

RESOLUTION G2023-89

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO
ENTER INTO AN AGREEMENT WITH COMPLETELY CLEAN FOR
CLEANING SERVICES FOR THE SAFETY CENTER NOT TO EXCEED
TWENTY-SIX THOUSAND FOUR HUNDRED DOLLARS AND NO CENTS FOR
TWO YEARS**

WHEREAS, it has been determined by the Trustees that the Safety Center is a large facility and is used by many different groups, residents, government agencies, and for our contracted services who are not employees; and

WHEREAS, the Director of Public Works has recommended to the Township Administrator that the Board hire an outside cleaning company to maintain the portions of the building that are occupied by the public and the contracted services as listed in the agreement; and

WHEREAS, it is necessary to maintain the buildings for the safe and effective operation of Symmes Township public works services and the general public; and

WHEREAS, the Director of Public Works has reviewed all bids and finds that Completely Clean to have the lowest responsive and responsible bid; and

WHEREAS, pursuant to Ohio Revised Code §504.04, the Board of Trustees have the authority to enter into an agreement with Completely Clean for cleaning services for the Safety Center.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. The Symmes Township Trustees hereby authorizes the Township Administrator to enter into an agreement with Completely Clean in the amount of Twenty-Six Thousand Four Hundred Dollars (\$26,400.00).

Section 2. The funds for the cleaning service shall be taken from the Safety Services Levy Fund (#2196).

Section 3. The Fiscal Officer is hereby authorized to make payment to Completely Clean in the amount of \$26,400.00 upon final approval of the Public Works Director (\$13,200 for 2023/2024 and 13,200 for 2024/2025).

Section 4. Upon majority vote does hereby dispense with the requirement that this

Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 5. It is hereby certified that all formal actions of the Board of Trustees of Symmes Township, Hamilton County, Ohio relating to the adoption of this Resolution were taken in an open meeting of the Board and that all deliberations of the Board were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

ADOPTED SEPTEMBER 12, 2023 – RESOLUTION G2023-89

Vote Record: MR. BECK ____ MR. BRYANT ____ MS. LEIS ____

BOARD OF TRUSTEES:

Philip J. Beck, President

Kenneth N. Bryant, Vice President

Jodie L. Leis, Trustee

ATTEST:

Joseph C. Grossi, Fiscal Officer

APPROVED AS TO FORM:

Jeff Forbes, Law Director