



RESOLUTION G2025-112

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH VELECOR SERVICES INC. TO PROVIDE IT SERVICES AND SUPPORT FOR THIRTEEN (13) WORKSTATIONS AND ONE (1) SERVER LOCATED IN THE SYMMES TOWNSHIP ADMINISTRATION BUILDING AND SERVICE DEPARTMENT BUILDING IN AN AMOUNT NOT TO EXCEED NINE THOUSAND THREE HUNDRED NINETEEN DOLLARS AND TWENTY CENTS (\$9,319.20)

WHEREAS, Velecior Services Inc. has calculated Symmes Township's expenses to be for thirteen (13) workstations and one (1) server located in the administration building and service department building owned and operated by Symmes Township; and

WHEREAS, Velecior has given the township a price to provide IT services to the administration and public works employees which would be thirteen workstations and one server at a cost not to exceed \$641.00 per month or \$7,692.00 a year plus monthly Office 365 subscription at a cost not to exceed \$135.60 per month or \$1,627.20 for a total annual cost not to exceed \$9,319.20; and

WHEREAS, the Board of Trustees approve expenditures in the amount not to exceed Nine Thousand Three Hundred Nineteen Dollars and Twenty Cents (\$9,319.20) for IT services and support on those thirteen workstations and one server.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. That the Board hereby approves expenditures in the amount not to exceed Nine Thousand Three Hundred Nineteen Dollars and Twenty Cents (\$9,319.20) for IT Services and Support for thirteen (13) workstations and 1 (1) server located in the Symmes Township Administration Building and Service Department Building.

Section 2. That the Township Administrator is hereby authorized to sign the agreements with Velecior Services Inc. for these services per the statement of work.

- Section 3.** That the Fiscal Officer is hereby directed to make payment to Velecor in the amount not to exceed \$776.60 per month or \$9,319.20 per year.
- Section 4.** Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.
- Section 5.** Upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.
- Section 6.** This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

ADOPTED DECEMBER 30, 2025 – RESOLUTION G2025-112

Vote Record: Ms. Leis aye Mr. Beck Aye Mr. Bryant Aye

BOARD OF TRUSTEES:

Jodie Leis
Jodie L. Leis, President

Philip J. Beck
Philip J. Beck, Vice-President

Kenneth N. Bryant
Kenneth N. Bryant, Trustee

ATTEST:

Joseph C. Grossi
Joseph C. Grossi, Fiscal Officer

APPROVED AS TO FORM:

Jeff Forbes
Jeff Forbes, Law Director