
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

FEBRUARY 7, 2017

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Ms. Jodie Leis, and Ms. Carol Sims.

Also present: Kevin McDonough - Township Law Director; Kim Lapensee - Administrator; Bill Pitman - Director of Public Works; Lieutenant Chris Ketteman - Hamilton County Sheriff's Department; Deputy Chief Mike Books - Loveland Symmes Fire Department.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Ms. Leis made a motion to approve the Agenda. Mr. Beck seconded the motion. Motion passes.

APPROVAL OF MINUTES

None

FISCAL OFFICERS REPORT

None

PRESENTATIONS

MS. LEIS presented Jacob Smilg with a Certificate of Recognition for developing a groundbreaking device to help his friend who suffered a severe brain injury.

Ms. Leis present Casey Henry, Carlie & Micah Hicks with a Certificate of Recognition for providing genuine acts of kindness to fellow students no matter the size, shape or ability.

CAPTAIN BRUCE HALL presented Recognition to the Board of Loveland Symmes Fire Department for Ambulance Accreditation to the Board of Trustees.

PUBLIC HEARINGS

None

APPROVAL OF DISBURSEMENTS

Ms. Leis made a motion to approve Receipts 68846 – 69028 totaling \$482,645.34. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

REPORTS

LIEUTENANT CHRIS KETTEMAN stated that he wanted to update the Board on the homicide that occurred on January 17th. The Criminal Investigators Section with the Hamilton County Sheriff's Office has identified the suspect and currently have warrants out for his arrest. This is an incident that was isolated. The monthly report is just finished and you should have it in a day or so.

HEARING FROM RESIDENTS

None

CORRESPONDENCE

None

EVENTS AND MEETINGS

None

OLD BUSINESS

Ms. Leis established March 4, 2017 from 12 p. m. 3 p.m. for the WEB/EOC Training.

NEW BUSINESS

Ms. Leis stated that she put this on the agenda because she wanted to know how much we have in our sidewalk fund and would like to start prioritizing the sidewalks to see if we can do any of them this year.

Ms. Sims stated that she was unaware that Ms. Leis would need that information tonight.

Ms. Leis stated that she would like to work on sidewalks this year and it will depend on how much we have in that fund. She would like to keep this on their agendas and to keep following up on it.

Ms. Leis stated that she also put it on the agenda to make Parks more sustainable. We do not have recycling bins in our parks. We had them for a while and some people had trouble understanding what is garbage and what is recyclable. I think we need to revisit this issue.

Ms. Leis stated that e-mails went out to the Home Owners Associations to let them know that they could use the Township building for their meetings and the Trustees would like to be included in their meetings so we can find out more of what is going on in the different communities.

Ms. Leis advised that the response has been that the HOA's would like to meet together as a whole, that way everyone would get to know each other. She would like to set a date to get all the HOA's together and have a group meeting. We can tell them what we are doing and they can tell us what they want from us.

Mr. Beck stated that he thinks this is a great idea.

Ms. Leis set the date for the HOA's group meeting for March 8th or 9th at 7 p.m. Mrs. Lapensee will check to make sure the room is available for those nights.

Ms. Leis moved to accept \$500.00 donation from Rumpke for Movies in the Park or other community events. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis moved to accept \$250.00 donation from Accounting Plus for Movies in the Park or other community events. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis moved to approve 2016 Township Mileage Certification (41,404 miles). Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis moved to authorize the Township Administrator to sign a one-year contract with Rumpke for trash and recycling services. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized to advertise for the 2017 Road Resurfacing Project bid opening date of March 3, 2017 at 10:00 a.m. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized Bill Pitman to apply for the 2017 MORE grant through OTARMA. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized Bill Pitman to attend a Care Works Comp's Two Hour Safety Training Class in Dublin, Ohio on June 20th. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized Township staff to attend CPR/AED training on February 24th. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized Township Administrator to sign the contract with TriHealth for CDL drivers to attend DOT training on March 14th. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis authorized Bobby Jackson to attend the Tree Commission Academy on March 15 & 16. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

Ms. Leis stated that CeeCee Collins from the Little Miami River Chamber Alliance could not be present tonight. Ms. Collins wanted to know if the Board is interested in doing the Firecracker Festival again this year.

Ms. Sims stated that last year it seemed to be a promotion for the City of Loveland, we need to make sure that they are promoting Symmes Township. Mrs. Lapensee will get with CeeCee to make sure that Symmes Township gets credit for the festival this year.

Ms. Leis moved for approval:

- a. Expenditure in the amount of \$6,500.00 for publication and distribution of spring newsletter.
- b. Expenditure in the amount of \$3,522.25 to Locution Systems, Inc. for annual maintenance and services for Prime Alert/CAD Voice System.
- c. Expenditure in the amount of \$2,590.00 for the purchase of two thermal image cameras for the Loveland Symmes Fire Dept.
- d. Expenditure in an amount of \$7,500.00 for the purchase crack sealer material for road maintenance.
- e. Expenditure in the amount of \$1,668.77 for small EMS equipment for the new BLS unit.
- f. Expenditure in the amount of \$810.00 for a new sewage pump for the Service Garage.
- g. Expenditure in the amount of \$1250.00 for flowers for entryway signage.

Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

EXECUTIVE SESSION

MS. LEIS made motion to adjourn at 7:41 p.m. for the discussion of pending litigation with the Law Director. Mr. Beck seconded the motion and the roll call vote was as follows: Ms. Leis - 'aye'; Mr. Beck - 'aye'.

No further action was taken and the meeting adjourned at _____ p.m.

Approved:

Minutes of REGULAR

Held Township Admin. Bldg.

February 7, 2017

Jodie Leis, Board President

Carol Sims, Fiscal Officer