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**MINUTES OF SYMMES TOWNSHIP REGULAR MEETING**

**FEBRUARY 3, 2015**

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The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Ms. Carol Sims.

Also present: Brian Elliff - Township Administrator; Lt. Chris Ketteyman - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department.

RECEIPTS

Receipts totaling \$107,589.13 were read and accepted:

20040 Montgomery Church	1-L	930.00
20041 Nora Mousley	1-S	200.00
20042 Midwest BBQ	9-F	150.00
20043 Shiv Hospitality	1-E	1,715.41
20044 CLGS Investments	1-L	305.00
20045 Millman Survey	1-L	75.00
20046 Ham Cty Auditor	1-L	1,772.25
20047 Clerk of Courts	9-F	25.00
20048 Fernando Banos	12-D	100.00
20049 Skyline Chili	9-F	50.00
20050 PNC Bank	1-I	19.12
20051 Lafe Dozier	1-L	115.00
20052 Aaron Watts	1-L	115.00
20053 S. Soeder	1-L	430.00
20054 Go Fetch	1-L	305.00
20055 Ham Cty Auditor	14-A,12-A,12-AB, 10-A,9-A,20-A,11-A	55,000.00
20056 Crapsey & Gilles	9-F	150.00
20057 Asian Paradise	9-F	50.00
20058 SORTA	1-P	250.00
20059 Boston Market	9-F	600.00
20060 Premier Construction	1-L	115.00
20061 McBride Dale Assoc.	1-L	395.00
20062 Beth Taylor	1-L	130.00
20063 Ham Cty Auditor	23-C	4,762.92
20064 Ham Cty Auditor	2-A	1,131.39
20065 Ham Cty Auditor	1-D,3-B	14,911.33
20066 Sarah Close	9-F	50.00
20067 Symmes Pizza	9-F	150.00
20068 Deweys Pizza	9-F	300.00
20069 Maria Scott	5-C	3,200.00
20070 Symmes Fire	14-C,28-A	12,282.02
20071 Ham Cty Auditor	3-A	7,654.69
20072 Huntington Bank	9-F	150.00
	<b>TOTAL \$</b>	<b>107,589.13</b>

## WARRANTS

MR. BECK moved that the Township pay its bills. Mr. Bryant seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$730,621.36 were issued:

63908 Duke	7-A-1	1,550.30
63909 Duke	7-A-1	1,523.67
63910 Duke	7-A-1	550.41
63911 Duke	7-A-1	2,312.72
63912 Duke	7-A-1	943.07
63913 Duke	7-A-1	3,872.20
63914 Duke	7-A-1	3,229.21
63915 Ham Cty Treas.	1-A-26	62.02
63916 Bill Pitman	1-A-26	175.00
63917 Will Burns	1-A-26	175.00
63918 Brian Ellif	1-A-26	175.00
63919 Dave Heider	1-A-26	175.00
63920 Symmes Fire	10-A-11	500.00
63921 Symmes Fire	10-A-11	500.00
63922 Symmes Fire	10-A-11,14-A-7,20-A-7	181,925.00
63923 Symmes Fire	10-A-11,14-A-7,20-A-7	180,800.00
63924 Fifth Third Bank	1-A-6	1,000.00
63925 Ham Cty Treasurer	1-A-26	765.01
63926 Ham Cty Treasurer	1-A-26	1,582.51
63927 Ham Cty Treasurer	1-A-26	1,004.68
63928 Ham Cty Treasurer	1-A-26	637.82
63929 Ham Cty Treasurer	1-A-26	93.25
63930 Ham Cty Treasurer	1-A-26	4,726.60
63931 Ham Cty Treasurer	1-A-26	831.89
63932 Lykins Oil	12-A-8,1-B-8	60.00
63933 Yargus Inc	2-A-7	194.43
63934 VOID		
63935 Business Card	1-A-26	58.97
63936 Business Card	1-A-26	50.00
63937 Comm. Center	9-A-10,10-A-11,14-A-7	1,665.00
63938 NE Center	14-A-7,9-A-10,10-A-11	14,904.84
63939 Rumpke	12-A-3	350.00
63940 Jani-King	20-A-6,9-A-14	784.00
63941 Summit Digital	1-A-26	400.00
63942 Systems Insight	1-A-26	120.00
63943 Systems Insight	1-A-26	200.00
63944 Duke	1-E-1	131.58
63945 Dorn's	1-A-4	284.99
63946 Duke	7-A-1	4,617.57
63947 Duke	7-A-1	8,587.33
63948 Cinti Bell	12-A-3	25.22
63949 Cintas	1-B-8	83.49
63950 Rumpke	12-A-3,10-A-7	129.20
63951 O'Reilly	3-A-7	22.21
63952 Smyth Auto	3-A-7	99.49
63953 Cler Cty Equip	12-A-5,12-A-7,3-A-7	307.20
63954 KE Rose Co	2-A-7	441.00
63955 Johnson Electric	12-A-8	171.27
63956 Cinti Bell	10-A-7	449.07
63957 Home Depot	20-A-6,3-B-2,2-A-7	121.04
63958 Rumpke	10-A-7,9-A-13	62.15
63959 Kleem	3-A-10	219.93
63960 Drury Inn	1-A-3	284.00
63961 Bill Pitman	1-A-3	20.00
63962 State of OH	1-A-26	100.00
63963 Holle Electric	1-B-2	120.00
63964 D&R Tarping	3-A-7	231.18

63965 Cinti Bell	10-A-7	225.67
63966 Duke	10-A-7	1,497.73
63967 Johnson	12-A-4	138.60
63968 Ace Exterm.	9-A-13,10-A-7	62.10
63969 Cintas	1-B-8	83.59
63970 Accountemps	1-A-2B	530.75
63971 Business Card	1-A-26	75.85
63972 Staples Advan.	1-A-4	190.51
63973 Agro-Chem	1-B-2	287.31
63974 Cinti Bell	12-A-3	95.95
63975 Tractor Supply	12-A-8	151.80
63976 Elite Fire	2-A_6,1-B-7,12-A-7 14-A-8,20-A-6	245.50
63977 Verizon		91.68
63978 Summit Digital	1-B-7	433.33
63979 Systems Insight	1-B-4	225.00
63980 Brian Elliff	1-A-2A	2,048.74
63981 Luanne Felter	1-A-2A	1,377.94
63982 Jana Grant	1-A-2A	998.82
63983 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,263.40
63984 W. Burns	1-B-1,12-A-1,1-D_1,4-B-1	1,737.15
63985 E. Dawes	1-B-1,12-A-1,1-D-1,4-B-1	786.17
63986 D. Heider	1-B-1,12-A-1,1-D_1,4-B-1	1,741.19
63987 Jeff Iles	1-B-1,12-A-1,1-D-1,4-B-1	1,241.70
63988 R. Jackson	1-B-1,12-A-1,1-D_1,4-B-1	1,479.89
63989 B.Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,404.84
63990 M. Rose	1-B-1,12-A-1,1-D-1,4-B-1	773.03
63991 B. Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,212.36
63992 R. Williams	1-B-1,12-A-1,1-D-1,4-B-1	619.40
63993 Carol Sims	5-A-2	44.27
63994 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1,4-B-1	4,161.84
63995 Defer Comp	4-B-1,12-A-1,5-A-2	2,235.00
63996 Hyatt Columbus	1-A-3	308.00
63997 Drury Inn	1-A-3	142.00
63998 Hiron Memorial	1-F-4	30.00
63999 Brian Elliff	1-A-3	22.25
64000 D&R Tarping	3-A-7	244.72
64001 Duke	1-B-4	658.70
64002 Ace Exterm.	1-B-4,12-A-3,10-A-7	200.80
64003 Rumpke	12-A-3	350.00
64004 Best One Tire	2-A-6	410.50
64005 Nause & Co	2-A-6	500.00
64006 Duke	9-A-13,10-A-7	3,030.18
64007 Red Wing	1-B-8	150.00
64008 PWOSWO	1-A-26	50.00
64009 Holle Electric	12-A-4	225.00
64010 Kaffenbarger	2-A-6	109.82
64011 Rumpke	1-A-26	372.73
64012 Partsmaster	2-A-4	660.89
64013 Cinti Bell LD	1-B-4,10-A-7	51.47
64014 Cinti Bell	12-A-3	67.05
64015 Agro-Chem	1-B-7	28.32
64016 Time Warner	1-B-4	79.95
64017 Superamerica	9-A-8	2,381.96
64018 Cintas	1-B-8	167.18
64019 Johnson Electric	20-A-6,1-B-2	256.97
64020 Grainer	14-A-8	155.48
64021 Superamerica	3-A-5	1,895.61
64022 Partsmaster	12-A-5	156.11
64023 Kaffenbarger	3-A-4	19.00
64024 Duke	12-A-3	179.83

64025 D&R Tarping	3-A-4	45.14
64026 E. Phillips	1-A-26	10.50
64027 Medical Mutual	1-A-6	17,299.12
64028 Dental Care	1-A-6	1,256.52
64029 Wood & Lamping	1-A-10	438.75
64030 Reliance Life	1-A-6	616.91
64031 Sprint	10-A-7	62.04
64032 Comm. Center	9-A-10,14-A-7,10-A-11	1,831.50
64033 Beth. Healthcare	1-A-26	750.00
64034 Beth. Healthcare	1-A-26	37.92
64035 Beckman Envir.	12-A-4	119.90
64036 Bushelman Supply	14-A-8	169.64
64037 Haddix tree	12-A-4	650.00
64038 Wood & Lamping	1-A-10,1-J-3	7,612.71
64039 Business Card	1-A-26	58.97
64040 Staples Advan.	1-A-4	43.02
64041 Duke	20-A-8	25.18
64042-43 VOID		
64044 Schein Inc.	14-A-5	1,225.75
64045 Bound Tree	14-A-5	259.10
64046 Ham Cty Sheriff	9-A-9	1,064.07
64047 Bill Pitman	1-A-3	95.28
64048 Tractor Supply	1-B-8	72.90
64049 Haddix tree	12-A-4	250.00
64050 Duke	1-E-1	1,318.53
64051 O'Reilly Auto	20-A-6,3-A-7	29.56
64052 McCabe's	3-A-7,1-B-8	69.77
64053 Staples Advan.	1-A-4	19.99
64054 LanRm Tech.	9-A-10,14-A-7,10-A-11	300.00
64055 Sam's	1-B-5,1-A-26	69.78
64056 Schein Inc.	14-A-5	56.00
64057 Workers Comp.	1-A-15	13,873.22
64058 Comm. Center	9-A-10,14-A-7,10-A-11	1,831.50
64059 Brian Elliff	1-A-2A	2,048.74
64060 Luanne Felter	1-A-2A	1,377.95
64061 Jana Grant	1-A-2A	998.82
64062 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,196.79
64063 W. Burns	1-B-1,12-A-1,1-D_1,4-B-1	1,659.15
64064 E. Dawes	1-B-1,12-A-1,1-D-1,4-B-1	786.16
64065 D. Heider	1-B-1,12-A-1,1-D_1,4-B-1	1,614.03
64066 M. Howell	12-A-1	53.13
64067 Jeff Iles	1-B-1,12-A-1,1-D-1,4-B-1	1,150.89
64068 R. Jackson	1-B-1,12-A-1,1-D_1,4-B-1	1,326.58
64069 B.Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,086.57
64070 M. Rose	1-B-1,12-A-1,1-D-1,4-B-1	779.71
64071 B. Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,128.11
64072 R. Williams	1-B-1,12-A-1,1-D-1,4-B-1	683.16
64073 Phil Beck	1-A-1	499.52
64074 Ken Bryant	1-A-1	632.52
64075 Jodie Leis	1-A-1	1,047.52
64076 Carol Sims	1-A-2,5-A-1	1,746.29
64077 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1,4-B-1	5,169.14
64078 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	75.41
64079 Defer Comp	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	2,275.00
64080 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	177.25
64081 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	2,213.00
64082 Symmes Fire	10-A-11,14-A-7,20-A-7	180,800.00

64083 Symmes Fire	10-A-11	500.00
64084 Accountemps	1-A-2B	1,061.50
64085 Postmaster	1-A-26	200.00
	TOTAL	\$ 730,621.36

## REPORTS

BRIAN ELLIFF - Reported on activities in the township since the last meeting:

1. CHAPELSQUARE PROPERTY - Reported this property has been sold.

LT. KETTEMAN - Advised year-end reports have been submitted.

The Board acknowledge that Carol Sims is a 2015 graduate of the OTA Leadership Program.

MR. BECK advised he would like to have discussions regarding making contact with Township businesses in order to make them aware of available Township services and resources. Mr. Beck stated he would like to see Staff extend an invitation to businesses.

MRS. LEIS stated this has been discussed previously and agreed it was a great idea.

MR. BRYANT stated this could also provide an avenue for looking at filling vacant properties.

MR. BECK advised he would be willing to work with the Township Administrator on a possible presentation and scheduling of meetings.

The Board had no objection.

MR. BECK advised a second item is the possibility of creating a partnership with businesses in order to help with the Township's special projects - entryways, Home of the Brave Park (Phase II), beautification, etc. Mr. Beck stated he has been approached by various people about establishing a not-for-profit foundation similar to one in West Chester Township. It would be nice to get these people together for a meeting in order to discuss the possibility.

MR. BRYANT stated he is always interested in listening to new ideas and gathering information.

MRS. LEIS agreed.

The Board had no objection to Mr. Beck proceeding with this meeting.

## HEARING FROM RESIDENTS

KAREN DIEHL, 10072 LINCOLN (45111) - Agreed with the idea of a not-for-profit group to improve the Township and get residents involved.

## CORRESPONDENCE

RBC - e-mail regarding investment interest.

HAMILTON COUNTY AUDITOR - Amended Certificate of Appropriations and Amended Certificate of Resources.

HAMILTON COUNTY TREASURER - Notice of Collection of Inheritance Taxes (\$547.67)

ODOT - Letter regarding safety signage upgrade grant.

cc:OTA to CAROL SIMS - Letter regarding OTA Leadership Academy 2015 graduation on conference.

HAMILTON COUNTY ENGINEER - 2014 Bridge Inspection Report.

RBC - Letter regarding current investment policy statement.

CLARK THEDERS INSURANCE - e-mail regarding annual insurance renewal.

LT. KETTEMAN - Memo regarding cruiser inventory and mileage.

LT. KETTEMAN - e-mail regarding recent accident with cruiser.

EVEREST GROUP - e-mail regarding addendum to contract.

PERSO - Acknowledge of claim - 2009 Ford Expedition.

INTEGRYS - Letter sent to residents regarding natural gas program.

GAIL TRICKEY - e-mail response to e-mail regarding waste meeting.

OHIO PUBLIC WORKS - Payment confirmation to Barrett Paving in amount of \$101,376.57 for Mason Montgomery Road Improvements.

DRAGONFLY FOUNDATION - Letter of appreciation.

STATE OF OHIO - Elevator Certificate for Safety Center.

ELIZABETH STANTON - Signed agreement.

DONNA EMERSON - e-mail inquiry regarding Birch Drive.

OHIO DEPARTMENT OF LIQUOR CONTROL - Notice of liquor license transfer from KYOJIN JAPANESE SEAFOOD, 120140 Royal Point Drive (45249) to YAMATO 168 INC., 12140 Royal Point Drive.

VORYS, ESQ. - e-mail regarding TREX for 8675 Fields Ertel Road.

HAMILTON COUNTY ZONING - e-mail response regarding Fresh Thyme rear lights.

HAMILTON COUNTY AUDITOR - e-mail response regarding inquiry on Indian Hill's inside millage.

PAUL LIPPI - e-mail response to e-mail regarding soccer goals at Stonebridge Park.

LT. KETTEMAN - e-mail response to inquiry regarding TREX for convenient mart.

LT. KETTEMAN - e-mail regarding phone message on upcoming wedding planned at Loveland Castle with horse and carriage.

### OLD BUSINESS

MR. ELLIFF updated the Board on the recent meeting discussing a possible RFP on a waste disposal contract. After discussion, Colerain and Springfield Townships agreed to do a joint RFP. Other communities indicated they would wait to see what happens with this process.

The Board agreed there should be an article in the upcoming newsletter regarding the possibility of creating a waste district so that residents are aware and make comments.

MR. ELLIFF indicated it would be possible to put some basic information in the newsletter and on the website.

The Board requested the Township Administrator continue looking into this process and to report to the Board.

MR. ELLIFF reminded the Board of the shared signage with the City of Loveland. These need to be replaced or refurnished. Mr. Elliff advised he spoke with the Loveland City manager about the future of this signage. The City Manager indicated he will discuss this with Loveland City Council.

Mr. Elliff questioned the Board's thoughts on the three locations and the continued co-branding with the City of Loveland.

MR. BRYANT requested the Township Administrator to check with ODOT regarding the replacement of the two signs at I-275.

MRS. LEIS reminded the Board of previous discussions to provide landscaping along Loveland Madeira Road. Mrs. Leis stated it is important to provide beautification to other areas within the Township and requested the Board consider this area.

MR. BECK stated he is okay with co-branding with the City of Loveland.

The Board agreed with co-branding on the signage, but would like to see the City of Loveland provide more assistance in the maintenance.

MR. ELLIFF questioned if he could contact a landscape consultant for a proposal for landscaping at Loveland Madeira.

The Board directed the Township Administrator to keep them informed on these two issues.

#### NEW BUSINESS

MR. BECK moved to re-appoint David Kapor to the Loveland Symmes Fire Department Board of Directors for a three-year term beginning April 1, 2015. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve the TREX liquor license transfer for the Ameristop (Convenient Food Mart 29096, Inc.) located at 8675 Fields Ertel Road, finds the transfer in furtherance of economic development and to authorize the President to sign the form 4244. Mr. Bryant seconded the motion.

JOE HANCOCK - Advised he is the owner of the Ameristop. This D-1 liquor license will allow them to provide the sale of craft beer "growlers". Mr. Hancock requested the Board to approve the transfer.

The roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BRYANT questioned if Staff could provide the Board with a listing of the approved TREX transfers.

MR. ELLIFF stated he would provide the Board with a listing.

MR. BECK moved to authorize the Township Administrator to enter into a two-year contract with Rumpke for township facilities waste disposal. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to authorize acceptance of \$4,000.00 donation from Energy Alliances/Integrays and to approve an expenditure of funds for summer yoga and movies in the park. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The Board thanked Alliances/Integrays for this donation.

MR. ELLIFF noted a Township large soccer goal was damaged and Staff has recommended the

goal not be repaired and to have the organizations provide their own goals.

Mr. Elliff advised the Loveland soccer organization would like to have this goal in order to make the necessary repairs. Mr. Elliff stated there is no formal request at this time and questioned if the Board would be willing to declare the goal as surplus equipment.

MR. BRYANT questioned if other organizations would be permitted to use the soccer goal if ownership was transferred to them.

MR. ELLIFF advised the organization would need to understand that the use could not be restricted.

The Board took no action.

MR. BECK moved to establish Temporary Appropriation 1-M-4 in the amount of \$101,376.57. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

MR. BECK moved to approve:

- a. Expenditure in the amount of \$101,376.57, recording payment by the Ohio Public Works Commission for Project CBY04 "Mason Montgomery Road Improvements"
- b. Expenditure in the amount of \$1,928.00 for repairs to Safety Center security door system
- c. Expenditure in an amount not to exceed \$1,400 for pond treatment course at Home of the Brave Park and authorizing Administrator to sign agreement
- d. Expenditure in the amount not to exceed \$5,000.00 for sidewalk trip hazard repair
- e. Expenditure in the amount of \$7,500.00 for crack sealant materials
- f. Expenditure in the amount of \$3,480.00 for mutt mitts
- g. Expenditure in the amount of \$19,500.00 for turnout gear

Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The following cemetery deeds were approved:

- Petrik Efema, Kerr Cemetery, Lot 832, Grave 4
- Maria Scott, Kerr Cemetery, Lot 832, Grave 3

### EXECUTIVE SESSION

MR. BECK moved that the Board enter Executive Session to discuss the employment of a public employee. Mr. Bryant seconded the motion and the roll call vote was as follows: Mr. Beck - 'aye'; Mr. Bryant - 'aye'; Mrs. Leis - 'aye'.

The meeting adjourned for Executive Session at 8:25 p.m.

The meeting reconvened from Executive Session at 9:46 p.m.

No further action was taken and the meeting adjourned at 9:46 p.m.