
**MINUTES OF SYMMES TOWNSHIP REGULAR MEETING
AUGUST 6, 2013**

The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Mrs. Carol A. Sims.

Also present: Brian Elliff - Township Administrator; Robert Malloy - Township Law Director; Bill Pitman - Director of Public Works; Lt. Thomas Butler - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department.

PRESENTATIONS

LOVELAND SYMMES FIRE DEPARTMENT - Reported on its recent "Fill the Boot" fund raiser. The Fire Department presented a check in the amount of \$5,373.05 to the Shriners Hospital.

LANDFORM - Presented the revised landscaping plan for the entrance to the Home of the Brave Park. Mr. Williams advised these changes were based on the Board's previous comments. The cost was reduced due to the different landscaping material.

The Board thanked Mr. Williams for his presentation and noted that there is an agenda item under New Business.

BRENDA COFFEY, INTEGRYS - Noted the current electric aggregation agreement with Duke Retail will end at the end of December, 2013. Mrs. Coffey presented the Board with information regarding an electric aggregation program through Integrys. Mrs. Coffey explained the various pricing/term options available to the Township. Mrs. Coffey further explained the services offered to the residents.

The Board thanked Mrs. Coffey for attending the meeting and presenting this information.

RECEIPTS

Receipts totaling \$2,359,772.28 were read and accepted.

WARRANTS

MR. BRYANT moved that the Township pay its bills. Mrs. Leis seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$884,965.61 were issued.

MINUTES

Minutes of the November 6, 2012 special meeting were approved as submitted.
Minutes of the November 6, 2012 regular meeting were approved as submitted.

REPORTS

BRIAN ELLIFF - Reported on activities in the township since the last meeting:

1. SIDEWALK STATUS - Provided the Board with a recap of the various sidewalk projects completed, as well as those in progress.

LT. BUTLER - Advised the reports have already been submitted.

CHIEF HUBER - Stated a written report has been forwarded to the Board.

OTHER - MR. BRYANT reported on recent meeting with Duke Retail regarding the Township's electric aggregation program. Duke Retail has not provided the Township with a future cost to residents. Mr. Bryant noted that the Board will need to make a decision in October if the Township wishes to switch providers.

MRS. LEIS noted that the cost of the signs for the summer activities were taken from this money and requested that this expense be reimbursed. Mrs. Leis advised the yoga classes are very popular and stated she would like to extend these summer activities to the 2nd week in September. There would be a small additional cost which could be expended from the Special Event budget.

MR. BRYANT moved to reimburse the activity fund the cost of the signage. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to approve an expenditure not to exceed \$300.00 from the Special Events for the purpose of extending the summer activity. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

HEARING FROM RESIDENTS

C.J. CARR, SYMMES TOWNSHIP HISTORICAL SOCIETY - Questioned the status of the cameras which were proposed by the Board for the Meade House and Ross Family Log House.

MR. ELLIFF noted he has not been working on this issue. Mr. Elliff stated he thought it would be beneficial for the Township to install cameras in the various parks to protect against vandalism.

MR. BRYANT stated the Board will have to go back and review this issue and will discuss at a future meeting.

MRS. LEIS thanked Mr. Carr for bringing this issue back to the Board's attention.

Mr. BECK noted that the Ross Family Log House is located in a remote location and the Board needs to take this into consideration.

C.J. CARR, 10403 WILLOW (45140) - Stated a neighbor has questioned him about putting on a deck. This person spoke with Hamilton County and was told they could not put a deck in their rear yard. Mr. Carr expressed concern that over the past 10-15 years, he has received different answers from different people on this issue. In mid-July, the County gave him a recent Administrator's interpretation of Section 171.10. Mr. Carr read this interpretation and noted this is in conflict with other sections of the Zoning Code. Mr. Carr stated this interpretation is unclear and questioned why it was issued.

MR. BRYANT questioned why this was not presented to the Board in order to start a text amendment.

Mr. ELLIFF stated this is the usual process when an interpretation is requested by Hamilton County. Mr. Elliff noted there is an error in the Zoning Code and he was asked to provide clarification.

MR. CARR stated the main point is that the interpretation is in conflict with other sections of the Zoning Code.

MR. BRYANT questioned what he is asking the Board.

MR. CARR stated he would like to know if this is a valid interpretation and if not, what can be done to correct the situation.

MR. BRYANT suggested that Mr. Carr work with Mr. Elliff, who is the Zoning Administration, to understand the purpose of the interpretation.

MR. BECK stated it appears the interpretation limits the deck to ten feet into the rear yard no matter the size of the house.

MR. CARR noted that an existing lot of record allows a deck to go twenty feet into the rear yard and therefore, the interpretation should be stated twenty not ten feet.

MRS. SIMS stated it might be important to see how the request was received from Hamilton County.

MR. ELLIFF stated it would be beneficial to have additional discussion with Hamilton County Zoning staff and Mr. Carr to review these points.

MR. BECK questioned if there was a time issue for resolution of this issue.

MR. CARR stated there is a person who wants to build a deck and is being denied.

MR. BRYANT questioned if the Board of Zoning Appeals could grant a variance.

MR. CARR agreed this is a possible solution, but reminded the Board there is cost involved each time this issue goes before the Board of Zoning Appeals.

MRS. LEIS suggested that the parties meet in order to review the issue.

MR. ELLIFF noted there was another interpretation on fencing which will actually reduce the number of variance requests.

MRS. SIMS questioned if these interpretations will become a text amendment change.

MR. ELLIFF stated he does not feel a text amendment is necessary.

CORRESPONDENCE

cc:LT. BUTLER to LAURA SHARP - e-mail response to inquiry regarding recent calls in Camp Dennison area.

LAURA SHARP - e-mail/letter regarding 10035 Campbell Street.

LUCIE LANDRIAULT, 8855 CROSS ST - e-mail response to Mr. Ellif's willingness to allow pool construction proceed before consolidation of lots is completed.

MICHAEL SILVESTRI - e-mail regarding 10035 Campbell Street.

cc:LAURA SHARP to JODIE LEIS - Response to e-mail regarding 10035 Campbell Street.

HAMILTON COUNTY HEALTH - e-mail with report on 9237 Solon Drive.

BHE ENVIRONMENTAL - Proposal for submission of paperwork on NWP PCN package.

cc:JOYCE FIMMEL, 9046 FOXHUNTER to SYMMES FIRE DEPT - Note of appreciation.

RA MILLER COMPANY - Signed change order #1.

WOOD & LAMPING - e-mail regarding license agreement for Knicely Alley.

GREY DARLEY-EMERSON - e-mail responses to information forwarded regarding 10035 Campbell.

M/M TRICKEY - e-mail regarding 10035 Campbell.

HAMILTON COUNTY ZONING - e-mail regarding 10035 Campbell and 7950 Kilgore Street.

LANDFORM - Proposal for landscaping at HOB.

E-mails received regarding 10035 Campbell from:

- a. Bill Bender
- b. Dillon Sharp
- c. Judy Havill
- d. Judith Knuckles
- e. Sadie Hughes

HAMILTON COUNTY ZONING - e-mail response regarding 10035 Campbell and new fence in Calumet Farms.

CCIM - e-mails regarding Chapelsqaure Fire Station.

SYCAMORE CHURCH - Letter regarding upcoming annual Lawn Fete.

WOOD & LAMPING - Letter advising that license agreement for Knicely Alley meets approval of Law Director.

RECORDER'S OFFICE - Signed license agreement for 9927 Humphrey Road.

cc: PHIL BECK response to e-mails regarding 10035 Campbell to:

- a. Bill Bender
- b. Sadie Hughes
- c. Gail Trickey
- d. Dillon Sharp
- e. Judy Havill
- f. Laura Sharp
- g. Judy Knuckles

PHIL BECK - e-mail advising that Weisfelders have indicate willingness to share alley with adjacent property owners.

M/M BECKER - e-mail regarding incident at Symmes Park.

HAMILTON COUNTY SHERIFF DEPT - 2012 Annual Report and monthly activity report.

DUKE RETAIL - e-mail response regarding aggregation.

WARREN COUNTY ENGINEER - email regarding status of I-71 and Fields Ertel project.

HAMILTON COUNTY AUDITOR - e-mail regarding change in property tax rollbacks due to recent Ohio budget bill.

M/M LESSARD - Letter regarding building permit for Cross Street.

GOOGLE - Monthly analytic report on website.

SYMMES HISTORICAL SOCIETY - e-mail inquiry regarding group's need to pay sales tax.

ED ZIZELMAN - e-mail regarding metal detecting in Camp Dennison.

MARY FREES - e-mail regarding fitness classes and Meade Park.

EARLE BABCOCK, 8698 TWILIGHT TEAR - Letter regarding damage done to lawn due to one way traffic.

CLARK THEDERS - Letter regarding recent new vehicle purchases.

CLARK SCHAEFER - Audit report for 2011 and 2012.

FRANK GATES CO - Acknowledgement of enrollment for 2014.

BRAD CRALL, 10048 MORGANSTRACE - e-mail request to get HOB water park open longer than 7:00 p.m.

OTARMA - Letter and receipt of \$500.00 for 2013 MORE Grant program.

DUKE RETAIL - e-mail follow-up to meeting.

cc:BUREAU OF MOTOR VEHICLES to LOVELAND - Letter regarding recent audit findings for April-Sept 2012.

HAMILTON COUNTY PUBLIC HEALTH - e-mail follow-up to recent meeting for 2013 annual storm water training.

EARLE BABCOCK, 8698 TWILIGHT TEAR (45249) - Reply to recent letter regarding problem of rutting in lawn.

EARLE BABCOCK, 8698 TWILIGHT TEAR (45249) - Letter expressing dissatisfaction with Administrator and his response to problem of rutting in lawn.

LT. BUTLER - e-mail notification that Car #98 was involved in minor accident.

DUKE RETAIL - e-mail with proposed aggregation pricing.

CLARK THEEDERS INSURANCE - e-mail regarding insurance on new police cruisers.

JD CONTRACTING - Proposal to remove and replace concrete pad at fire house.

JK MEURER - Proposal for various park projects.

EDWARD CHARITER - Notice of resignation from the Finance & Audit Committee.

PERSO - Acknowledgment of claim submitted for Alberto Almaraz and 2011 Ford

CAMP DENNISON CIVIC LEAGUE - e-mail Public Records request for information on 10035 Campbell Road.

HAMILTON COUNTY - e-mail information regarding property at 12135 Birch Drive.

CAMP DENNISON CIVIC LEAGUE - Follow-up e-mail to Public Records request for information on 10035 Campbell Road.

MSD - Letter regarding upcoming survey of property for E. Kemper Road sewer lateral assessment and project.

cc: CAMP DENNISON CIVIC LEAGUE to HAMILTON COUNTY ZONING- E-mail Public Records request for information on 10035 Campbell Road.

ZONING AND PLANNING ISSUES

MR. BRYANT moved to re-appoint Cynthia Bucco, 9454 Kemper Grove Lane (45140) to the Township Zoning Commission for a five year term effective September 5, 2013. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

OLD BUSINESS

MR. BRYANT moved to approve an agreement with Cincinnati Bell for communication improvements to the Safety Center and Remington Fire Station and to authorize the Township Administrator to sign said agreement. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to accept proposal from Powers Engineers Inc. for permitting for Home of the Brave - Royal Fields path, to authorize the administrator to sign any necessary paperwork and to approve an expenditure in an amount not to exceed \$5,472.50. Mrs. Leis seconded the motion.

MR. BRYANT noted this is not the total amount needed, as there is a cost for additional items outlined in the proposal. Mr. Bryant stated he did not feel there was enough information in order to determine final cost.

MR. ELLIFF stated he submitted several questions to them regarding this proposal. Power Engineer has advised that since this is a simple project, a majority of those items would not apply.

MR. BRYANT reminded the Board that they requested the Township Administrator to gather this information; however, there is not enough information in order to determine the final cost.

MR. ELLIFF stated he was a little uncomfortable with the proposal as submitted. Mr. Elliff advised he has been working with the company in order to answer these issues. Mr. Elliff suggested that he go back to them and advised that the Board is requiring additional information before approving the proposal.

MR. BRYANT moved to table this action to the next meeting pending receipt of additional information. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to table action on the proposal from Choice One Engineering for site plan work for Home of the Brave - Royal Fields path pending clarification of the above proposal. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

NEW BUSINESS

MR. BRYANT moved to adopt the following resolution:

RESOLUTION G2013-22
Resolution to Modify the Membership of the
Township Finance and Audit Committee

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio, created and established a Township Finance and Audit Committee, pursuant to Resolutions G-9426 and G-0126; and

WHEREAS, the members of the Finance and Audit Committee served as an advisory body to assist in the decision-making process involving the financial affairs of the Township and to review the compliance audit reports of the Township; and

WHEREAS, the Township Fiscal Officer has recommended that the Board of Trustees expand the committee from five to seven members; and

WHEREAS, the Board of Trustees agrees with the opportunity to provide a means for participation by more residents.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Symmes Township, Hamilton County, Ohio: that

Section 1. The Township Finance and Audit Committee shall be modified from five (5) members to seven (7) members and a non-voting Board representative who shall serve as liaison to the Board of Trustees.

Section 2. All other provisions of Resolutions G-9426 and G-0126 shall remain effective.

Section 3. The Board of Trustees of Symmes Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days, and here authorize the adoption of this Resolution upon its first reading.

MR. BECK seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to adopt the following resolution:

RESOLUTION G2013-20

Resolution Providing for the Declaration of Nuisance for the Property Located at 12135 Birch Drive and Authorizing All Necessary Steps for the Abatement of the Nuisance

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio is authorized under Ohio Revised Code §505.87 to provide for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the Board determines that the owner's maintenance of such vegetation, garbage, refuse, and other debris constitutes a nuisance; and

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio is further authorized under Ohio Revised Code §505.86 to remove, repair, or secure buildings or structures that have been declared insecure, unsafe, or structurally defective by the fire department or building department, or buildings or structures that have been declared unfit for human habitation by the board of health; and

WHEREAS, complaints have been received regarding the condition of the property located at 12135 Birch Drive (Parcel 620-0061-0849) (property); and

WHEREAS, visual inspections have determined the presence of serious nuisance conditions on the property including overgrowth, building materials strewn around the property, unsecured openings to the building, holes in exterior walls, significant portions of missing roof, open trusses, missing siding, rotting conditions and mold conditions; and

WHEREAS, Hamilton County Public Health has declared the property to be a nuisance (#38440) citing numerous health and safety matters in violation of Hamilton County District Board of Health Environmental Sanitation Regulation No. 1-67 and has further issued a notice of condemnation for the property, all as documented in the report attached and incorporated as Exhibit A hereto; and

WHEREAS, the Hamilton County Department of Building Inspections has issued an order, a copy of which is attached and incorporated hereto as Exhibit B, determining that the property is unsafe and substandard and must be put in safe and sanitary conditions within 30 days of the order or be demolished; and

WHEREAS, Ohio Revised Code §3767.02 provides that any person, who uses, occupies, establishes, or conducts a nuisance, or aids or abets in the use, occupancy, establishment, or conduct of a nuisance; the owner, agent, or lessee of an interest in any such nuisance; any person who is employed in that nuisance by that owner, agent, or lessee; and any person who is in control of that nuisance is guilty of maintaining a nuisance and shall be enjoined from further maintaining such a nuisance; and

WHEREAS, Ohio Revised Code §3767.03 provides that whenever a nuisance exists, the law director of a township that has adopted a limited home rule government under Chapter 504 of the Revised Code may bring an action in equity to abate the nuisance and to perpetually enjoin the person maintaining the nuisance from further maintaining it.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

Section 1. That the property is hereby declared to be a nuisance.

Section 2. That the Township Administrator is hereby directed to notify the property owner and known occupants of the property, and any lien holders of record upon said parcel that the property has been declared a nuisance using notice language and manner of notice specified in Ohio Revised Code and this resolution.

Section 3. That if the nuisance is not abated by the owner or occupants, the Township Administrator is authorized to take all necessary steps to abate the nuisance or remove, repair, or secure the building located on the property.

Section 4. That the Township Law Director is hereby authorized to bring an action in equity to abate the nuisance and to perpetually enjoin the person maintaining the nuisance from further maintaining it, pursuant to Ohio Revised Code § 3767.03.

Section 5. That the Township Fiscal Officer shall pay out of the Township General Fund for all expenses incurred for abating the nuisance and to bill the property owner for said expenses.

Section 6. That the Township Fiscal Officer shall enter upon the tax duplicate for said expenses if not paid within fourteen (14) days from the date of billing.

Section 7. That, in addition to the authority granted the Township Law Director, the Township Administrator is directed to monitor said property for ninety (90) days to ensure compliance and is authorized to take appropriate measures to abate future nuisances after written notification (including posting notice on the subject nuisance property) is made to the property owners.

MRS. LEIS seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to adopt the following resolution:

RESOLUTION G2013-21
Authorizing and Directing a Temporary Advance
of Forty Thousand (\$40,000.00) Dollars
from the General Fund to the Lighting Assessment Fund

WHEREAS, advances can be made from a less restricted fund to a more restrictive fund; and

WHEREAS, the Symmes Township Fiscal Officer has advised that the Lighting Assessment Fund (Fund 07) will experience a cash flow situation due to the receipt of revenue from the Hamilton County Auditor's Office; and

WHEREAS, the Symmes Township Fiscal Officer has further advised that the anticipated revenue stream for the Lighting Assessment Fund (Fund 07) is sufficient to meet the budgeted expenditures for 2013 and for the repayment of this advance; and

WHEREAS, the Symmes Township Fiscal Officer is requesting a temporary advance of Forty Thousand (\$40,000.00) Dollars from the General Fund (Fund 01) to the Lighting Assessment Fund (Fund 07) until such time as the anticipated revenue is received from the Hamilton County Auditor's Office in 2013.

NOW, THEREFORE, BE IT RESOLVED, by the Symmes Township Board of Trustees, Hamilton County, Ohio:

Section 1. The Symmes Township Board of Trustees hereby authorizes a temporary advance of Forty Thousand (\$40,000.00) Dollars from the General Fund (Fund 01) to the Lighting Assessment Fund (Fund 07) with an anticipated estimated repayment date of September 30, 2013.

Section 2. The transfer of funds from a General Fund (Fund 01) to any other fund of the Township is authorized pursuant to Section 5705.14(E) of the Ohio Revised Code and therefore this Resolution may be adopted upon a single reading and shall become effective upon the date of its adoption.

MR. BECK seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to accept the resignation of Edward Chartier from the Finance & Audit Committee. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to appoint Jeremy Carrier, 9249 Steeplechase (45242) to the Finance & Audit Committee for the unexpired term ending July 18, 2015. Mr. Beck seconded the

motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to appoint Ashwin Corattiyil, 9376 Kentonsrun (45140) to the Finance & Audit Committee for a five (5) year term ending July 18, 2018. MRS. LEIS seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to appoint Andrew Ciafardini, 11406 Terwilligers Ridge (45249) to the Finance & Audit Committee for a three (3) year term ending July 18, 2016. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to authorize William Burns to attend Emergency Apparatus Maintenance training in Columbus, Ohio and to approve an expenditure in an amount not to exceed \$800.00 for reimbursement of expenses. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MR. BRYANT moved to authorize the Township Administrator to obtain approval from property owners including the Cincinnati Hamilton County Library Board and the Sycamore Community School District for installation of the Enyart Road sidewalk and to sign/accept/file any necessary paperwork. Mrs. Leis seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

MRS. LEIS excused herself at 9:20 p.m. due to prior commitment.

MR. BRYANT moved to amend:

- a. Permanent Appropriation 1-N-1 (General-Advances Out) from \$0.00 to \$40,000.00
- b. Permanent Appropriation 11-C-3 (Road Levy-Road Contract) from \$510,000.00 to \$515,000.00
- c. Permanent Appropriation 12-A-7 (Park-Equipment Maint/Repairs) from \$6,000.00 to \$6,800.00
- d. Permanent Appropriation 1-A-19 (General-State Examiners' Charges) from \$20,000.00 to \$20,750.00
- e. Permanent Appropriation 14-A-3D (Misc TIF-Equipment) from \$1,017,000.00 to \$1,410,000.00
- f. Permanent Appropriation 12-A-4 (Parks-Improvement of Sites) from \$125,000.00 to \$145,000.00

Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'absent'; Mr. Beck - 'aye'.

MR. BRYANT moved to approve:

- a. Expenditure in the amount of \$2,210.00 for replacement police radar unit and authorization for Township Administrator to accept proposal
- b. Expenditure (Then & Now) in the amount of \$2,321.50 for FireCom headset
- c. Expenditure in the amount of \$1,035.00 for annual maintenance of cascade system at the Safety Center and authorization for Township Administrator to accept proposal
- d. Expenditure in the amount of \$7,573.00 for landscaping improvements to the entrance of Home of the Brave Park and authorization for Township Administrator to accept proposal
- e. Expenditure in an amount not to exceed \$35,000.00 for the purchase of road salt for 2013-2014 winter season and authorization for Township Administrator to sign necessary paperwork
- f. Expenditure in the amount of \$3,345.00 for the purchase of one skid of Mutt Mitts for park use
- g. Expenditure in the amount of \$985.00 for hydraulic cylinder for T-209
- h. Expenditure in an amount not to exceed \$5,000.00 for full depth repairs on Appleseed and Richland and authorization for Township Administrator to accept proposal
- i. Expenditure in the amount of \$3,178.38 for repairs to lawnmower
- j. Expenditure in the amount of \$3,556.00 for replacement of transmission equipment for cameras and authorization for Township Administrator to accept proposal, pending further review by the Township Administrator

Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'absent'; Mr. Beck - 'aye'.

The Board had no objection to the transfer of a TREX liquor license from American Blue Ribbon Holdings, LLC, 805 Eastgate North Drive (45245) to Asatur Asesyan, dba Mirage Mediterranean Food, 11381 Montgomery Road (45249).

The following cemetery deed was approved:
- Charnell Sanders, KERR, Lot 521, Grave 6

EXECUTIVE SESSION

MR. BRYANT moved that the Board enter Executive Session to discuss the employment of a public employee. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'absent'; Mr. Beck - 'aye'.

The meeting adjourned for Executive Session at 9:46 p.m.

The meeting reconvened from Executive Session at 10:29 p.m.

MR. BRYANT stated that the Symmes Township Board of Trustees, after receipt and review of the content of a report titled Symmes Township Organization Assessment produced under contract by Tri-Health/Concern, organizational consultants, unanimously accepts this report and its recommendations for continuing improvements.

MR. BRYANT moved this report, with cover letter signed by the two Trustees in attendance in the Executive Session tonight, be made available to the third Trustee for review and signature with a different date tomorrow, after which time the report shall be logged into the Symmes Township's system. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'absent'; Mr. Beck - 'aye'.

The meeting adjourned at 10:33 p.m.