as per the ORC. She stated she understands their concern about the Department Heads having that authority but they can completely remove that from the Resolution or the policy. She stated that her reason for increasing it is because seven hundred fifty dollars (\$750.00) does not buy much. When they have to buy supplies they usually total more than seven hundred fifty dollars (\$750.00) and then they have to wait a whole month to come back to the Board to get permission to buy it. She stated that she would rather not do a Then and Now.

Ms. Leis stated that Mrs. Lapensee is asking the right for her to have spending up to twenty-five hundred (\$2,500.00).

Mrs. Lapensee stated that if the Board feels comfortable with it that would be great and we can strike everything else.

Mr. Bryant stated that he feels more comfortable with fifteen hundred dollars (\$1,500.00).

Mrs. Lapensee stated that she is fine with that and they can strike out the Department Heads having that authority.

Ms. Leis stated that she does not have a problem with increasing it to twenty-five hundred dollars (\$2,500.00) for Mrs. Lapensee.

Mr. Bryant stated that he is requesting two (2) changes to the Resolution. Go from seven hundred fifty dollars (\$750.00) to fifteen hundred dollars (\$1,500.00) and delete the Police Lieutenant and Fire Chief from having that authority.

Mr. Beck stated that they will raise it to fifteen hundred dollars (\$1,500.00) for three (3) months then bring it back to see if they want to raise it to twenty-five hundred dollars (\$2,500.00).

The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye', and Ms. Leis - 'no'.

Mr. Bryant moved for approval of Resolution G2018-12 which will approve an agreement with LANrm Technologies, LLC to provide IT services and support for nine 9 workstations located at the Symmes Township Fire Stations in an amount not to exceed four hundred forty-one dollars (\$441.00) per month of five thousand two hundred ninety-two dollar (\$5,292.00) per year. Ms. Leis seconded the motion.

Mrs. Lapensee stated that this is a new contract for these workstations. Ms. Sims stated that we currently pay for IT services for the Fire Stations, but its only three hundred dollars (\$300.00) per quarter. She wanted to know why there is such a huge increase in cost. Mrs. Lapensee stated that she thought these were new charges. Mr. Bryant made a motion to table Resolution G2018-12 until more information can be provided. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-13 which will approve direct deposit for the Symmes Township employees. Ms. Leis seconded the motion.

Mrs. Lapensee stated that she would like the Trustees to approve direct deposit for all of the employees and for it to begin with the first pay period in January.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-14 which will approve an agreement with Capacity Energy Solutions LLC to replace all the lighting fixtures at Symmes Park to LED in the amount of twenty thousand five hundred eighty-two dollars and nineteen cents (\$20,582.19). Mr. Beck seconded the motion.

Mrs. Lapensee stated that they were approached by a broker to help us save money on our electric bills by replacing all of our current fixtures with LED. She stated that this would include the inside and outside lighting. Mrs. Lapensee said that the rebate provided by Duke Energy will go away in mid-January if we decide not to do the improvements. Mr. Bryant stated that he did not think we should spend our money on this project if it's going to take almost nine (9) years to see a return on our investment. Mr. Beck suggested that we may be able to make the improvements ourselves over time. No action was taken.

Mr. Bryant moved to table Resolution G2018-14. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye', and Mr. Bryant - 'aye'

Mr. Bryant moved for approval of Resolution G2018-15 authorizing the Township Director of Public Works to conduct the necessary sidewalk repairs throughout the township not to exceed ten thousand dollars (\$10,000.00). Ms. Leis seconded the motion.

Mrs. Lapensee stated that these repairs occur every year as ongoing maintenance of our infrastructure.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-16 authorizing the purchase of supplies for the Symmes Township Medic Units from various vendors in an amount not to exceed twenty thousand four hundred seventy-five dollars (\$20,475.00). Ms. Leis seconded the motion.

Mrs. Lapensee stated that these supplies will be purchased to restock our ambulance for the 2018 Fiscal Year from various vendors.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-17 authorizing the purchase of turn-out gear and other equipment from Honeywell in an amount not to exceed thirty-nine thousand dollars (\$39,000.00). Ms. Leis seconded the motion.

Mr. Bryant asked if we know how many turn-out gears are being ordered. Mrs. Lapensee stated that Chief Huber stated that they typically replaced five (5) sets a year costing ten thousand dollars (\$10,000.00).

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved for approval of Resolution G2018-18 Section 5705.19(PP) of the Ohio Revised Code Submitting to the Electors of the Township the question of an additional 1-Mill Tax Levy for the purpose of the general construction, reconstruction, resurfacing, and repairs of streets, roads and bridges within the Township and for constructing, rehabilitating, repairing or maintaining sidewalks, walkways, trails, bicycle pathways or similar improvements or acquiring ownership interest in land necessary for the foregoing improvements, including, in each case,

and without limitation, any salaries, benefits and insurance costs for the Township Employee incurred in connection with those improvements. Mr. Beck seconded the motion.

Mr. Bryant stated that he wanted to table this until they meet with the Finance Committee. Ms. Leis stated that she wanted to discuss this matter. Mrs. Lapensee stated they needed to have this submitted by February 7th if they are planning to put this on the ballot in May. If the Board is going in the direction of putting this on the ballot for May, Mrs. Lapensee stated that she needed to know now because they would have to schedule a Special Meeting to make this work.

Mr. Bryant stated that he did not get the feeling that the last time they meet with the Finance Committee that they had any consensus on the amount or term. Until they can get this boiled down why rush it.

Mrs. Leis stated that she would like to make the point that communication in this Township needs to be improved. Mr. Bryant stated that he is working on it. Ms. Leis stated that because this has been a subject for the last year. The problem in the Township is they are not communicating and this was thrown together at the last minute. This was done very unprofessionally and should never have happened. So we definitely are taking steps to improve this but this has to improve soon.

Mr. Bryant stated that he will have a consensus with Carol and Kim before they go to another Finance meeting.

Ms. Leis stated that the Board needs a discussion before they go to the Finance Committee of what kinds of things that they want in the Levy. Do they want to do sidewalks; she does not think that is a question for the Finance Committee but for the Board of Trustees.

Mr. Bryant stated that he proposes to sit with Kim and Carol to get consistence set of numbers. Then there will be a Work Session with the Trustees to discuss how these things will work before they go to the Finance Committee.

Mr. Bryant moved to table Resolution G2018-18. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant moved to approve to check the box for a liquor permit for Tavern Restaurant Group Inc. dba DeShas American Tavern, 11320 Montgomery Road, Cincinnati, Ohio 45249. The Board agreed there was no need to have a hearing for this new license. Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye', and Ms. Leis - 'aye'.

Mr. Bryant moved to approve to check the box for a liquor permit for Asatar Asesyian dba Mirage Mediterranean Food, 11381 Montgomery Road, Cincinnati, Ohio 45249. The Board agreed there was no need to have a hearing for this TXR (transfer). Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Bryant - 'aye', and Mr. Beck - 'aye'.

Mr. Bryant moved to approve to check the box for a liquor permit for ERJ Dining IV LLC, dba Chilis Grill and Bar, 11329 Montgomery Road, Cincinnati, Ohio 45249. The Board agreed there was no need to have a hearing for this change in stock. Ms. Leis seconded the motion.

The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye', and Ms. Leis - 'aye'.

Mr. Bryant asked for discussion concerning vision insurance for the employees. Ms. Lapensee asked if the Board would okay providing new vision insurance to the employees. She stated that we have talked about this last year, but never made a decision on it due to the fact that it would provide a benefit to the elected officials who could not receive it until they took office for a new term. Mr. Bryant stated that we should have brought this benefit to the Board in December so that the new Board could enter in January. Ms. Leis stated that she is okay with providing this

benefit to our employees at no cost. Mr. Beck agreed and stated that he feels that there is benefit to having this as a safety reason and good for a health item for the employees. Mrs. Lapensee stated that she will bring it back to the Board for their approval in February.

Mr. Bryant asked for discussion concerning micro towers located in the ROW. Mrs. Lapensee stated this has been brought up at the Township Administrators group Meeting. The cell tower companies are finding out how hard it is to get a cell tower in the Township through zoning. So, now they are going to telephone pole devise with a little antenna on it. They are requesting to move these poles to the right-of-way so they do not have to get a zoning permit anymore. They are hoping that the County Engineer will let them install all these towers everywhere, so we lose our authority as zoning entity to regulate them.

Ms. Leis stated that this is a discussion that they need to have with Ted Hubbard when they meet with him.

All the Township Administrators are asking is that we all band together and pass a resolution stating that we are opposed the County Engineer issuing any permits in the right-of-way where it affects our Townships. Micro towers are not a public utility and they should not be in the right-of-way.

Mr. Bryant stated that the Board is in agreement to support their Zoning.

Mr. Bryant moved to approve the following expenditures and authorizes the Township Administrator to sign any necessary contracts, agreements or paperwork:

- a. Expenditure ten thousand dollars (\$10,000.00) annual crack sealer purchase for maintenance/repairs to roadways.
- b. Expenditure eleven thousand four hundred dollars (\$11,400.00) Televac Environmental for repairs to a storm water pipe on Symmes Knoll.
- c. Expenditure one thousand nine hundred sixty-four dollars (\$1,964.00) Regional Planning Commission Fees.
- d. Expenditure twenty-three hundred three dollars and fifty cents (\$2,303.50) Digital Data Technologies for annual dispatch seat/server license support fees.
- e. Expenditure/then and now one thousand eight hundred dollars (\$1,800.00) Nick's Towing for repairs to Tower 61.
- f. Expenditure/then and now four thousand sixteen dollars and forty-six cents (\$4,016.46) Best One Tire for replacement tires on Tower 61 (8 rear tires).
- g. Expenditure/then and now nine hundred six dollars and two cents (\$906.02) Best One Tire for replacement tires on the District 1 Chief's vehicle (6 tires).
- h. Expenditure/then and now one thousand nine hundred eighty-seven dollars (\$1,987.00) Kenworth of Cincinnati to repair Medic 60.

Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Mr. Bryant asked what the twenty-three hundred three dollars and fifty cents (\$2,303.50) for Digital Data Technologies was for.

Mrs. Lapensee stated that she sent out e-mails asking if anybody knew why we were paying these fees and do we have a contract for the Com Center itself. How does the Com Center fit into the larger picture of our Fire Department? We paid this fee last year. This is half the fee the City of Loveland pays the other half. It is a license fee for the software that they use to run the Com Center, so her question was we are responsible for their Fire Department so how does the Com Center fit into the bigger picture.

Ms. Sims stated that the Com Center is a separate entity.

Mr. Beck stated that that was a good question.

Ms. Sims stated that it has been a mystery ever since the Com Center started. They have always questioned the Com Center.

Mrs. Lapensee asked do we have a contract with Com Center to provide the service or do we have a contract with LSFd who has a contract with Com Center. Maybe they need to add it to the list of things that we are looking into when we look at the Contract for LSFd in 2019.

Ms. Sims stated that we will need to also amend 23-A-9 from two hundred fifty dollars (\$250.00) to eleven thousand six hundred fifty dollars (\$11,650.00) for pay for item b. She stated that she was unaware that we needed this item. Mrs. Lapensee stated that this was actually on the last agenda and was tabled from December.

Mr. Bryant moves to amend Budget Item 23-A-9 from two hundred fifty dollars (\$250.00) to eleven thousand six hundred fifty dollars (\$11,650.00). Mr. Beck seconded the motion.

The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

EXECUTIVE SESSION

Mr. Bryant made a motion to go into executive session per ORC Section 121.22(G)(1) to consider the compensation and employment of a public employee or official, (2) To consider the sale/purchase of property, and (3) to have a conference with the Law Director concerning pending or imminent court action at 10:00 p.m. Mr. Beck seconded the motion. The roll call vote was as follows: Mr. Bryant - 'aye'; Mr. Beck - 'aye', and Ms. Leis - 'aye'.

Mr. Bryant made a motion to come back into regular session from Executive Session at 11:30 p.m. Ms. Leis seconded the motion. The roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

No further action was taken.

ADJOURNMENT

Mr. Bryant made a motion to adjourn the meeting. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Ms. Leis - 'aye', and Mr. Bryant - 'aye'.

Meeting adjourned at 11:31 p.m.

Approved:

Ken Bryant, Board President

Carol Sims, Fiscal Officer