
MINUTES OF SYMMES TOWNSHIP REGULAR MEETING

FEBRUARY 7, 2012

The meeting was called to order at 7:00 p.m. Elected Officials (Trustees and Fiscal Officer) present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Mr. John Borchers.

Also present: Brian Elliff - Township Administrator; Robert Malloy - Township Law Director; Carol Sims - Township Assistant Fiscal Officer; Bill Pitman - Director of Public Works; Lt. Thomas Butler - Hamilton County Sheriff's Department; Tom Turner - Assistant Chief, Loveland Symmes Fire Department.

PRESENTATION

SHERIFF SIMON LEIS, HAMILTON COUNTY SHERIFF'S OFFICE - Advised the Hamilton County Commissioners has mandated that he distribute all patrol costs among the townships within the County. Sheriff Leis stated that the County Commissioners have agreed that the County will pay one-half the cost of additional personnel. Three officers are needed for a power shift car. Symmes Township currently shares a power shift car with Sycamore Township. They have notified the Sheriff's Office they no longer wish to share this car with Symmes.

Sheriff Leis stated that after three years, a township will have to pay the full cost of the power shift. The Sheriff's Office will provide the cars, maintenance and uniforms. Sheriff Leis further stated that this is a win-win situation for Symmes Township.

MR. BECK noted that the Board had a discussion regarding eleven officers vs. twelve officers. This was a budget issue and the Board decided to continue the same level of police protection service and agreed to maintain twelve officers. Mr. Beck questioned if the Township has the funds for the proposed additional personnel.

MR. BORCHERS stated he has reviewed the estimates provided by the Sheriff's Office. Mr. Borchers noted that the Township could add \$72,000 over four years provided there are no other cost increases. Mr. Borchers noted that the Board could place a levy on the 2012 ballot; however, revenue would not start until 2013.

MR. BECK noted that the annual report does not reflect any increase in major crimes. Based on this information and the fact that no growth is projected, Mr. Beck stated he believed the current coverage is adequate. Mr. Beck further stated that the current officers could absorb the calls which would be handled by the power shift car.

MR. BRYANT questioned if this proposal is being offered to other townships.

SHERIFF LEIS stated it is being offered to the other Hamilton County townships.

MR. BRYANT stated that Sycamore and Columbia Township's patrol officers worked from the Safety Center and questioned if these two entities share in the cost to operate this facility. Mr. Bryant also questioned the cost of patrols provided to the west versus the east.

COLONEL RAY HOFFBAUER stated that Symmes Township felt the presence of the additional patrol cars in the area offset any costs for the Safety Center. Colonel Hoffbauer further stated that staffing levels in the 1960's were more in demand for the townships on the west side. As the demand increased for the east side, the County Commissioners never provided the funds for more officers.

MR. BORCHERS stated the previous Trustees felt it was beneficial having these additional cars travel through Symmes Township and did not request any funds from the other entities.

MRS. LEIS stated, in the past, Colonel Hoffbauer, has always made the Board aware of the need for additional officers. At this time, it does not appear the Township can fund this power shift car.

MR. BRYANT thanked Sheriff Leis for providing this information to the Board. Mr. Bryant suggested the Board receive additional information before making a decision.

SHERIFF LEIS stated his office would be willing to provide any information required by the Board.

MRS. LEIS moved to adopt the following resolution:

Resolution of Commendation for William W. Brayshaw (G2012-05)

Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The Board presented Mr. Brayshaw with a copy of this resolution, as well as a memorial brick for placement in the Home of the Brave Park.

MR. BRAYSHAW thanked the Board for this recognition and the memorial brick.

DOUG RACK, TURNER CONSTRUCTION - Provided the Board with an update on the status of the Home of the Brave Park. Mr. Rack advised that a walk-through has been scheduled for March 7 and a detailed punch list will be developed. Mr. Rack provided information on two change orders.

The Board thanked Mr. Rack for this information.

RECEIPTS

Receipts totaling \$110,835.22 were read and accepted:

WARRANTS

MRS. LEIS moved that the Township pay its bills. Mr. Beck seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$1,153,548.41 were issued.

REPORTS

BRIAN ELLIFF - Reported on activities in the township since the last meeting:

1. PARK LEVY - Reviewed his memo regarding the placement of a park levy on the ballot. Mr. Elliff requested direction from the Board regarding the initiation

of the renewal process and whether the Board wishes to place this levy on the August or November ballot.

MR. BRYANT stated he is not interested in placing this issue on the August election due to the cost.

MR. BECK agreed there is no benefit for the August election.

The Board agreed for Staff to proceed with the placement of a park levy on the November ballot.

MR. ELLIFF recommended a work session be held by the Board to review additional information regarding the proposed park levy. The Board agreed with this recommendation.

2. CENTER FOR LOCAL GOVERNMENT - Advised the Township has received an invoice for renewal of our membership with this group. Mr. Elliff questioned if the Board wished to continue its membership.

The Board agreed it did not wish to remain a member of the Center for Local Government.

ASSISTANT CHIEF TURNER - Presented the Board with an award for the EMS re-accreditation and noted that they are the only accredited department in Hamilton County. This will be good for fifteen years.

OTHER - MR. BORCHERS advised the Audit & Finance Committee will hold a meeting on February 27 at 7:00 p.m. to review the proposed 2012 Permanent Appropriations.

HEARING FROM RESIDENTS

SCOTT SCHLESNER, 11954 MILLSTONE - Stated he represents Loveland Youth Diamond Sports which provides youth softball and soccer in the Greater Loveland area. There are over 1,200 youth who participate of which 25% are Symmes residents. Mr. Schlesner noted the majority of required fields are in Loveland and Miami Township, with only one baseball field available in Symmes Township. The group would like to work with Symmes Township to develop a field usage policy to allow a more equitable use.

MRS. LEIS stated she understood his concern. The Home of the Brave Park will help to provide more fields and suggested he contact the Township Administrator.

MR. SCHLESNER questioned when the fields would be available.

MRS. LEIS advised it will probably be next summer.

MR. BRYANT noted that the Board has been aware of the shortage of fields and that is the reason why more fields were incorporated into that park plan.

CORRESPONDENCE

HAMILTON COUNTY SHERIFF'S DEPT - Activity report.

cc:JANE CACCAMO, 8685 TWILIGHT TEAR (45249) to DUKE RETAIL - Letter expressing concern regarding recent mailing on electric aggregation.

WOOD & LAMPING - Letter regarding Notice of Appeal filed with the

Board of Tax Appeals.

HEARTHSTONE ESTATES - Signed snow removal agreement.

DWAYNE CANTER - e-mail of appreciation for assistance by Deputy Halm.

DUKE ENERGY RETAIL - Offer to save money by joining its natural gas program.

HAMILTON COUNTY RECYCLING DISTRICT - Letter highlighting recycling events in Symmes Township during 2011.

WOOD & LAMPING - Letter regarding adjustments made to invoice.

JOHN CHENG - e-mail regarding confusion with Duke's communications on aggregation.

RICHARD CANEY - e-mail regarding election aggregation.

EGBERS LAND DESIGN - Proposal for 2012 maintenance of Twilight Tear island.

Response to letter regarding use of Hopewell Meadow fields received from:

- a. M/M Curry, 9056 Hopewell
- b. Wayne Fischer, 9114 Cummings Farm
- c. Patrick Ward, 9153 Cummings Farm
- d. Jacqueline Ward, 9153 Cummings Farm
- e. Patrick Ward, 9153 Cummings Farm
- f. Karen Kramer, 9142 Withers Lane
- g. M/M Trick
- h. Leigh Fibbe, 9245 Solon
- i. M/M Kelley, 10390 Stablehand
- j. Brendan Kelley, 10390 Stablehand
- k. Haiping Luo, 9172 Cummings Farm
- l. M/M Egan, 9154 Withers Lane
- m. Donna Boutilier, 10566 Stablehand
- n. Ray Lo, 9273 Steeplechase
- o. M/M Harris
- p. Dagne Gustafson, 10344 Stablehand
- q. Lori Suffield, 10526 Stablehand
- r. M/M Marino, 9207 Johnston
- s. David Schwerdtmann, 9173 Withers
- t. Joan Murdronja
- u. Eve Rosen, 10293 Stablehand
- v. Toni Brownell
- w. Humam Akbik
- x. Ann Sexton
- y. M/M Reynolds, 10379 Stablehand
- z. Mark Hill. 9146 Withers
- aa. M/M Trick
- bb. J. Terry Arthurs, 9186 Withers Lane
- cc. M/M Domas, 10404 Stablehand
- dd. M/M Forcade, 9257 Steeplechase
- ee. Brad Vigran
- ff. Katie Andolina
- gg. M/M Haney, 9168 Withers
- hh. M/M Fairhead, 9209 Steeplechase
- ii. M/M Neltner, 10560 Tanagerhills
- jj. M/M Kuresman, 10551 Stablehand
- kk. Ruth LeBoeuf, 9292 Witherbone
- ll. M/M Arshonsky, 9266 Steeplechase

mm. A. Idzikowska, 9281 Steeplechase
nn. M/M Diersing, 9100 Cummings Farm
oo. Jan Arenstein
pp. Michael Powers, 9174 Withers Lane
qq. Robert Chuey, 9284 Johnston
rr. M/M Young, 9152 Hopewell
ss. M/M Leonardo, 10320 Stablehand
tt. M/M Wharton, 9288 Steeplechase
uu. Jackie Bergman, 10275 Stablehand
vv. Yana Duke
ww. M/M Goldstein, 9883 Mistymorn
xx. Liberty Hill HOA
yy. Judy Tallarigo
zz. Mariellen MacKenzie, 9148 Withers
aaa. Catherin Metzger, 9208 Old Coach
bbb. M/M Yakubisin, 9282 Steeplechase
ccc. Melanie Howard, 9180 Withers Lane
ddd. M/M Butcher, 9252 Johnston
eee. Dan Gibson
fff. M/M Mudronja, 9195 Withers
ggg. William Carroll, 9156 Cummings Farm
hhh. M/M Crane, 9203 Old Coach
iii. M/M Conde, 9207 Old Coach
jjj. Ellen Essig
kkk. M/M Smithson, 10543 Tanagerhills
lll. M/M Decker, 10572 Tanagerhills

JAY RAJIAH - e-mail regarding electric aggregation.

cc: HAMILTON COUNTY DEVELOPMENT to STUDENT LOAN STRATEGIES - Letter regarding its consideration of opening office in Symmes Township.

OHIO RAIL COMMISSION - Letter regarding warning signs at railroad crossings.

LOVELAND YOUTH BASEBALL - Letter regarding Field Request Form.

CENTER FOR LOCAL GOVERNMENT - Response to letter requesting information on benefits pool.

TUMLIN & SONS - Proposal for pavement work at fire station.

LAWN SYSTEMS - Proposal for signage/traffic island maintenance.

HAMILTON COUNTY SHERIFF'S DEPT - Memo regarding increased police coverage on Terwilligers Run.

OHIO STATE AUDITOR - Information regarding March annual Local Government Conference.

SURDYK & TURNER - e-mail with magistrate's decision affirming BZA appeal.

HAMILTON COUNTY RECYCLING - Letter regarding Plan Update.

YORK - Response to letter regarding possible withdrawal from OTARMA.

LAWN SYSTEMS - Proposal for landscape maintenance.

HAMILTON COUNTY SHERIFF LEIS - Letter regarding the elimination of funding for all non-contract Sheriff patrol units assigned to Township.

TIME WARNER CABLE - 4th Quarter 2011 franchise fees - \$48,746.52.

TODD PORTUNE - Congratulations for securing Student Loan Strategies in Symmes Township.

OSTERWISCH - Proposal for installation of dryer exhaust fan at RFS.

WOOD & LAMPING - Legal opinion regarding abatement of structure nuisance.

HAMILTON COUNTY BOARD OF ELECTIONS - Request to use Symmes Park for distribution of election material.

PAUL DOMAS, 10404 STEEPLECHASE - Follow-up e-mail to January 31 special meeting.

BUCHANAN - Proposal for purchase of two mowers.

HAMILTON COUNTY ENGINEER - 2011 Bridge Report.

SYMMES FIRE DEPT - Notification of 2011 Fire Act Grant in the amount of \$128,000 for purchase of heart monitors.

ROB CHUEY, 9284 JOHNSTON - Follow-up e-mail to January 31 special meeting.

MEDICAL MUTUAL - Request for information.

SCOTT SCHLESNER - e-mail regarding Board's decision not to allow organized sports at Hopewell Meadows Park.

OHIO DEPT OF TAXATION - Letter of Determination regarding exemption of Symmes Township real property from taxation.

OHIO LIQUOR CONTROL - Permit listing.

HAMILTON COUNTY AUDITOR - Amended Certificate of Available Resources.

ADVANTAGE SIGNS - e-mail proposal for park signage.

HAMILTON COUNTY ENGINEER - e-mail regarding recent newspaper article regarding William Brayshaw.

KEVIN - e-mail regarding Board's decision not to allow organized sports at Hopewell Meadows Park.

M/M MUDRONJA, 9195 WITHERS - Follow-up e-mail to January 31 special meeting.

OLD BUSINESS

MR. ELLIFF reviewed his memo regarding the dedication event for the Home of the Brave Park. Mr. Elliff stated that Staff is looking for direction from the Board regarding the date and funding. Mr. Elliff noted that many surrounding communities hold events on Memorial Day and therefore are suggesting the Board consider Friday night or Saturday. Mr. Elliff stated Staff is also looking for ideas from the Board.

MRS. LEIS stated she liked the idea of holding the event on Friday night since there are major soccer/baseball tournaments held during that weekend.

MR. BECK noted he had originally thought Monday night would be the best; but now agrees that Friday would be the best. Mr. Beck stated he would like to see the Township establish its own annual memorial event.

MR. BRYANT stated he agreed with the Township establishing an annual event to honor the veterans; however, he felt that the dedication should be held on Memorial Day between 5:00 p.m. and 9:00 p.m.

MR. BECK noted that with the dedication being held on Friday it would allow for the park to be open during the Memorial weekend.

MRS. LEIS moved to hold the Home of the Brave Park Dedication on Friday, May 25 from 5:00 p.m. to 9:00 p.m. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve an expenditure in an amount not to exceed \$5,000.00 for the Home of the Brave Park Dedication. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

NEW BUSINESS

MR. BORCHERS noted that the Finance & Audit Committee is short one member and requested the Board direct the Township Administrator to advertise for this position.

The Board had no objection to this request and noted that applicants on file should also be contacted.

MR. ELLIFF reviewed his memo regarding the purchase of computer equipment and software. This is based on the recommendation received from the Township's IT consultant, Summit Digital Networks. Mr. Elliff explained the process undertaken by them in order to make this recommendation. Mr. Elliff advised that this pricing is based on State Bid.

MRS. LEIS questioned the availability of funds.

MR. BORCHERS noted that the Board would need to change the appropriation amount before approving any expenditure for this purchase.

MRS. LEIS moved to amend Temporary Appropriation 1-A-5 (General-Equipment) from \$5,000.00 to \$20,000.00 and to approve the Administrator to purchase in amount not to exceed \$12,240 the IT Equipment consistent with the recommendation contained in the report from Summit Digital Networks. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to adopt the following resolution:

RESOLUTION G2012-06
Resolution Engaging Peck, Shaffer
& Williams LLP as Special Counsel
For the Township of Symmes, Ohio

WHEREAS, from time to time the Symmes Township, Ohio (the "Township") participates in economic development transactions; and

WHEREAS, in connection with such transactions, it is

necessary to employ the services of a law firm to review, analyze, advise the Township and prepare the proceedings and the required associated documentation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Symmes Township, County of Hamilton, Ohio, three-fourths of the members elected thereto concurring:

Section 1. That the firm of Peck, Shaffer & Williams LLP ("PSW") is hereby engaged as Township's "special counsel" with respect to certain economic development transactions and matters.

Section 2. That the Fiscal Officer, the Township Administrator and the Board President are hereby authorized and directed to execute and deliver the engagement letter of PSW in the form on file with the Fiscal Officer.

Section 3. This Board of Township Trustees hereby finds and determines that all formal actions relative to the passage of this resolution were taken in an open meeting of this Board of Township Trustees, and that all deliberations of this Board of Township Trustees and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this resolution shall take effect at the earliest date permitted by law after adoption.

MR. BECK seconded the motion.

MR. BRYANT questioned the need to retain Peck Shaffer for economic development matters. Mr. Bryant stated the Board hired Mr. Elliff since he had personal experience in economic development and a legal background.

MR. ELLIFF advised this is coming before the Board with his recommendation. Mr. Elliff stated he does have experience in economic development but does not know all the answers. The Township Law Director agrees that it would be beneficial to have Peck Shaffer available if needed.

MR. BRYANT stated he would not have an issue if the Township Administrator came to the Board before contacting Peck Shaffer on an issue.

MRS. LEIS stated she felt the Township Administrator would come before the Board first.

MR. ELLIFF stated he felt Peck Shaffer could be utilized if there were questions regarding TIF or CRA issues. Mr. Elliff advised, if this resolution was approved, he could contact Peck Shaffer when there was a question.

MR. BECK noted that there is a \$350.00 per hour charge.

MR. ELLIFF stated this is similar to having a resolution in place for Mrs. Stanton for annexation issues.

The roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye' with the understanding that the Township Administrator will advise the Board prior to any contact with Peck Shaffer.

MRS. LEIS moved to adopt the following resolution:

RESOLUTION G2012-07
Resolution Engaging Peck, Shaffer
& Williams LLP as Bond Counsel
For the Township of Symmes, Ohio

WHEREAS, from time to time the Symmes Township, Ohio (the "Township") must issue its obligations in order to finance the costs of improvements (as defined in Chapters 133, 505 and 5709 of the Revised Code); and

WHEREAS, in connection with such issuance, it is necessary to employ the services of a law firm to prepare the proceedings and the required associated documentation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Symmes Township, County of Hamilton, Ohio, three-fourths of the members elected thereto concurring:

Section 1. That the firm of Peck, Shaffer & Williams LLP ("PSW") is hereby engaged as the Township's "bond counsel".

Section 2. That the Fiscal Officer, the Township Administrator and the Board President are hereby authorized and directed to execute and deliver the engagement letter of PSW in the form on file with the Fiscal Officer.

Section 3. This Board of Township Trustees hereby finds and determines that all formal actions relative to the passage of this resolution were taken in an open meeting of this Board of Township Trustees, and that all deliberations of this Board of Township Trustees and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this resolution shall take effect at the earliest date permitted by law after adoption.

MR. BECK seconded the motion.

MR. BRYANT stated that the Township currently utilizes this firm for bond issues and has no problem with this resolution.

The roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve Change Order #04-003 with Solica Construction for the installation of the column caps on Building A in the amount of \$1,000.00. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve Change Order #05-004 with Solica Construction for modifications to the park signage in the amount of \$2,671.00. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MR. BECK advised he would not be available for the regular March meeting and requested the Board consider changing this date.

MRS. LEIS moved to hold the regular March meeting date on March 20, 2012 at 7:00 p.m. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MR. BORCHERS noted that the July meeting is before the Holiday and questioned if the Board wished to change this date. After discussion of various options, the Board agreed to table this matter to the next meeting.

MR. ELLIFF reviewed the proposal received from Adam Balls, Hylant Group, to act as a consultant to reduce the Township's Property/Casualty insurance premium which is due for renewal on March 22, 2012. Mr. Balls will assist in the negotiations with the Township's insurance carrier. Mr. Elliff stated the fee would be 25% of the amount saved over last year's premium, not to exceed \$5,000.00.

MR. BALLS stated he has been working with the Township Administrator over the last couple months. Hylant Group provides assistance in reviewing the current insurance and their fee is based on performance. Mr. Balls further stated there is still an opportunity to work with the Township on this renewal in order to get the best possible OTARMA deal. Mr. Balls advised he feels he can obtain the same coverage at a lower premium.

MR. BORCHERS questioned what establishes the current premium amount which would be used for computing his fee.

MR. BALLS stated he would be taking the gross premium amount and working at obtaining savings. Mr. Balls noted that having looked at the current policy he feels the savings should be substantial. If the Township does not see any savings, there is no fee.

MRS. LEIS questioned why the Township needs to hire the Hylant Group.

MR. BALLS stated he would be able to assist the Township is reviewing the policy and obtaining other options.

MR. BECK stated it appears this agreement does not provide for any payment unless there is a savings from last year.

MR. BALLS stated he feels the Hylant Group can apply pressure on OTARMA for a better rate. Based on history, Symmes Township has not seen the savings that other entities have realized.

MR. BECK stated it appears there is no risk for the Township.

MR. BECK moved to enter into an agreement with Hylant Group as per proposal dated January, 2012. Mrs. Leis seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to amend:

- a. Temporary Appropriation 9-1-10 (Police - Contracts) from \$922,131.00 to \$842,131.00
- b. Temporary Appropriation 10-A-7 (Fire-Utilities) from \$60,000.00 to \$56,000.00
- c. Temporary Appropriation 14-A-5 (EMS - Medical Supplies) from \$13,000.00 to \$15,000.00
- d. Temporary Appropriation 14-A-8 (EMS - Other) from \$21,500.00 to \$25,500.00
- e. Temporary Appropriation 20-A-4 (Safety Levy - Equipment) from \$430,000.00 to \$270,000.00
- f. Temporary Appropriation 20-A-7 (Safety Levy - Contracts) from

\$962,471.59 to \$1,042,471.59

MR. BRYANT seconded the motion and the roll call vote was as follows:
Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve:

- a. Expenditure in an amount not to exceed \$20,000.00 for 4th Quarter 2011 franchise fee payment
- b. Expenditure in the amount of \$1,945.00 for annual CAD maintenance for fire department
- c. Expenditure in an amount not to exceed \$8,000.00 for publication and distribution of newsletter

Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MR. BRYANT requested the Township Administrator apprise the Board of the contents for this upcoming newsletter.

MRS. LEIS moved to hire John K. Downs as part-time seasonal laborer (Step 1) at an hourly rate of \$11.66 effective March 3, 2012 to October 31, 2012. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to hire Brian Christian as a part-time seasonal employee at an hourly rate of \$11.66 (Step 1 - Laborer) effective April 14, 2012 through October 31, 2012. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to authorize the Trustees, Fiscal Officer, Assistant Fiscal Officer and Office Assistant to attend Local Government seminar on March 8 - 9, 2012 in Columbus, Ohio. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to authorize the Hamilton County Board of Elections to utilize Symmes Park in 2012 for the distribution of election materials. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The Board approved the following cemetery deed:
- Phyllis Dowler, Union Cemetery, Lot 815, Grave 4.

EXECUTIVE SESSION

MRS. LEIS moved that the Board enter Executive Session to discuss the compensation of a public employee and to consider the purchase and sale of real estate. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The meeting adjourned for Executive Session at 9:18 p.m.

The meeting reconvened from Executive Session at 10:15 p.m.

MRS. LEIS moved to promote Jeff Iles to the position of Service Worker I effective February 18, 2012. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The meeting adjourned at 10:17 p.m.