

**RESOLUTION G2022-108**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN AN AGREEMENT WITH BURNHAM AND FLOWERS FOR FSA BENEFITS FOR THE ELECTED OFFICIALS AND EMPLOYEES OF SYMMES TOWNSHIP**

**WHEREAS**, the Board of Trustees of Symmes Township, Hamilton County, Ohio has a need to review health benefits for the employees and elected officials of the township from time to time; and

**WHEREAS**, the Township Trustees desire to provide additional programs for the employees as it relates to insurance and the HRA program that is already in place; and

**WHEREAS**, the Township Trustees have determined that they wish to enter into an agreement with Burnham and Flowers to provide Flexible Spending Account services to the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Symmes Township, Hamilton County, Ohio takes the following action:

- Section 1.** That the Township Administrator is authorized to sign an agreement with Burnham and Flowers to provide a Flexible Spending Account (FSA) services to the Township.
- Section 2.** That the fee for Burnham and Flowers shall be \$3.50 per month per employee/official with no setup or renewal fees and the funds for the service shall be paid from the General Fund (#1000).
- Section 3.** The Fiscal Officer is hereby authorized to pay Burnham and Flowers a monthly fee for FSA Services upon approval from the Township Administrator.
- Section 4.** The Board of Trustees of Symmes Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.
- Section 5.** Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.
- Section 6.** This Resolution shall take effect and be enforced from and after the earliest period

allowed by law.

**ADOPTED NOVEMBER 1, 2022 - RESOLUTION G2022-108**

Vote Record: Ms. Leis \_\_\_\_ Mr. Beck \_\_\_\_ Mr. Bryant \_\_\_\_

**BOARD OF TRUSTEES:**

\_\_\_\_\_  
Jodie L. Leis, President

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Philip J. Beck, Vice-President

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Kenneth N. Bryant, Trustee

**ATTEST:**

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Joseph C. Grossi, Fiscal Officer

**APPROVED AS TO FORM:**

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Jeff Forbes, Law Director