



## **AGENDA**

**7:00 PM**

**SYMMES TOWNSHIP TRUSTEES MEETING**

**February 6, 2018**

### **PLEDGE OF ALLEGIANCE, INVOCATION AND ROLL CALL**

### **APPROVAL OF AGENDA**

### **APPROVAL OF MINUTES**

- Regular Meeting December 5, 2017.
- Finance Committee Meeting, December 11, 2017.
- Work session, December 12, 2017.
- Special Meeting, December 18, 2017.
- Regular Meeting January 9, 2018.

### **FISCAL OFFICERS REPORT**

### **PRESENTATIONS**

- None.

### **PUBLIC HEARINGS**

- None.

### **APPROVAL OF DISBURSEMENTS (Warrants \_\_\_\_\_ in the amount of \$\_\_\_\_\_)**

**REPORTS:** Law Director  
Police  
Fire  
Director of Public Works  
Committee  
Other

### **HEARING FROM RESIDENTS**

**CORRESPONDENCE** – See Attached

### **EVENTS/MEETINGS**

- President's Day – Monday, February 19, 2018 Buildings will be closed for the Holiday.
- Zoning Commission Meeting – Wednesday, February 21, 2018 at 7:00 p.m.
- Board of Zoning Appeals Meeting – Monday, March 5, 2018 at 7:00 p.m.

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- Regular Trustees Meeting – Tuesday, March 6, 2018 at 7:00 p.m.
- The Great Symmes Egg Hunt – Saturday, March 24, 2018 at 11:30 HOB.

## **OLD BUSINESS**

- None.

## **NEW BUSINESS**

- Request from NEST to hold their Kids Ninja Challenge at Symmes Park the weekend of October 13<sup>th</sup>, 2018.
- Request from the Loveland PTA to hold a 5K Run at Home of the Brave & Symmes Park the weekend of April 14<sup>th</sup>.
- Request from the Symmes Loveland Republican Club to hold their Columbus Day picnic at Symmes Park and waive the fee for the shelter and hold their monthly meetings at the Safety Center.
- Liquor Permit (TRES) for Out of Thyme, 11915 Montgomery Road, Cincinnati, Ohio 45249.
- Set a public hearing date for the text amendment for the Zoning Resolution changes.
- Set a date for a Trustees Work Session to discuss the road levy and to discuss priorities for 2018.
- Approval of Resolution P2018-01 – Resolution Creating the Position of Cemetery Sexton and Establishing a Job Description.
- Approval of Resolution P2018-02 – Resolution Revising the Job Description for the Administrative Assistant, Assistant to the Fiscal Officer, Director of Public Works and Crew Leader.
- Approval of Resolution G2018-03 – Resolution Appointing Kimberly A. Lapensee Township Administrator Pursuant to ORC Section 505.031 and Dispensing with the Second Reading.
- Approval of Resolution G2018-05 – Resolution Appointing Bill Pitman Cemetery Sexton and Dispensing with the Second Reading.
- Approval of Resolution G2018-12 – Resolution Approving an Agreement with LANrm Technologies, LLC to provide IT Service and Support for Nine Workstations Located in the Symmes Fire Stations in an amount not to exceed Five Thousand Two Hundred Ninety-Two Dollars and No Cents (\$5,292.00) for 2018.
- Approval of Resolution G2018-19 – Resolution Authorizing the Township Administrator to Purchase a Ford Explorer and Accessories from Lebanon Ford for the Police Department in the amount of Thirty-Two Thousand Fifty-Six Dollars and Forty-Five Cents (\$32,056.45).
- Approval of Resolution G2018-20 – Resolution Authorizing the Acceptance of Grass Mowing Bids and Awarding Multiple Contracts to 4 Seasons, Y2K, GrassCor and Brian Christian Landscaping in the amount of \$117,472.94.
- Approval of Resolution G2018-21 – Resolution Revising Resolution G2017-69 Retaining Kim Bojko and the Firm of Carpenter Lipps Leland, LLP. as Special Counsel and Dispensing with the Second Reading and Declaring an Emergency.
- Approval of Resolution G2018-22 – Resolution Authorizing the Township Administrator to Enter into a Lease Agreement with Southwest Ohio Regional Transportation Authority (SORTA) for Parking Spaces.
- Approval of Resolution G2018-23 – Resolution Certifying Township Highway Mileage for 2017.

- Approval of Resolution G2018-24 – Resolution Authorizing the Township Administrator to Enter into an Agreement with Team All Sports to Regrade Existing Ballfields at Home of the Brave Park in the Amount of Twenty-One Thousand Nine Hundred Ninety-Six Dollars (\$21,996.00).
- Approval of Resolution G2018-25 – Resolution Authorizing the Township Administrator to Enter Into a Contract with Vision Service Plan for Providing Vision Insurance Coverage for the Elected Officials and Full-Time Employees of Symmes Township.
- Approval of the following expenditures and authorization for the Township Administrator to sign any necessary contracts/agreement or paperwork:
  - a. Expenditure \$630.00 Genesis Hydraulic Rescue Tool for annual maintenance.
  - b. Expenditure \$674.00 Shirts and More to replace 10 radio holders for the fire department.
  - c. Expenditure \$12,000.00 for the newsletter (spring and fall).
  - d. Expenditure \$7,078.80 Mutt Mitt to purchase 2 skids of mitts for the parks.
  - e. Expenditure \$2,820.00 Ice Be Gone Magic for 4 totes of liquid deicer.
  - f. Expenditure \$30,000 to purchase Salt through the Hamilton County Engineer's Office.
  - g. Expenditure/ \$2,000.00 Stigler Supply for a skid of trash bags.
  - h. Expenditure \$8,580.30 Team All Sports for maintenance to the field at Stonebridge Park.
  - i. Expenditure \$11,000.00 Contech Engineered Solutions LLC. to replace the decking material on the bridge at Symmes Park.
  - j. Expenditure \$18,575.57 Bushelman to replace the rear garage doors at the Remington Fire Station.
  - k. Expenditure \$2,640.00 per year Spectrum for internet service to security cameras for Blong and Stonebridge.

**EXECUTIVE SESSION** – ORC Section 121.22(G) (1) To consider the compensation and employment of a public employee or official, and (3) To have a conference with the Law Director concerning pending or imminent court action.

**ADJOURNMENT**