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**MINUTES OF SYMMES TOWNSHIP SPECIAL MEETING**

**FEBRUARY 28, 2013**

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The meeting was called to order at 7:00 p.m. Elected officials (Trustees and Fiscal Officer) present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Mr. John Borchers.

Also present: Brian Elliff - Township Administrator; Carol Sims - Township Assistant Fiscal Officer; Robert Malloy - Township Law Director; Bill Pitman - Director of Public Works

The purpose of the Special Meeting was for the discussion of the Humphrey Road Sidewalk project and special events and to take any necessary action and for the purpose of entering Executive Session to discuss the employment of a public employee.

MS. SIMS advised the Board that proper notification was given on this Special Meeting.

OLD BUSINESS

MR. ELLIFF stated the Board has been provided a copy of the engineering drawings for the Humphrey Road Sidewalk Project and the Township has received approval from Hamilton County. Mr. Elliff further stated that an updated estimate cost sheet has also been submitted.

MR. BECK stated he would like to recognize all the effort of Township Staff regarding future sidewalks in the Township. Mr. Beck thanked Choice One for their efforts in meeting with the residents about this current project.

MRS. LEIS stated she was glad that the Township has worked with the residents to resolve their issues and concerns.

MR. BRYANT stated the Board constructed a portion of sidewalk along Humphrey Road and this project is the last phase.

MR. BRYANT moved to establish March 22, 2013 at 2:00 p.m. as the bid opening date for Humphrey Road Sidewalk Project. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

NEW BUSINESS

MR. ELLIFF noted that he has spoken with two Board members who have expressed interest in summer events and wanted to bring these to the Board for discussion and direction to Staff.

Mr. Elliff explained the first event is "Get Fit" which is a summer exercise program. A donation has been offered to fund this event. The second event would be Memorial Day Observance.

MRS. LEIS expressed concern regarding the obesity problem in the United States and stated she thought the Township should promote health. This would be a fun family fit program with a fitness instructor and a yoga program. It would be available for all ages. This will be a trial program.

MR. BRYANT questioned the funding for this program.

MRS. LEIS advised that Integrys has offered to fund the program. The instructors have

agreed to work with the Township. Mrs. Leis stated that these programs are fully funded and there is no cost to the Township.

MR. BECK stated he thought this was a great idea. Mr. Beck questioned if the Board can accept this donation.

MR. MALLOY advised that donations can be accepted and earmarked for specific projects. The Board needs to officially accept any donation.

MR. BRYANT moved to accept the donations in the amount of \$2,200.00 and \$800.00 to be earmarked for the two special summer events. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. ELLIFF requested the Board to take action directing Staff to implement the "Get Fit" program.

MR. BRYANT questioned if this action was necessary.

MR. ELLIFF stated it was necessary.

MR. BRYANT moved to direct Staff to implement the "Get Fit" program for the Summer of 2013. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. ELLIFF stated the second discussion item is on the Memorial Day Observance and direction would be needed.

MR. BECK advised that he meet with Mr. Elliff and Ms. Sims last week regarding a possible Memorial Day event. Mr. Beck reminded the Board that the Home of the Brave Park was opened last year during Memorial Day weekend and this contained a very patriotic recognition of veterans. Mr. Beck stated the Board has an opportunity in creating an annual observance at this park. This ceremony would be held again on Friday night. Mr. Beck further stated this would be an opportunity to also recognize the many veterans who are buried in our three cemeteries.

Mr. Beck advised he has contacted the various veteran groups within this area and they have expressed an interest in participating on Friday night.

MR. BRYANT stated he felt this was an excellent idea and would be willing to help. Mr. Bryant advised he was moved last year when the veterans were recognized.

MRS. LEIS stated she also agreed this would be good for the Township and the community.

MR. BECK thanked the Board members for their support and he will work with Staff on the details for this event.

MR. ELLIFF stated he would work on ideas and update the Board at the April meeting.

#### EXECUTIVE SESSION

MR. BRYANT moved that the Board enter Executive Session to discuss the employment of a public employee. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

The meeting adjourned for Executive Session at 7:31 p.m.

The meeting reconvened from Executive Session at 10:25 p.m.

MR. BRYANT moved to direct the Township Administrator to work with the Fiscal

Officer to clean-up the job description for the Assistant Fiscal Officer/Office Manager and to implement it subject to conversation from Executive Session. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved that the Board return to Executive Session to continue discussion of the employment of a public employee. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

The meeting adjourned for Executive Session at 10:26 p.m.

No further action was taken and the meeting adjourned at 11:30 p.m.