

**RESOLUTION G2022-121**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A COOPERATION AGREEMENT BETWEEN HAMILTON COUNTY AND THE BOARD OF TOWNSHIP TRUSTEES OF SYMMES TOWNSHIP FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)**

**WHEREAS**, the Congress of the United States has enacted the Housing and Community Development Act of 1974 which has as its primary objective, the development of viable urban communities, and whereby federal assistance will be provided for the support of community development activities which are directed toward certain objectives; and

**WHEREAS**, both the Township and the County are desirous of entering into community development activities within Hamilton County which are directed toward those objectives, and for that reason, desirous of seeking such Federal Funding as may be available to them pursuant to the Act; and

**WHEREAS**, the Act contemplates and encourages the joining together by agreement of counties, townships, and municipal corporations with populations less than 50,000, for the purposes of conducting the objectives of the Act; and

**WHEREAS**, Villages, Townships, Cities and Counties in Ohio have authority under Section 307.15 of the Ohio Revised Code to enter into agreements whereby a Board of County Commissioners undertakes, and is authorized by the contracting subdivision, to exercise any power, perform any function, or render any service, on behalf of the Township, which such Township may exercise, perform or render; and

**WHEREAS**, the Township and County have agreed that it is in the best interest of carrying out the objectives of the Act within Hamilton County that the Township and the County should join together in both the Community Development Block Grant (hereinunder referred to as CDBG) and HOME Investment Partnerships Program (hereinafter referred to as HOME) and Emergency Solution Grant Program (hereinafter referred to as ESG); and

**WHEREAS**, the Board of Trustees of Symmes Township, Hamilton County, Ohio, has agreed to enter into a Joint Agreement Between Hamilton County and the Board of Township Trustees of Symmes Township for the Community Development Block Grant (CDBG).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

**Section 1.** That the Board of Trustees of Symmes Township of Hamilton County, Ohio hereby authorizes the Township Administrator to enter into a Cooperation Agreement Between Hamilton County and the Board of Township Trustees of Symmes Township for the Community Development Block Grant (CDBG).

**Section 2.** The purpose of said agreement is for the conditional award of grant funds for the Seven Gables Park ADA trail in the amount of \$50,000.00.

**Section 3.** This agreement is for the Program Year 2022, which must be completed by June 30, 2023.

**Section 4.** It is hereby certified that all formal actions of the Board of Trustees of Symmes Township, Hamilton County, Ohio relating to the adoption of this Resolution were taken in an open meeting of the Board and that all deliberations of the Board were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** Upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

**Section 6.** This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

**ADOPTED: DECEMBER 06, 2022 – RESOLUTION G2022-121**

Vote Record: Ms. Leis \_\_\_\_\_ Mr. Beck \_\_\_\_\_ Mr. Bryant \_\_\_\_\_

**BOARD OF TRUSTEES:**

\_\_\_\_\_  
Kenneth N. Bryant, President

\_\_\_\_\_  
Jodie L. Leis, Vice-President

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Phillip J. Beck, Trustee

**ATTEST:**

**APPROVED AS TO FORM:**

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Joseph C. Grossi, Fiscal Officer

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Jeff Forbes, Law Director

**HUD Programs Cooperation Agreement  
Information Sheet for Symmes Township CDBG Projects  
Awarded 2021-2023 Funds**

On average, Hamilton County receives approximately \$5M annually from the United States Department of Housing and Urban Development (HUD), which is apportioned as follows: \$3.4M in Community Development Block Grant funds (CDBG), \$1.4M in HOME funds and \$280,000 in Emergency Solutions Grant funds. All of these funds go to support a variety of projects and programs in our 41 participating local governments.

Currently, Hamilton County has current executed HUD cooperation agreements with 41 local governments outside of the City of Cincinnati as active participating communities. This information page outlines the expectations for the projects funded for 2021, 2022 and 2023.

Within the 3-year CDBG Funding cycle, 40-45% of funds go to County Wide Programs including Mini-Grants, Nonprofit Services and the Community and Economic Development Assistance Programs; 40-45% go to Community Specific Projects; and the balance of funds (15% to 20%) is used for Compliance, Project Management, Grant Administration and Training.

Even though the CDBG grant is an annual award, the Community Specific projects are County budgeted in 3-year grant cycles to allow for more impactful projects. HUD allocates funding based on a data formula including age of housing stock, demographics of the community residents and economic stability factors. Community Specific project allocations are based on the amount of funding that each community brings to the grant.

The County received applications from 38 local governments for 71 of projects for a total of \$4.3 million dollars. The 2021- 2023 request cycle will fund a total of 66 eligible projects in 38 communities throughout Hamilton County.

The Local Government was formally awarded CDBG funds for projects in this funding cycle.

**Pursuant to the Cooperation Agreement, the County and the Local Government will adhere to the following:**

1. The County conditionally awards grant funds for the projects and conditionally awards 2022 and 2023 projects listed below based on actual Congressional budget allocations as listed below:

Project/Program	2021	2022	2023
Public Facilities Improvement (Seven Gables Park ADA trail)		\$50,000	

- a. Any additional costs associated with the Project will be incurred by the Local Government and/or their partners.
- b. CDBG funds will be paid to Local Government on a reimbursement basis after upon receipt of complete pay requests.
- c. All applicable HUD regulations (24 C.F.R. § 0.1 et. seq.) and CDBG regulations (24 C.F.R. § 92.1 et. seq.) will be followed. A link to the CDBG regulations can be found at <https://www.hudexchange.info/resource/3689/24-cfr-part-570-cdbg/>
- d. The Local Government agrees not to start a project until the following actions have occurred:
  - The County has completed the required Environmental Review and Historic Review process.
  - The County will approve bid specifications, which includes the County's bid documents.
  - The Local Government will conduct procurement and recommend the successful bidder. The Local Government will send the bid documents to the County for review prior to contract award.
  - The County will approve the selected contractor to ensure full compliance with County and HUD regulations within 3 business days.

## 2. Timeliness:

The projects above need to be completed within 18 months of the grant year approval dates; since the Congressional budget passage varies, the County has estimated the following time periods for respective funding year as follows:

**2022 Projects:** Start Date: July 1, 2022, Completion Date: June 30, 2023

Any changes in project schedules will be communicated to the County. If a project is not substantially complete by the above stated deadline applicable for that year, Hamilton County may re-allocate the funds to a different project or program.

3. **Promotion and Communication of Funds.** As a recipient of Hamilton County Community Development Block Grants (CDBG), the Local Government agrees to promote the project’s use of the funds via a variety of marketing channels that could include newsletters, e-newsletters, and websites. If there is an onsite event (press conference, groundbreaking and/or ribbon cutting/opening), the Local Government agrees to invite County representatives and to include the County Logo in any print materials for these events.

Please use the following terminology/description in your marketing and communication channels:

**\*\*Example\*\***

Symmes Township is the proud grant recipient of Hamilton County Community Development Block Grant (CDBG) funds. We received \$50,000 for the Symmes Township Seven Gables Park ADA Trail.

Hamilton County supports 41 jurisdictions with CDBG funding on a wide range of projects that improve the quality of life for all residents including: park and playground improvements, senior center improvements, ADA accessibility infrastructure, façade improvement programs among other community-centered projects. To find out more about the County’s CDBG program, please visit:

[https://www.hamiltoncountyohio.gov/government/departments/community\\_development](https://www.hamiltoncountyohio.gov/government/departments/community_development)

Symmes Township

Hamilton County

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Signature

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Signature

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Print Name

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