
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

JULY 7, 2015

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Ms. Carol Sims.

Also present: Brian Fox - Acting Township Law Director; Bill Pitman - Director of Public Works; Lt. Chris Kettelman - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department.

PUBLIC HEARING

MR. BECK opened the Public Hearing for the 2016 Budget at 7:02 p.m.

MS. SIMS advised this is the required Public Hearing on the proposed Tax Budget for 2016 which is submitted to the Hamilton County Auditor for review and approval. Ms. Sims reminded the Board that this is the first step in the financial process for the Township. The 2016 Appropriations will be based on this adopted budget. Ms. Sims stated these numbers are based on anticipated expenses and there are no capital purchases reflected.

Ms. Sims noted the proposed 2016 Budget total is \$9,606,538.50. As always, Safety Service Funds represent approximately 42%, with the General Fund being 19%.

Ms. Sims stated the Finance & Audit Committee, along with Board members, met in June and reviewed this proposed budget and the committee has recommended approval.

MR. BECK commended Ms. Sims for her leadership in the preparation of this budget. Mr. Beck noted that the Finance & Audit Committee also plays an important part in the process.

MS. LEIS questioned if there are funds available to enhance the Home of the Brave Park.

MS. SIMS noted that there are funds being set aside for future park development. There was \$125,000 this year and there is \$125,000 being set aside in 2016. This money would be available if the Board wished to proceed.

MR. BECK noted there were future plans for this park and the Board might want to re-visit this project.

MRS. LEIS stated that our parks are very well received by the public.

The Public Hearing was closed at 7:06 p.m.

PRESENTATION

TAMMY VILABOY and MAGGIE GOECKE - Presented the Board with information on a special edition of Cincinnati Magazine highlighting Symmes Township. Ms. Vilaboy provided a summary of the key points on this project.

Ms. Goecke noted the magazine just completed an edition for the City of Loveland and Chief Huber advised they should contact Symmes Township. The edition would run in November and they will rely on the Township to give direction as to the articles. The cost of the special edition is covered by selling advertisements to local businesses. The Township will just need to provide addresses and an endorsement letter and the magazine staff will be responsible for handling the sales. Ms. Goecke advised they are confident they will sell the required advertisements so that there would be no cost to the Township. If the goal is not met there would be \$5,000 fee.

Ms. Vilaboy advised the current circulation is 35,000 and there would be about 2,000 copies of the edition which would be provided to the Township.

MR. BECK moved to pursue the Cincinnati Magazine project as presented and to approve an expenditure in an amount not to exceed \$5,000.00. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The Board had no objection to Mrs. Leis being the lead person on this project.

RECEIPTS

Receipts totaling \$60,881.25 were read and accepted:

20331 C. Basnussen	12-D	\$ 85.00
20332 Chad Kinkle	12-D	150.00
20333 A. Kurmasbeck	12-D	70.00
20334 R. Peters	12-D	150.00
20335 Pine Row Farm	1-L	1,225.00
20336 Joseph Previte	12-D	40.00
20337 M. Karakere	12-D	100.00
20338 Steve Harmon	1-P	50.00
20339 Kevin O'Brien	12-D	150.00
20340 Michael O'Brien	12-D	85.00
20341 M. Nakzdyk	1-L	130.00
20342 Ernest Concrete	1-L	610.00
20343 Brian Burks	1-L	130.00
20344 Deerfield Const.	9-F	100.00
20345 R. Leftwich	1-L	130.00
20346 K. Gunnerson	12-D	40.00
20347 Ham Cty Auditor	1-L	1,261.50
20348 Ham Cty Auditor	1-C	412.50

20349 Fresh Thyme	9-F	50.00
20350 SORTA	1-P	250.00
20351 Judith Condit	12-D	100.00
20352 C. Quigley	12-D	70.00
20353 Capital Homes	1-L	190.00
20354 C&M Woodcrafters	1-P	50.00
20355 C. Dimaculangan	12-D	150.00
20356 Blooms & Berries	1-L	540.00
20357 Tack Trunk	1-L	155.00
20358 Hyperdrive	1-L	115.00
20359 All Decked Out	1-L	130.00
20360 Andrew Sper	1-L	130.00
20361 V. Patskin	12-D	150.00
20362 Ham Cty Auditor	23-C	3,692.47
20363 Ham Cty Auditor	2-A	1,388.28
20364 Ham Cty Auditor	1-D,3-B	16,280.05
20365 C&M Woodcrafters	1-L	190.00
20366 Shiv Hospitality	1-E	4,320.84
20367 J. Krishman	12-D	100.00
20368 E. Manning	12-D	150.00
20369 O. Dashensky	12-D	100.00
20370 Clerk of Courts	9-F	25.00
20371 Suncatcher Corp	1-L	130.00
20372 Retail Sports	1-L	115.00
20373 H. Hira	1-L	205.00
20374 Hartz Sealcoating	1-L	280.00
20375 A. Cantadino	1-L	130.00
20376 Accent Sign	1-L	190.00
20377 M. Lothman	1-L	130.00
20378 Blooms & Berries	1-P	75.00
20379 Scott Ray	12-D	150.00
20380 Joni Green	12-D	150.00
20381 Ham Cty Auditor	3-A	7,667.87
20382 Jiffy Lube	9-F	300.00
20383 Salon Bravado	1-L	465.00
20384 P. Griggs	1-L	130.00
20385 C. Butchers	12-D	100.00
20386 Kentucky Hotels	1-E	3,488.62
20387 C. Mullin	12-D	100.00
20388 David Fenton	1-L	130.00
20389 Deerfield Const.	1-L	375.00
20390 Tri-State Signs	1-L	190.00
20391 Atlantic Sign	1-L	155.00
20392 Roxana Turner	1-L	115.00
20393 Woodward Const.	1-L	115.00
20394 Quality Sign	1-L	208.32

20395 Atlantic Sign	1-L	790.80
20396 Fresh Thyme	9-F	250.00
20397 VOID		
20398 Manual Davis	12-D	70.00
20399 Medicount Mgt.	28-A,14-C	11,360.00
20400 Sarah Lord	12-D	70.00
	TOTAL \$	60,881.25

WARRANTS

MR. BECK moved that the Township pay its bills. Mr. Bryant seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$409,727.00 were issued:

64918 Rumpke	1-A-26	\$ 372.29
64919 McCabe's	3-A-10,12-A-8,12-A-7	69.21
64920 Bill Pitman	1-A-26	16.00
64921 Y2K	20-A-8,5-A-11,12-A-9	4,856.00
64922 Engel's Auto	3-A-6	1,002.00
64923 Cinti Bell	10-A-7	440.00
64924 Concrete Renewal	12-A-4	4,000.00
64925 Beckman Envir.	12-A-4	113.30
64926 E. Phillips	1-A-26	10.50
64927 Lykins Oil	12-A-8	488.42
64928 Duke	12-A-3	269.06
64929 LA Supply	1-A-26	1,200.00
64930 Medical Mutual	1-A-6	17,260.12
64931 Unifirst	1-B-8	73.53
64932 H. Gregory	1-B-2	8,495.00
64933 Duke	12-A-3	282.07
64934 Home Depot	3-B-2	422.15
64935 Cinti Bell	10-A-7	222.61
64936 Duke	10-A-7	4.17
64937 Brian Elliff	1-A-2A	2,057.74
64938 Luanne Felter	1-A-2A	1,432.81
64939 Jana Grant	1-A-2A	918.82
64940 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,372.52
64941 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,599.59
64942 Ed Dawes	1-B-1,12-A-1,1-D-1,4-B-1	589.11
64943 J. Hardin	1-B-1,12-A-1,1-D_1,4-B-1	635.40
64944 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,830.45
64945 Mike Howell	12-A-1	53.13
64946 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,193.22
64947 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,367.66
64948 D. Martin	1-B-1,12-A-1,1-D_1,4-B-1	309.20
64949 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,241.12

64950 M. Rose	1-B-1,12-A-1,1-D_1,4-B-1	868.76
64951 Brent Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,276.49
64952 R. Williams	1-B-1,12-A-1,1-D_1,4-B-1	621.40
64953 Philip Beck	1-A-1	499.52
64954 Ken Bryant	1-A-1	636.52
64955 Jodie Leis	1-A-1	1,051.52
64956 Carol Sims	1-A-2,5-A-1	1,650.29
64957 PNC Bank	1-A-1,1-A-2,5-A-2, 1-A-2A,1-B-1,1-A-26, 1-D-1,4-B-1	5,301.62
64958 Defer Comp	1-A-2A	2,900.00
64959 Bill Pitman	1-A-3,1-A-26	92.20
64960 Rumpke	1-A-26,12-A-3,1-B-4, 9-A-13,10-A-7	587.40
64961 Cinti Bell	12-A-3	31.98
64962 Osterwisch Co.	20-A-6,14-A-8	899.00
64963 Summit Digital	1-B-7	433.33
64964 Business Card	1-A-26	170.44
64965 Holland Co.	1-B-2	250.00
64966 Engels Auto	2-A-6	70.00
64967 LA Supply	12-A-9,1-B-8	107.00
64968 LA Supply	20-A-6,12-A-9	214.00
64969 Duke	12-A-3	449.86
64970 Osterwisch	20-A-6	347.00
64971 Enquirer	1-A-26	20.19
64972 Business Card	10-A-8	385.16
64973 Holland Co.	12-A-4	1,000.00
64974 Home Depot	10-A-15	72.62
64975 Holland Co.	12-A-4	150.00
64976 LA Supply	12-A-5,5-A-12,23-A-9	582.00
64977 ARC	12-A-8	373.19
64978 Adrian Flowers	12-A-8	265.00
64979 Unifirst	1-B-8	73.53
64980 Kings Ford	2-A-7	11.22
64981 ABCO Services	12-A-4	11,300.00
64982 Superamerica	9-A-8	2,831.49
64983 Ham Cty Sher.	9-A-10,9-A-9	81,191.77
64984 Buckeye Flags	1-A-26	636.00
64985 Sam's	1-A-26	49.80
64986 Red Wing Shoes	1-B-8	150.00
64987 Time Warner	1-B-4	79.95
64988 Staples	1-A-4	71.96
64989 Century Equip.	12-A-7	107.40
64990 Cinti Bell	12-A-3	131.07
64991 Lykins Oil	3-A-5	312.22
64992 Wood & Lamping	1-A-10	1,556.00

64993 Ace Exterm.	10-A-7,9-A-13	145.60
64994 Duke	10-A-7	1,232.97
64995 N.gate Greenhouse	1-A-26	49.50
64996 Norwood Hardware	20-A-6	92.00
64997 Academy of Sports	12-A-8	250.00
64998 Brenda Clark	12-A-8	300.00
64999 Superamerica	3-A-5	402.34
65000 Concrete Renewal	12-A-4	5,500.00
65001 Marsh Building	12-A-4	199.71
65002 Jones Fish	12-A-4	186.00
65003 Duke	1-E-1	1,310.70
65004 Johnson Electric	12-A-4	202.26
65005 Mercy Health	1-A-26	68.00
65006 Unifirst	1-B-8	73.53
65007 Enquirer	1-A-26	25.22
65008 Adrian Florists	1-A-26	102.90
65009 Business Card	1-A-26	35.30
65010 Accountemps	1-A-2B	1,273.80
65011 Brian Elliff	1-A-2A	2,057.74
65012 Luanne Felter	1-A-2A	1,412.38
65013 Jana Grant	1-A-2A	918.82
65014 J. Andrews	1-B-1,12-A-1,4-B-1	1,284.36
65015 W.Burns	1-B-1,12-A-1,4-B-1	1,494.24
65016 Ed Dawes	1-B-1,12-A-1,4-B-1	600.95
65017 J. Hardin	1-B-1,12-A-1,4-B-1	721.70
65018 D. Heider	1-B-1,12-A-1,4-B-1	1,619.03
65019 J. Iles	1-B-1,12-A-1,4-B-1	1,322.76
65020 R. Jackson	1-B-1,12-A-1,4-B-1	1,367.66
65021 D. Martin	1-B-1,12-A-1,4-B-1	352.85
65022 B.Pitman	1-B-1,12-A-1,4-B-1	2,390.66
65023 M. Rose	1-B-1,12-A-1,4-B-1	762.56
65024 Brent Scott	1-B-1,12-A-1,4-B-1	1,176.68
65025 R. Williams	1-B-1,12-A-1,4-B-1	626.06
65026 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1, 4-B-1	4,002.98
65027 Defer Comp	1-A-2A	2,775.00
65028 Enquirer	1-A-26	191.72
65029 PNC Bank	1-A-6	1,086.15
65030 Honeybaked Ham	11-C-4	2,465.00
65031 Y2K Landscap.	20-A-8,12-A-9,5-A-11	4,856.00
65032 LA Supply	12-A-4	191.00
65033 Beth. Health	1-A-26	35.55
65034 Comdoc	1-B-7	253.93
65035 Roto-Rooter	14-A-8	225.00
65036 Cty Public Health	14-A-8	25.00

65037 Roto-Rooter	20-A-6	300.00
65038 Roto-Rooter	12-A-8	975.00
65039 Roto-Rooter	12-A-4	180.92
65040 Cty Public Health	12-A-8	175.00
65041 Wood & Lamping	1-A-10	3,927.10
65042 Cinti Water	14-A-8,10-A-7	560.00
65043 Jones Fish	12-A-4	200.00
65044 Cinti Water	12-A-3,12-A-8	419.92
65045 Cinti Bell LD	10-A-7,1-B-4	51.72
65046 Tractor Supply	12-A-8,12-A-6,12-A-5	233.83
65047 Cinti Water	20-A_6,10-A_7,9-A-13	1,411.15
65048 VOID		
65049 Lebanon Ford	1-G-2,14-A-3D	49,570.00
65050 Jani-King	20-A-6,9-A-14	784.00
65051 McCluskey Chev.	14-A-6	515.48
65052 Smyth Auto.	14-A-6,10-A-10	133.28
65053 SE Apparatus	10-A-10	25.42
65054 Bound Tree	14-A-5	302.22
65055 Business Card	14-A-8	95.91
65056 Honeywell Prod.	10-A-8	13,786.38
65057 Smyth Auto.	14-A-6	135.19
65058 Beth North	14-A-5	241.63
65059 Ohio Cat	14-A-6	279.99
65060 JK Meurer	11-C-3	24,030.50
65061 Rumpke	12-A-3	262.50
65062 Buchanan's	2-A-4	191.96
65063 Johnson Electric	14-A-8	7.61
65064 Winnelson	14-A-8	103.76
65065 Loveland	1-B-4	55.03
65066 Loveland	12-A-3	988.00
65067 Dsuban Spring	3-A-6	221.44
65068 Duke	12-A-3	769.36
65069 Janell	12-A-4	21.60
65070 Reliance Life	1-A-6	616.91
65071 Smyth Auto.	14-A-8,20-A-6	174.78
65072 Best One Tire	2-A-6	142.43
65073 Unifirst	1-B-8	147.06
65074 Tyco	1-B-4	27.93
65075 Bill Pitman	1-A-3	20.00
65076 Duke	12-A-3	504.03
65077 Wiseway	20-A-6	19.63
65078 Cincy Tool	12-A-5	184.95
65079 Lykins Oil	12-A-8	469.14
65080 Comm. Center	9-A-10,14-A-7, 10-A-11	1,831.50
65081 Cinti Water	12-A-3	580.44

65082 Fuelman	3-A-5	102.68
65083 Premiere Mobile	12-A-8	1,000.00
65084 Johnson Electric	14-A-8	649.26
65085 Ace Exterm.	10-A_7,12-A-3,1-B-4	200.80
65086 Duke	1-B-4	497.99
65087 Duke	12-A-3	327.74
65088 Buchanan's	2-A-4	57.26
65089 Thy. Elevator	20-A-6	294.71
65090 Dental Care	1-A-6	1,163.60
65091 Rumpke	12-A-3	80.00
65092 Rumpke	10-A-7	711.50
65093 Loveland	1-B-4	895.50
65094 Verizon	10-A-7	160.60
65095 Verizon	9-A-13	30.56
65096 Y2K	20-A8,12-A-9,5-A-11	4,856.00
65097 LA Supply	5-A-12	56.00
65098 Systems Insight	1-B-4	225.00
65099 Cinti Bell	1-B-4,12-A-3	390.16
65100 La Supply	1-A-26	1,200.00
65101 Kay Park rec.	12-A-4	588.00
65102 Cinti Bell	9-A-13,10-A-7	713.31
65103 Duke	7-A-1	47.68
65104 Buckeye Flags	1-A-26	1,689.00
65105 HCRPC	1-J-3	6,033.81
65106 Accountemps	1-A-2B	1,061.50
65107 Buchanan's	12-A-7	116.66
65108 Kleem	3-A-10	225.85
65109 Kleem	1-A-26	139.10
65110 Duke	12-A-3,20-A_8,10-A-7	38.78
65111 Staples	1-A-4	84.10
65112 Mark Barsman	1-A-26	25.00
65113 Duke	5-A-12,1-B-4	545.72
65114 Buchanan's	12-A-5	399.96
65115 PERS	1-A-1,1-A-2A,1-B-1, 4-B-1,5-A-2,1-A-12, 4-A-2,5-A-3	21,603.91
65116 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	78.18
65117 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	181.83
65118 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1, 5-A-2	2,247.00
65119 Springdale	1-A-1,1-A-2,1-A-2A, 1-B-1,4-B-1,5-A-2	263.86
65120 Brian Elliff	1-A-2A	2,057.74

65121 Luanne Felter	1-A-2A	1,387.94
65122 Jana Grant	1-A-2A	918.82
65123 J. Andrew	1-B-1,12-A-1,4-B-1	1,284.36
65124 W.Burns	1-B-1,12-A-1,4-B-1	1,494.24
65125 Ed Dawes	1-B-1,12-A-1,4-B-1	522.02
65126 J. Hardin	1-B-1,12-A-1,4-B-1	760.51
65127 D. Heider	1-B-1,12-A-1,4-B-1	1,619.03
65128 Mike Howell	12-A-1	53.13
65129 J. Iles	1-B-1,12-A-1,4-B-1	1,322.76
65130 R. Jackson	1-B-1,12-A-1,4-B-1	1,439.80
65131 D. Martin	1-B-1,12-A-1,4-B-1	311.03
65132 B.Pitman	1-B-1,12-A-1,4-B-1	2,203.73
65133 M. Rose	1-B-1,12-A-1,4-B-1	797.97
65134 Brent Scott	1-B-1,12-A-1,4-B-1	1,164.24
65135 R. Williams	1-B-1,12-A-1,4-B-1	667.88
65136 Philip Beck	1-A-1	499.52
65137 Ken Bryant	1-A-1	636.52
65138 Jodie Leis	1-A-1	1,051.52
65139 Carol Sims	1-A-2,5-A-1	1,650.29
65140 Todd Flagel	1-J-1	46.17
65141 D. Havill	1-J-1	46.17
65142 R. Ruehlmann	1-J-1	46.17
65143 R. Wolfe	1-J-1	46.17
65144 A. Forsythe	1-J-1	46.17
65145 G. Kessler	1-J-1	46.17
65146 D. Misrach	1-J-1	46.17
65147 J. Mullowney	1-J-1	46.17
65148 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1, 4-B-1	5,232.32
65149 Defer Comp	1-A-2A	2,900.00
65150 Cinti Bell	10-A-7	440.00
65151 Duke	10-A_7,9-A-13	2,557.41
65152 M. Johnson	12-A-8	100.00
65153 Duke	7-A-1	1,443.81
65154 Sprint	10-A-7	62.13
65155 Ohio Cat	14-A-6	279.99
65156 First Tech.	14-A-3D	2,189.67
65157 Clarke Power	14-A-6	284.92
65158 Best One Tire	10-A-10	295.32
	TOTAL	\$ 409,727.00

MINUTES

Minutes of the June 13, 2014 meeting were approved as submitted.

Minutes of the June 20, 2014 meeting were approved as submitted.
Minutes of the June 24, 2014 meeting were approved as submitted.
Minutes of the July 10, 2014 meeting were approved as submitted.
Minutes of the July 29, 2014 meeting were approved as submitted.

REPORTS

LT. KETTEMAN - Monthly reports will be forwarded next week.

CHIEF HUBER - Presented the annual report.

MR. BECK questioned if the Saturday in the Park, which was canceled due to weather, will be re-scheduled.

CHIEF HUBER stated they will be discussing different possibilities.

HEARING FROM RESIDENTS

CHRIS WAGNER, 9837 UNION CEMETERY (45140) - Expressed concern regarding the Hamilton County road project, specifically the proposed sidewalk in front of his residence. Mr. Wagner questioned if something could be done to re-visit the sidewalk issues. Mr. Wagner also noted that the ditches will become a mowing maintenance burden on the residents since they are bigger and deeper than necessary.

MR. PITMAN advised that some ditches have been piped and some are open.

MRS. LEIS questioned if the County has been asked about the final status of these ditches.

MR. BECK questioned who is responsible for the maintenance of the right-of-way and ditches.

MR. PITMAN advised the County Engineer is responsible.

The Board directed the Director of Public Works to contact Hamilton County to determine what can be done with the ditches.

MR. WAGNER questioned if the Board would re-consider the placement of the proposed sidewalk to the other side of the roadway.

MR. PITMAN advised the location was recommended by the County and our consultant. There was more right-of-way on the south side of the road.

The Board thanked Mr. Wagner for his comments.

D'ARCY HAVILL, 9976 LINCOLN ROAD (45111) - Thanked the Board for placement of the speed trailer in Camp Dennison and stated this tends to slow traffic. Mr. Havill advised he was done some research regarding the small radar boxes (with a cost between \$2,200 - \$3,800)

and requested the Board consider placing these both south and north bound.

MRS. LEIS stated she would be interested to know the effectiveness of these devices.

LT. KETTEMAN advised that Anderson Township has some of these and he would ask for information.

MR. HAVILL advised he is in the process of circulating a petition to make the Camp Dennison area 25mph and to reduce the outskirts to 40mph.

MS. SIMS questioned if the Township has already contacted ODOT regarding reducing the speed limit.

MR. PITMAN advised that traffic counts are being reviewed.

MR. BECK questioned when ODOT had been contacted.

MR. PITMAN stated about two months ago.

KAREN DIEHL, 10072 LINCOLN ROAD (45111) - Agreed with Mr. Havill on his comments and that a consistent speed limit would be beneficial.

CORRESPONDENCE

KENT McCORKLE- Follow up e-mail regarding 8318 Vicksburg nuisance.

KATHY RYAN- Response to public records request.

HAMILTON COUNTY SHERIFF - June and July activity reports.

KEITH STETTLER- e-mails regarding status of nuisance complaint at 9569 Union Cemetery Rd.

GOOGLE- April and May Analytic reports.

SYSTEMS INSIGHT, INC.- Proposal for re-configuration of website.

JOE ZUKOR- e-mail regarding Symmesfest.

DAN DRUFFEL INC.- Proposal for tree planting at Home of the Brave Park.

MARY LAWRENCE- e-mail pertaining to solicitors.

OPERS- Notice received on changes to retirement plans.

THEODORE W. KALSBECK- Letter expressing concern regarding recent R-O-W zoning.

SCOTT A. SOLLMANN- e-mail update on signage appeal.

OTTO HUBER- e-mail regarding funding for the Hamilton County Communication Center.

SQUIRE PATTON BOGGS- Letter regarding School District Request for Termination of Tax Exemption.

OTTO HUBER- e-mail inquiring about Cincinnati Magazine.

SHIVA DEVARAJAN-e-mail regarding volunteer for high school student.

JONATHAN BRISKEN- e-mail from resident regarding sidewalks at Steeplechase.

PERSO-Acknowledgement of claim filed by J.P. Morgan Chase.

MEDICAL MUTUAL- Proposal for Health Insurance Renewal.

BRIAN ELIFF- e-mail regarding missing personnel files.

cc: CAROL SIMS- Magistrates decision on Kenneth J. Klekamp signage suit.

WOOD& LAMPING- e-mail regarding special meeting on TIF issue.

cc: LSFD to STEVE SAUNDERS, 11715 Kemperwoods (45249)-Respond to concerns regarding parking in cul-de-sac.

MARK BARSMAN- Invoice for damage one to sprinkler at 12158 Crestfield Ct.

NEOPOST-Letter on information on new postage machine.

VALLEY ASPHALT- Request for copy of a notice of commencement and public bond.

MIKE DEWINE- Letter about a lawsuit filed with Morton Salt and Cargill, Inc.

NICK HESS- e-mail from resident inquiring about signage at Plantation Pointe.

WOOD & LAMPING - e-mail regarding postponing special meeting.

DEEMA MAGHATHE- e-mail request for fundraiser in Symmes Park in August.

BOB ISBURGH- e-mail regarding zoning variance at River Oaks & Chatham Woods.

PERSO- Acknowledgement of claim for Fire Station and generator.

M/M TRICK- e-mail of appreciation for yoga class.

WARREN COUNTY ENGINEER- Press release regarding Fields-Ertel & Columbia/Lebanon closure.

HAMILTON COUNTY PUBLIC HEALTH- 2nd Violation notice for 9569 Union Cemetery Rd.

DEBRA JONES- e-mail from resident regarding construction on Union Cemetery Rd.

HAMILTON COUNTY ENGINEER- Notification of proposed improvements to Fields Ertel and Lebanon Roads.

OLD BUSINESS

SEAN SPOUSE, BURNHAM & FLOWERS - Provided information to the Board regarding renewal of the Township's health insurance. Mr. Spouse stated that the Township's plan is currently considered "grandmothered" which enables the continuance of the current plan and hopefully this might last into 2017.

MR. BECK questioned what our insurance plan will look like when this happens.

MR. SPOUSE stated that the maximum out of pocket will continue to change and rise every year. Many companies are going to higher deductible plans and reimbursing employees when they have a claim.

MR. BRYANT questioned if the Township could have a Health Reimbursement Account (HRA) for every employee.

MR. SPOUSE explained there are various options. An HRA plan is determined by the employer and could be made available to the employees. The plan could be for reimbursement of deductibles only, or could be open for other purposes such as dental or vision.

MR. BECK stated it appears that Burnham & Flower is recommending the Board stay with the current policy.

MR. SPOUSE agreed and noted that the increase is 6.9% with a higher deductible. Mr. Spouse advised that the Board would not have to make a decision on changing from an HSA to HRA until later as that effective date would be January 1, 2016.

MR. BECK moved to renew the Township's group health insurance plan #708630 (Proposal #953675) as presented. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The Board thanked Mr. Spouse for providing information and answering questions.

MR. BRYANT expressed concern regarding the submission of claims through his HRA

account and suggested there needs to be an easier process.

MR. SPOUSE indicated that the administrative system is being changed and this may solve that problem. Mr. Spouse stated he would be willing to forward any additional information to the Board regarding the HRA program.

The Board agreed to continue discussion regarding switching to an HRA account to a later date.

MR. BECK moved to adopt the following resolution:

RESOLUTION G2015-18

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR A FIVE YEAR PERIOD OF TIME; SAID LEVY TO CONSTITUTE A RENEWAL OF THE EXISTING LEVY OF 1.0 MILLS AND AN INCREASE OF 0.5 MILL TO CONSTITUTE A LEVY OF 1.5 MILLS AND TO CERTIFY THE MILLAGE RATE TO THE COUNTY AUDITOR AND REQUEST THE COUNTY AUDITOR TO CERTIFY CERTAIN MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, desires to continue to provide to the residents of Symmes Township adequate police, fire and emergency medical services; and

WHEREAS, the Board of Trustees, of Symmes Township, Hamilton County, Ohio, has determined that it is necessary to levy a renewal tax and increase in excess of the ten-mill limitation for the purpose of police, fire and emergency medical services under the provisions of 5705.19(JJ) of the Ohio Revised Code; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, the Board of Trustees is required to certify to the County Auditor a resolution requesting the county auditor to certify certain matters in connection with such a tax levy.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

- Section 1. That pursuant to the provisions of Section 5705.19 (JJ) of the Ohio Revised Code, it is necessary that a renewal tax and increase be levied in excess of the tenmill limitation for the purpose of providing and maintaining police, fire and emergency medical services within the township.
- Section 2. It is necessary to renew an existing 1.0 mill police, fire and emergency medical services levy adopted by the voters of Symmes Township in 2010 under Section 5705.19(JJ) with a renewal levy of 1.0 mills, and to

levy an additional increase of 0.5 mills also under Section 5709.19(JJ), to constitute a total of 1.5 mills at a rate not exceeding 1.5 mills for each One Dollar (\$1.00) of valuation, which amounts to fifteen (\$0.15) cents for each One Hundred Dollars (\$100.00) in valuation, for a period of five (5) years.

- Section 3. That the question of the passage of said renewal and increase tax levy shall be submitted to the electors of Symmes Township at the election to be held at the usual voting places within Symmes Township on November 3, 2015. If approved by the electors, said levy shall first be placed upon the 2014 tax list and duplicate, for first collection in calendar year 2015.
- Section 4. That pursuant to Section 5705.03 of the Ohio Revised Code, the County Auditor is hereby requested to certify to the Board of Trustees the current tax valuation of the Township and the dollar amount of revenue that would be generated by the number of mills specified in Section 2 hereof, and the Symmes Township Fiscal Officer is hereby directed to immediately certify to the County Auditor a copy of this resolution so that the County Auditor may certify such matters in accordance with such Section 5705.03.
- Section 5. It is found and determined that all formal actions of this Board of Trustees of Symmes Township, Hamilton County, Ohio, concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Trustees of Symmes Township, Hamilton County, Ohio, and that all deliberations of the Board of Trustees of Symmes Township, Hamilton County, Ohio, and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- Section 6. This Resolution shall be adopted as an emergency necessary for the immediate preservation of the public health, safety and welfare within the community for the reason that it is necessary to continue to provide police, fire and emergency medical services within the Township.

MR. BRYANT seconded the motion.

MS. SIMS explained the levy is being structured to provide for the current 1.0 mill to be still eligible for rollback. The additional .5 mil, since it is new, would not be subject to rollback. Ms. Sims noted that the filing deadline is August 5 and recommended the Board hold a special meeting later this month in order to adopt the second resolution.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. PITMAN noted he has forwarded a draft of the proposed property maintenance code to the Board for review. Mr. Pitman stated this is a very basic code but it will give Staff simple guidelines to enforce issues in Township.

MRS. LEIS stated the Board is establishing this in order to help property owners.

MR. BRYANT advised he is not comfortable with the language and is not ready to adopt at this point in time.

MR. BECK agreed that this is just a draft and the next step would be a public hearing.

MR. BRYANT stated he feels Mr. Pitman has taken an established code and modified it to meet the needs of the Township but would like additional time to review.

NEW BUSINESS

MR. BECK moved to submit the annual Budget for the year commencing January 1, 2016 for consideration to the County Budget Commission. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MS. SIMS recommended that a special meeting be held later in July in order to adopt a resolution regarding the placement of the Safety levy on the November ballot. Ms. Sims advised she has been in discussion with Mr. Fox regarding being in compliance with ORC 121.22. Ms. Sims requested that this be included as an agenda item at this special meeting.

MR. BRYANT questioned if the Board would have that information before the meeting.

MS. SIMS indicated it would be forwarded to the Board before the meeting.

MR. BECK moved to hold a special meeting July 28, 2015 at 7:00 p.m. for the purpose of discussing and/or taking action regarding placement of safety levy on November ballot and compliance with ORC 121.22. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

CHIEF HUBER reviewed a funding structure report for the Hamilton County 911 system. The Township is a associate PSAP user and had been advised we would not be part of the assessment process. However, the County Communication Center has now determined that the Township will be assessed. Based on different scenarios, the residents of the Township could be assessed as much as \$500,000.00, with Loveland assessed at \$350,000. This is an assessment to both communities for a service that is not utilized since we have our own communication center. Chief Huber advised the Township needs to be aware of what is being proposed.

The Board discussed the possibility of moving from an Associate PSAP to a full PSAP.

MR. BRYANT questioned if the Township should be pro-active on this issue and send a letter

to the County.

CHIEF HUBER suggested it is important that the Township make the County Commissioners aware there is a concern about any parcel assessment, as well as any other type of assessment where there is no input from residents. There has been decision made at this time.

The Board thanked Chief Huber for this information.

CHIEF HUBER advised he will continue to monitor this issue and report to the Board.

MR. BECK moved to adopt the following resolution:

RESOLUTION T2015-01

Resolution Establishing Fire Lanes
on Township Roads

WHEREAS, Ohio Revised Code Section 505.17 provides authority for the Board of Trustees to make such regulations and orders as are necessary to control all vehicle parking in the Township, including parking on established roadways proximate to buildings on private property as necessary to provide access to the property by public safety vehicles and equipment, if the property is used for commercial purposes, the public is permitted to use such parking area, and accommodations for more than ten motor vehicles is provided, and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio has by various and sundry resolutions established said parking regulations over certain Township roads and private property used for commercial purposes; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio wishes to expand the previously established regulations to include new roadways as set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the Trustees of Symmes Township, Hamilton County, State of Ohio, that:

- Section 1. That fire lanes be established and that no parking shall be permitted along the curbs and other areas as indicated upon the site plan attached hereto as Exhibit A and on the roadway listed on Exhibit A which is made part of this Resolution.
- Section 2. The no parking areas established by this Resolution shall be further designated by means of traffic control devices and markings conforming to Section 4511.09 of the Ohio Revised Code.
- Section 3. This Resolution shall be subject to the limitations, restrictions, and exceptions in Sections 4511.01 to 4511.76 and 4513.02 to 4513.37 of

the Ohio Revised Code.

- Section 4. Whoever violates the provisions of this resolution is guilty of a minor misdemeanor.
- Section 5. Fines levied and collected for violation of this resolution shall be paid into the Township General Revenue Fund.
- Section 6. This Resolution shall be posted by the Township Fiscal Officer in five (5) conspicuous public places in the Township for thirty days prior to becoming effective, and shall be published in a newspaper of general circulation in the Township for three consecutive weeks.
- Section 7. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.
- Section 8. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committee that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

MRS. LEIS seconded the motion.

CHIEF HUBER reminded the Board of the various parking complaints received for this neighborhood. Chief Huber stated this resolution will provide for the least amount of enforcement in order to revolve the issue within the cul-de-sac.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK advised he is becoming more familiar with the Township's transient vendor permit process and would like to have discussion regarding fees.

MS. SIMS advised that someone wishing to establish a temporary place of business must first go through the Board of Zoning Appeals process and if approved must receive a zoning certificate. They must also then obtain a Township transient vendor permit. However, someone going door-to-door would just need the Township permit. Last year there was an interpretation made by the Administrator that a vendor, such as Blooms & Berries, does not need to obtain a vendor permit for each of the workers, just one permit for all.

MS. LEIS expressed concern that our policy requires a background check for these vendors; however, the Township does not require an employee of an established business to provide the same.

MS. SIMS advised that Staff was told that someone knocking on a door would require a permit; however, someone just passing out literature does not require a permit. This vendor permit allows for us to know who is soliciting within the Township. The current policy does not distinguish between someone going door-to-door or at a temporary location.

MR. BECK stated there is now an issue with food trucks that are not required to follow this process.

MS. SIMS stated they are subject to the policy; however, there is no enforcement of food truck vendors.

MR. BECK questioned if the Board wished to waive the amount of fees charged to temporary transient vendors. If the cost is too high, there is always a chance that a vendor might choose to go to another entity. The same would apply to our requirement of a background check.

BRIAN FOX, WOOD & LAMPING indicated that there is need for conformity with the policy.

MS. SIMS agreed that the Board could adopt a policy whereby the fee/background check could be waived for specific vendors. However, someone setting up a temporary place of business should still be required to obtain a zoning certificate to ensure that they are in compliance. Ms. Sims suggested the Board could review the zoning fee schedule.

MR. FOX stated the vendor permit procedure could be established with different categories with different requirements per that category.

MS. SIMS expressed concern this might create problems for Staff trying to determine the category for that vendor. Currently it is simple in that there are the two - temporary or door-to-door.

MS. LEIS noted that perhaps the Board should leave the policy as is and just handle issues as needed.

MR. BECK stated he was just bringing this item up for discussion but does feel that food truck vendors should be policed.

MS. SIMS agreed that it is only fair that a food truck vendor should follow the same process as other vendors. A food truck is a temporary place of business and needs to follow our requirements for a conditional use.

The Board agreed to look at the zoning fee resolution to determine if some minor adjustments could be made based on this discussion.

MR. BECK stated that the next issue to discuss is regarding recent requests for permission to allow an ice cream truck to be in our parks for a reserved event. Our current park rules do not permit a commercial vehicle.

MRS. LEIS questioned if this would be the same as a catering truck.

MR. BECK agreed with that statement as there is a section for this on the reservation form. Mr. Beck stated the Board does not wish an ice cream truck to just come into the park unless it is considered part of the reservation. However, the issue is if people not associated with the event would be allowed to purchase ice cream.

MRS. LEIS stated she felt they should be allowed.

MS. SIMS questioned what happens if that truck remains two hours after the event. A caterer is not selling food to someone walking a dog and the same question could be applied to a pizza truck coming to the reserved event.

MR. BECK stated the rules should be changed to allow a commercial vehicle be permitted when associated with a reserved event.

MS. SIMS suggested that a comment be added to the form that it is understood that such a commercial vehicle must leave after the event.

MR. BECK noted that the Township has also received a request to use Symmes Park by a non-profit event in August. They have indicated they would be charging for the food.

MS. SIMS reminded the Board that other requests have been received for use of our parks, such as the Milford Relay for Life in 2014 and from the Russian Orthodox Church for a festival, and these were denied by the Administrator.

MRS. LEIS stated she felt this request is different than a festival.

CHIEF HUBER noted he has been working with the Administrator on a Special Event Policy and suggested the Board consider moving forward with this. There are costs to the Township for these events and it is designed to protect our neighborhoods.

MR. BECK agreed this should be discussed at the August meeting. However, the current discussion is regarding park rules. The Board needs to decide on commercial vehicles and fund raisers. Mr. Beck stated he believes someone charging for food is different than someone coming in and making money.

MRS. LEIS stated she does not believe there is a problem if someone wants to use a shelter for a fund raising event. This has been done for political type events at Township facilities.

MR. FOX stated that is a hard subject due to free speech and could do additional research.

MR. BECK stated it appears that the Board needs to have further discussions on fund raisers. However, the Board does agree that a commercial vehicle should be allow into the park in association with a reserved shelter. Mr. Beck questioned if the park rules would need to be

changed.

MS. SIMS advised she felt only the park reservation form would need to be change so that a person understands that it is permitted only as part of the reservation.

The Board requested Ms. Sims to make this change to the form for review by the Board.

MS. SIMS reminded the Board that the Finance & Audit Committee was changed from a five (5) person committee to a seven (7) person. There is currently an open position and another member has indicated they do not wish to be re-appointed. Ms. Sims recommended the Board go back to a five (5) member Board.

The Board had no objection and requested Ms. Sims to provide a resolution for adoption at the next meeting.

MR. BECK moved to approve a Depository Agreement with Huntington Bank for the period June 1, 2015 to May 31, 2020. Mrs. Leis seconded the motion.

MS. SIMS reminded the Board had approved a Depository Agreement with PNC Bank at the last meeting. This is where our checking and minor investment accounts are held. Our major investment fund was with RBC Capital. They are closing their Cincinnati Office and have asked us to move our account. Ms. Sims advised she has been speaking with Huntington Bank for our checking and investment needs. In order to make the move to Huntington Bank there needs to be an agreement in place.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to amend:

- a. 1-A-5 (Equipment- Administration) from \$5,000.00 to \$5,500.00
- b. 1-A-26 (General-Other) from \$225,000.00 to \$259,000.00

Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve:

- a. Expenditure in the amount not to exceed \$1,200.00 for purchase of sheets and pillows for LSFD
- b. Additional expenditure (Then & Now) in the amount of \$600.00 for change order for color change on Hopewell Park tennis courts
- c. Expenditure in the amount of \$1,110.00 for air sample and compressor maintenance service at Safety Center
- d. Expenditure in an amount not to exceed \$6,000.00 for Fall newsletter
- e. Expenditure in an amount not to exceed \$3,400.00 for sandblasting and painting of dump bed on T202
- f. Expenditure in the amount of \$6,180.00 for repairs to basketball court in Symmes Park
- g. Expenditure in an amount not to exceed \$2,465.00 for the replacement of light

- pole on Loveland Madeira Road due to accident
- h. Expenditure in the amount of \$1,800.00 for purchase of trash bags for park use
 - i. Expenditure in an amount not to exceed \$2,600.00 for removal of trees at Camp Dennison Nature Trail
 - j. Expenditure in the amount of \$3,095.00 for the purchase of replacement copier for Administration
 - k. Expenditure in the amount of \$1,042.00 for modem for new fire engine

MR. BRYANT seconded the motion.

MR. BRYANT questioned if the Township has always purchased sheets for the Fire Department.

CHIEF HUBER noted the Fire Department had been paying for these type items until the new contract was approved which provides for purchase of station supplies by the Township.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve an expenditure in the amount of \$31,723.47 for storm repairs to the Remington Fire Station roof. Mr. Bryant seconded the motion.

MR. PITMAN advised the roof received damage due to a fallen tree. The insurance company has approved \$23,036.53 for these repairs. However, roof contractors have made a recommendation to retro-fit the metal roof with a rubber roof system, as well as replace the gutters. This cost would be \$54,760.00 and therefore, additional money is needed. Mr. Pitman stated he agrees with this recommendation and requested the Board approve the additional expenditure.

MS. SIMS noted that this expenditure would need to be made from the General Fund.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

HEARING FROM RESIDENTS

KAREN DIEHL, 10072 LINCOLN ROAD (45111) - Stated she was here in order to learn more about the proposed 911 fee and was concern regarding how this could affect the Camp Dennison area where there are many small parcels associated with a residence. The Trustees should be concern about the passage of a future Safety levy when there is an assessment for the communication center that does not benefit the residents.

MIKE HOWELL, 7810 CLEMENT (45111) - Questioned when the Board will hold a public hearing on the proposal property maintenance code.

MR. BECK advised the Board needs to review and reach an agreement before presenting to the public.

MR. BRYANT stated this is more for prevention. The intent is to identify problems and help owners get needed assistance.

MR. HOWELL expressed concern how this will affect Camp Dennison since it is the oldest community with the oldest housing units in the Township.

MR. BRYANT thanked Mr. Howell for his comments

EXECUTIVE SESSION

MR. BECK moved that the Board enter Executive Session to discuss the employment of a public employee and to receive legal advice and to discuss a dispute involving the Township that is the subject to pending or imminent court action. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The meeting adjourned for Executive Session at 10:59 p.m.

The meeting reconvened from Executive Session at 11:58 p.m.

MR. BECK moved to hire LaWanda Willis as a part-time regular employee for the position of Assistant to the Fiscal Officer for twenty-five (25) hours per week at a rate of \$16.50 per hour effective July 13, 2015. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The meeting adjourned at 11:59 p.m.