



PARK SHELTER RENTAL AGREEMENT
9323 UNION CEMETERY ROAD, SYMMES TOWNSHIP, OH 45140
OFFICE NUMBER: 683-6644 EMERGENCY NUMBER: 677-7000
RESOLUTION PR2019-01

RESERVATIONS FOR:	CAPACITY	DEPOSIT	FEE	NON-RESIDENT RATE
___ Leming Shelter	80	\$100	\$100	\$150
___ Shady Ridge Shelter	64	\$100	\$85	\$135
___ Deer Run Shelter	48	\$100	\$70	\$120
___ Amphitheater		\$100	\$50	\$100
___ Seven Gables Shelter	20	\$100	\$40	\$90
___ Hopewell Main Shelter	68	\$100	\$100	\$150
___ Hopewell Remote Shelter	38	\$100	\$70	\$120
___ Home of the Brave Park	60	\$150	\$150	\$200

Rental Date: _____ Number of People in Group _____

Arrival Time: _____ Departure Time: _____

Symmes Park Only

Baseball _____ Can be reserved for a 2-hour time frame

Group Name: (For sign) _____

Responsible Party: _____

Address: _____

Telephone: Home _____ Work: _____

- Please check here if you intend to utilize any electrical outlets. ___ Electric service is not guaranteed.
- Please check here if you intend to serve alcohol at this function. ___ Alcohol is permitted in the reserved shelters only.
- Please check here if you intend to use a caterer/outside vendor. ___ Cooking is permitted only on the grills located at the reserved shelter. Commercial grills are not permitted in any park. An outside vendor (i.e. ice cream truck) is permitted in the park only in conjunction with your event.

I have received a copy of the Symmes Township Park Rules and Regulations and fully understand and agree to follow the terms set forth in these regulations. I further acknowledge that I understand it is my responsibility to clean-up the shelter after the event. Failure to clean-up or any damages incurred will result in forfeit of the deposit as well as additional charges.

I further acknowledge that I understand that electrical service is not guaranteed in the shelter, that alcohol is permitted in the reserved shelters only, and that cooking is permitted only on the grills located at the reserved shelters. I further acknowledge that I understand it is my responsibility to inform the outside vendor they are only permitted in the park in conjunction with my event.

For and in consideration of the permission to use the above described facility, I, the undersigned, acquit, discharge and covenant to hold harmless Symmes Township, its officers, employees, servants, and agents of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal injury or property damage which may result to group/organization members as a result of participation in the aforementioned activity at the above described facility.

Signature _____ Today's Date _____

Check Received: Deposit _____ Approved by: _____
 Maintenance Impact Fee \$ _____ Date: _____

OFFICE USE ONLY

"Reserved" sign posted by: _____ Date and Time _____

Shelter inspected by: _____ Date and Time _____

Return deposit check (Circle one) Y N Date Returned _____

Here are some of the more common rules violated that may result in the loss of your deposit:

No paint, paint balls, glitter, silly string, grease, chalk, food remnants from throwing food, bubbles, etc. will be allowed in the shelters or restrooms for any reason.

- Section 2 Reservations are for rain or shine. The Maintenance Impact Fee is refundable if the event is cancelled ten (10) days prior to the scheduled date. Failure to clean up will result in forfeiture of the deposit, as well as an additional charge for clean up by Township personnel. Clean up must be completed the same day as the event. Compliance with this rule for purposes of deposit refund shall be the sole determination of the Board's agent. The user is totally responsible for all necessary set up and clean up including, but not limited to, removing decorations (i.e. tape, staples, tacks, and nails, etc.), cleaning tables, replacing tables back to the original positions, placing garbage in trash containers and cleaning up after games. **GARBAGE THAT DOES NOT FIT IN THE SUPPLIED TRASHCANS MUST BE DEPOSITED IN THE DUMPSTERS LOCATED IN THE PARK.**
- Section 6 No park fixtures or equipment (picnic tables, waste receptacles, etc.) shall be moved to other locations within the park or removed from park property. If picnic tables are rearranged during your event, they must be put back to their original position. *See diagram below.*
- Section 8 No person shall deposit, permit, or suffer to be deposited in any part of the parks, any garbage, ashes, sewage, refuse or any waste material whatsoever, other than such receptacles provided for such purposes. **DO NOT THROW YOUR CHARCOAL IN THE TRASH CANS--LEAVE CHARCOAL IN THE GRILLS.**
- Section 15 No portion of a park shall be used for the purpose of travel by a motorized vehicle except on designated, paved roadways unless posted otherwise. **DO NOT DRIVE TO THE SHELTERS.**
- Section 18 Alcohol is permitted within the reserved shelter areas only unless written permission is given by the Board to do otherwise. Anyone found with an open container of alcohol outside of the reserved shelter area will be asked to return to the reserved shelter area or dispose of the alcoholic beverage. Violation of this section may result in dissolution of the rental agreement and forfeiture of the deposit and/or ejection from the park.

