
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

JUNE 25, 2013

The meeting was called to order at 7:01 p.m. Elected officials (Trustees and Fiscal Officer) present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Mrs. Carol Sims.

Also present: Brian Elliff - Township Administrator; Bill Pitman - Director of Public Works; Sgt. Enderle - Hamilton County Sheriff's Department; Andy Knapp - Deputy Chief, Loveland Symmes Fire Department.

PRESENTATION

ROB WILLIAMS - LANDFORM - Provided the Board with additional information regarding the proposal for the entry landscaping screen for Home of the Brave Park. Mr. Williams explained the proposed landscaping material will provide the best visual impact to this area for the Township's budget.

MR. BECK questioned if there would be a better way to provide a year-long with additional funds.

MR. WILLIAMS advised there would be other material available if the Board wanted to go in that direction. Mr. Williams indicated he could re-visit the site and submit another proposal.

The Board suggested that Landform review the proposal based on tonight's discussion and submit a revised plan to Staff.

RECEIPTS

Receipts totaling #52,938.38 were read and accepted.

WARRANTS

MR. BRYANT moved that the Township pay its bills. Mr. Beck seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$520,651.60 were issued.

REPORTS

BRIAN ELLIFF - Reported on activities in the township since the last meeting:

1. WORKERS COMP PREMIUM - Have been advised the Township will receive a premium rebate of \$9,367. Mr. Elliff stated he will be meeting with the Frank Gates Company to discuss other discount opportunities.
2. RADIO EQUIPMENT - Advised the Township owned radio system is obsolete due to the "narrow banding" process undertaken by the FCC. Staff is recommending replacement of all township radios, including the portable and police radios. The estimated cost is \$38,360.00, which includes credit for trade-in.

The Board agreed to table this discussion to a future meeting and directed the Township Administrator to request an opinion regarding the use of TIF funds for the purchase of these radios. The Board also requested additional information on the importance of purchasing these new radios.

3. 20% FUND - The Township will be receiving \$54,286.00 from Hamilton County which will be

applied to the 2014 Resurfacing Program.

4. MASON MONTGOMERY ROAD - Advised the Township has been notified that surplus OPWC funds are now available for the resurfacing and installation of sidewalks; however, the Township would now be responsible for the engineering costs of the sidewalk. The revised cost to the Township would be approximately \$33,200.00. If interested, the Board would need to re-authorize the matching funds and approve the engineering costs which could be considered at the August meeting.

MR. BRYANT moved to authorize the Township Administrator to communicate with the Hamilton County Engineer regarding the Township's willingness to pay for the engineering costs and to match the 11% for the installation of sidewalk along Mason Montgomery Road. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

5. ENTRYWAY WORK SESSION - Advised that Staff is ready to meet with the Board and recommended a meeting to be held on September 10.

MR. BRYANT moved to hold a special meeting on September 10 at 7:00 p.m. for the purpose of holding a work session to discuss Township entryways. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

6. NUISANCE - Updated the Board on status of the property located at 12135 Birch Drive. Mr. Elliff reported the Township is still awaiting documentation from the Hamilton County Building Department and Board of Health.

7. PARK MASTER PLAN - Provided the Board with an draft outline for this plan for comments from the Board.

8. KNICELY ALLEY - Reported the Township has received numerous letters regarding this issue. Mr. Elliff indicated that information has been forwarded to the Board.

MR. BRYANT stated it appears this is generated by the Board's action in January and advised he would like to review the information before responding to the residents.

OTHER - MR. BRYANT noted that Chief Huber indicated in his June 25 memo that Deputy Chief Knapp would be present at the meeting to discuss the upgrade of the internet connectivity. Mr. Bryant stated that he felt this was approved at the last meeting.

MS. SIMS advised the Board did not take formal action to approve this upgrade.

MR. ELLIFF stated he is still awaiting additional information from Cincinnati Bell and the Loveland Symmes Fire Department before making a recommendation to the Board.

MR. BRYANT indicated that he would like to see this resolved as soon as possible.

CORRESPONDENCE

SYMMES FIRE DEPT - e-mail notification that Accreditation team has recommended full accreditation to the Commission.

PHILLIPS EDISON & CO - e-mail intent for lease of Chapelsquare Fire Station.

SYMMES FIRE DEPT - e-mail notification that department has transported second head injury from HOB park.

MONROE HEATING - Proposal for HVAC work at Safety Center.

LOUISO BLACKTOP - Proposal for crack sealing work at Hopewell Meadows.

cc:SYMMES FIRE to MRS. REDMOND, 9924 JACKSON (45111) - Response to concerns about recent EMS incidents at home.

HAMILTON COUNTY ECONOMIC DEVELOPMENT - Letter requesting information regarding obligations of the Itis Group and Vanity LLC

HAMILTON COUNTY SHERIFF DEPT - May activity reports.

VINCE WALLACE - e-mail inquiry about political sign limits.

DONNA HOLLOWAY - e-mail regarding condition of property on Birch Drive.

HAMILTON COUNTY ENGINEER'S OFFICE - e-mail notification that Franklin Alley from Charles Alley to Camp Road is not an accepted Township road.

PAULA JINKS - e-mail follow-up to recent records request.

HAMILTON COUNTY PARK DISTINCT - Notification that new name is Great Parks of Hamilton County.

WARREN COUNTY ENGINEER'S OFFICE - e-mail about impact to McDonald's by upcoming road project.

FRANK GATES - 2014 enrollment information.

cc:NICHOLS SPERELAKIS, 12114 PAULMEADOWS to SYMMES FIRE - Note of appreciation.

PERSO - Notification that the claims for Lucke Interests and 2009 Ford have been closed.

cc:MSD to MJM CONSTRUCTION - Letter regarding conditional availability of sewer for 11306 Montgomery Road.

HAMILTON COUNTY ENGINEER - Notification that Township has been awarded \$54,286.00 from 20% Funds for 2013 Resurfacing Project.

HAMILTON COUNTY AUDITOR - Certificate of Total Appropriations and Amended Certificate of Estimated Resources

MICHAEL COTSONAS - e-mail regarding dog problem on Royal property.

SPRINGFIELD TOWNSHIP - e-mail inquiry regarding policy on sick leave transfer from another township.

BURHAM & FLOWERS - Letter regarding anniversary date of health insurance coverage.

GREG DARLEY-EMERSON - e-mail objecting to the use of Knicely Alley as a driveway.

HAMILTON COUNTY ENGINEER - Letter regarding Humphrey Road Sidewalk project.

cc:PHIL BECK to GREG DARLEY EMERSON - Response to e-mail regarding Knicely Alley.

Proposals received from:

- a. M&M PAINTING - work at Hopewell Park.
- b. ADVANTAGE SIGNS - park signage.
- c. BPI Painting - work at Hopewell Park

CENTRAL READY MIX - Notice of Furnishings for Montgomery Road sidewalk project.

GREG DARLEY EMERSON - E-mail regarding Knicely Alley.

HAMILTON COUNTY SHERIFF DEPT - 2012 Annual Report.

ZONING AND PLANNING ISSUES

MR. BRYANT moved to hold a special meeting on August 6, 2013 at 6:00 p.m. for the purpose of discussing the appointment of a public employee. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

NEW BUSINESS

MR. BRYANT moved to adopt the following resolution:

RESOLUTION G2013-18
Resolution Authorizing the Township Fiscal Officer
to Execute and Implement an Investment Policy
with the Auditor of State
and Appropriate Banking Institutions

WHEREAS, the Ohio Senate enacted Senate Bill No. 81 which modifies the investment authority of all local governments and establishes the requirement that local governments file an investment policy with the Auditor of State by September 27, 1996; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, to be in compliance, adopted Resolution G-9636 on September 17, 1996; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, wishes to update the terminology contained in Resolution G-9636.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees (the "Board") of Symmes Township, Hamilton County, Ohio (the "Township"):

Section 1. That the Township Fiscal Officer be, and hereby is authorized to execute and implement on behalf of the Township an Investment Policy in substantially the form attached hereto as Attachment "A" to the Auditor of State and all appropriate banking institutions.

Section 2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall be effective upon its adoption.

MR. BECK seconded the motion.

MS. SIMS explained the Board adopted Resolution G-9636 which authorized the Township "Clerk" to implement an investment policy. This proposed resolution is necessary to update the terminology in the original resolution.

The roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to adopt the following resolution:

RESOLUTION G2013-19
Resolution Adopting Medical Insurance Program

Available to Symmes Township Employees

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio wishes to provide medical insurance coverage for Symmes Township Employees; and

WHEREAS, Symmes Township's policy has been to provide various medical insurance options to its employees, including family coverage and coverage for employees' spouses; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio adopted Resolution G2012-21 on July 3, 2012 to contract with Medical Mutual of Ohio ("MMO") for medical insurance coverage for the Plan Year starting August 1, 2012; and

WHEREAS, the Township Administrator, in association with renewing coverage for the 2013-2014 program year, has evaluated alternatives in order to provide quality and affordable health insurance coverage to the Township's employees and has recommended the Board continue with MMO as the provider.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Symmes Township, Hamilton County, Ohio takes the following action:

Section 1. The insurance benefits plan offer by MMO currently in effect and also known as Super Med Plus "H.S.A. P2500/5000 Consumer MM Rx" ("Plan") shall continue as the medical insurance program available to Symmes Township employees for the Plan Year effective August 1, 2013. The renewal Plan rates offered by MMO and contained in Exhibit "A" hereto are approved for the plan year 2013-2014.

Section 2. Deductible, Health Savings Account and Health Reimbursement Account contributions shall remain in effect for the 2013-2014 program year at current levels.

Section 3. The Administrator is authorized to sign on behalf of the Township all documents and agreements necessary to implement the insurance and related programs authorized under this resolution.

Section 4. The Board of Trustees of Symmes Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

MRS. LEIS seconded the motion.

SEAN SPROUSE, BURNHAM & FLOWERS - Provided the Board with information on the upcoming renewal with Medical Mutual, as well as changes in the health care system due to reforms.

The roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to participate in the Workers' Compensation Group Rating Program with the Frank Gates Service Company, to approve an expenditure in the amount of \$1,550.00 and to authorize the Township Administrator to sign any necessary documentation. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to approve Change Order #1 with R.A. Miller Construction for the Humphrey Road sidewalk project, to authorize an expenditure in an amount not to exceed \$5,120.00 for pipe installation to remediate excessive slope and to authorize the Board President to sign paperwork. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to approve Change Order #1 with JD Contracting Services for the 2013 Resurfacing Program, to authorize an expenditure of \$15,375.00 for adjustment to manhole covers and to authorize the Board President to sign paperwork. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck

- 'aye'.

MR. BRYANT moved to approve the TREX liquor license transfer for Mirage Mediterranean Restaurant at 11381 Montgomery Road, to find the transfer in furtherance of economic development and to authorize the Township Administrator to complete any necessary paperwork. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to re-appoint Julie Byrne, 9178 Pinewood (45140) to the Finance & Audit Committee for a five year term commencing July 19, 2013. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

The Board noted that the other applicants were outstanding and the Township will keep these applications on file for any future openings.

MR. BRYANT moved to table the approval of an expenditure in the amount of \$6,795.00 for landscaping at Home of the Brave Park. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to approve the following:

- a. Expenditure in an amount not to exceed \$8,000.00 for the printing and distribution of fall newsletter
- b. Expenditure in the amount of \$8,000.00 for painting of wood structures in Hopewell Meadows and to authorize the Township Administrator to accept proposal
- c. Expenditure in the amount of \$5,675.00 for new park entrance signage and to authorize the Township Administrator to accept proposal
- d. Expenditure (Then & Now) in the amount of \$470.11 for Clean-Up Day #1
- e. Expenditure in an amount not to exceed \$8,500.00 for Clean-Up Days
- f. Expenditure in an amount not to exceed \$2,000.00 for debris dumpster at Administration Building

The following cemetery deeds were approved:

- Brenda Dixon, KERR Cemetery, Lot 332h, Graves 4 and 5
- Alex Aronis, KERR Cemetery, Lot 509, Grave 1
- Danielle Mayer, KERR Cemetery, Lot 512, Grave 15

EXECUTIVE SESSION

MR. BRYANT moved that the Board enter Executive Session to discuss the employment of a public employee. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The meeting adjourned for Executive Session at 8:35 p.m.

The meeting reconvened from Executive Session at 8:50 p.m.

No further action was taken and the meeting adjourned at 8:51 p.m.