

RESOLUTION G2024-111

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN AN AGREEMENT WITH MUNICIPAL DEVELOPMENT AND FUNDING AND/OR MORTON BUILDINGS FOR ARCHITECTURAL DESIGN AND ENGINEERING SERVICES FOR THE SYMMES TOWNSHIP NEW GOVERNMENT BUILDING PROJECT IN THE AMOUNT OF THREE HUNDRED NINETY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$397,500.00)

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio have determined to build a new government building which will incorporate the administrative and public works functions into one building with a new garage; and

WHEREAS, the Board of Township Trustees has already engaged with Municipal Funding to create an initial design for the new building in 2023 and 2024; and

WHEREAS, the initial designs were approved by the Trustees at their October Meeting in 2024 and it was communicated to the Township Administrator to acquire a cost for construction drawings so that the building can be moved forward; and

WHEREAS, the Township Administrator did elicit comments from the employees and Board of Trustees on multiple occasions and it was discussed in prior township meetings as well and that is how the current design of the building came to be with a drive-thru garage with two doors, angled parking, a mezzanine for storage, one large lunch room shared by public works and the administration, multiple conference rooms, a separate trustees meeting room with executive session room and kitchenette, extra office space for growth and multiple rooms for storage; and

WHEREAS, the Board of Township Trustees has decided to hire a design and engineering firm to complete the necessary construction plans required to satisfy the requirements of the Hamilton County Building Department and to provide bid documents for contractors to review prior to bidding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Symmes Township, Hamilton County, Ohio takes the following action:

Section 1. That the Township Administrator is authorized to sign an agreement or

necessary paperwork with Municipal Development and Funding and/or Morton Buildings to provide design and engineering services for the Symmes Township Government Building Project, in the amount of \$397,500.00.

Section 2. That the Fiscal Officer is hereby authorized to expend funds to pay Morton Buildings from the ARPA Funds (#2272) in the amount of \$397,500.00.

Section 3. Upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 4. The Board of Trustees of Symmes Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 5. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

ADOPTED DECEMBER 17, 2024 – RESOLUTION G2024-111

Vote Record: MS. LEIS ____ MR. BRYANT ____ MR. BECK ____

BOARD OF TRUSTEES:

Jodie L. Leis, President

Kenneth N. Bryant, Vice-President

Philip J. Beck, Trustee

ATTEST:

APPROVED AS TO FORM:

Joseph C. Grossi, Fiscal Officer

Jeff Forbes, Law Director