
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

January 5, 2021

The meeting was called to order at 7:00 p.m. Elected officials present were Mr. Phil Beck, Mr. Kenneth Bryant, Ms. Jodie Leis and Mr. Joe Grossi.

Also, present: Kimberly Lapensee - Administrator; Jeff Forbes - Law Director; Lieutenant Mike Tarr – HCSO, and Chief Ott Huber – LSFD.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Bryant made a motion to approve the Agenda. Ms. Leis seconded the motion. The roll call vote was as follows: Ms. Leis - ‘aye’, Mr. Beck - ‘aye’, and Mr. Bryant - ‘aye’. Motion passes.

APPROVAL OF MINUTES

Mr. Bryant made a motion to approve the regular minutes for December 5, 2020 and the special meeting minutes for December 29, 2020. Mr. Beck seconded the motion. The roll call vote was as follows: Ms. Leis - ‘aye’, Mr. Beck - ‘aye’, and Mr. Bryant - ‘aye’. Motion passes.

FISCAL OFFICERS REPORT

Mr. Grossi stated that the financial reports for December were included in the packet. He stated that we have \$1,901,861.11 in our checking account and \$28,861.03 in the HRA account at PNC, \$1,289,898.23 in our checking account and \$30,000.00 in our HRA at Fifth Third Bank. He stated that we have not yet gotten our statement of investments with Meeder for the month of December. Mr. Grossi stated that we have \$2,304,037.61 in the General Fund, \$256,972.72 in the Police Fund, \$422,623.67 in the Fire Fund, \$508,117.52 in the EMS Fund, \$1,999,958.39 in the Safety Services Fund, \$438,472.85 in the Park fund.

PRESENTATIONS

None.

PUBLIC HEARINGS

None.

APPROVAL OF DISBURSEMENTS

Mr. Bryant made a motion to approve the warrants from 78929 – 78932 in the amount of \$13,316.29 from the last week in December. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - ‘aye’; Mr. Bryant - ‘aye’, Mr. Beck - ‘aye’. Motion passes.

REPORTS

JEFF FORBES, LAW DIRECTOR – Mr. Forbes stated that he had no report.

LIEUTENANT MIKE TARR, HAMILTON COUNTY SHERIFF’S DEPT – Mr. Tarr stated that they had received the new police vehicle, their new Sheriff had taken office and that he would share the list of the command staff with the township.

CHIEF OTT HUBER, LSFD – Chief Huber stated that the board received their written report prior to the meeting and that everyone has recovered from COVID and that they are back to full staff. He stated that there was a fire in Camp Dennison and that we should be receiving a check from their insurance company for a bond until the house is redone and that their fire department has received the good news that they have been upgraded to an ISO rating of 1. He stated that they will be sending out letters to all the businesses letting them know that their insurance costs should be going down as a result.

BILL PITMAN, DIRECTOR OF PUBLIC WORKS - None.

COMMITTEE - None.

OTHER – Mr. Bryant wanted to know if the pre-emption devices were up and working for the fire department and if they have had to use them yet. Chief Huber stated yes, everything was working just fine. He stated that the City of Loveland would like to install more pre-emption devices on their lights on Loveland Madeira Road and that they would like to partner with us to help pay for the installation.

CORRESPONDENCE

Attached to the packet.

HEARING OF RESIDENTS

None.

EVENTS/MEETINGS

- Zoning Commission Meeting – Wednesday, January 20, 2021 at 7:00 p.m. via zoom.
- Martin Luther King Holiday – Building closed January 18, 2021.
- Board of Zoning Appeals Meeting – February 1, 2021 at 7:00 p.m. via zoom.
- Regular Trustees Meeting – February 2, 2020 at 7:00 p.m. via zoom.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Bryant asked for discussion concerning recycling activities. Ms. Leis stated that Rumpke will be adding new plastics to their list of recycling items that can be placed in our recycling bins. She stated that they will be adding wide mouth containers to the list which include yogurt/sour cream containers. She asked if we could put that in our next e-newsletter and regular newsletter for the spring.

Mr. Bryant made a motion to set a work session date for January 19, 2021 at 6:00 p.m. Mr. Beck seconded the motion. Discussion continued.

Mr. Bryant asked that Mrs. Lapensee send out a list prior to the meeting for them to consider.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-01, a Resolution Appointing Jeff Forbes Law Director Pursuant to ORC Section 504.15 and Dispensing with the Second Reading. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-02, a Resolution Approving an Agreement with Mike Howell as Custodian for the Camp Dennison Nature Trail. Mr. Beck seconded the motion. Discussion continued.

Mr. Bryant asked that we table this resolution because he believed that we were going to make this position an independent contractor VS a township employee who would receive benefits. Mr. Bryant made a motion to table Resolution G2021-02. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-03, a Resolution Approving a One-Year Supplemental Contract with the Loveland Symmes Fire Department for the Camp Dennison Area in the amount of \$6,000.00. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-04, a Resolution Requesting the County Auditor to make advance payment of taxes. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-05, a Resolution Approving an Agreement with Velecor to provide IT service and support for 9 workstations located in Symmes Township Fire Stations in an amount not to exceed \$5,292.00 for 2021. Ms. Leis seconded the motion. Discussion continued.

Mr. Bryant asked where the 9 units are located? Chief Huber stated that we have 5 at the Safety Services Center and 3 at Remington.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-06, a Resolution Authorizing the Township Director of Public Works to conduct necessary sidewalk repairs throughout the township not to exceed \$10,000.00. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-07, a Resolution Authorizing the Township Director of Public Works to conduct necessary creek seal repairs for maintenance and repairs to the township roadways not to exceed \$10,000.00. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-08, a Resolution Authorizing the purchase of supplies for Symmes Township medic units from various vendors in an amount not to exceed \$21,000.00. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-09, a Resolution Approving Expenditures in the amount not to exceed \$13,000.00 dollars for newsletter expenses and dispensing with the second reading. Ms. Leis seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-10, a Resolution Authorizing the Township Administrator to purchase salt and other deicing materials for the road department from Morton and other vendors in the amount not to exceed \$50,000.00. Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve Resolution G2021-11, a Resolution Approving Expenditures in the amount of \$33,500.00 for Special Events that will be held in the Parks and Dispensing with the second reading. Ms. Leis seconded the motion. Discussion continued.

Mr. Bryant asked if we could send him the list of items broken down per event like we usually have to review. Mrs. Lapensee stated yes. Ms. Leis stated that all the leftover Operation Santa bags went to NEST.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye' and Mr. Beck - 'aye'. Motion passes.

Mr. Bryant made a motion to approve the following amendments, expenditures, and authorization for the Township Administrator to sign any necessary contracts/agreement or paperwork:

- a. Amend the following:

Fund Acct #	Fund	Add	Final Appropriation
1000-110-211-0000	General	+\$34,000.00	\$109,000.00
1000-110-213-0000	General	+\$1,300.00	\$8,800.00
2193-330-359-0000	Road	+\$1,000.00	\$1,000.00
2171-610-341-0000	Parks	+\$5,100.00	\$15,100.00
2193-330-341-0000	Road	+\$3,000.00	\$6,500.00
2196-220-341-0000	Safety Services	+\$3,300.00	\$31,300.00
1000-110-351-0000	General	+9,500.00	\$34,500.00
2171-610-322-0000	Parks	+1,100.00	\$2,300.00
2193-330-322-0000	Roads	+\$700.00	\$2,300.00
1000-110-343-0000	General	+\$1,000.00	\$1,500.00
1000-110-599-0001	General	+1,700.00	\$13,200.00

Mr. Beck seconded the motion.

The roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye', and Mr. Beck - 'aye'. Motion passes.

HEARING OF RESIDENTS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Mr. Bryant made a motion to adjourn the meeting. Mr. Bryant seconded the motion, and the roll call vote was as follows: Ms. Leis - 'aye', Mr. Bryant - 'aye', and Mr. Beck - 'aye'.

Meeting adjourned at 7:46 p.m.

Minutes of REGULAR

Held via Zoom

January 5, 2021

Approved:

Kenneth N. Bryant, President

Jodie L. Leis, Vice-President

Philip J. Beck, Trustee