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**MINUTES OF SYMMES TOWNSHIP REGULAR MEETING**

**APRIL 1, 2014**

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The meeting was called to order at 7:00 p.m. Elected officials present were: Mr. Phil Beck, Mr. Kenneth Bryant, Mrs. Jodie Leis, and Ms. Carol Sims.

Also present: Brian Elliff - Township Administrator; Robert Malloy - Township Law Director; Bill Pitman - Director of Public Works; Lt. Chris Ketteman - Hamilton County Sheriff's Department; Otto Huber - Chief, Loveland Symmes Fire Department.

PRESENTATIONS

The Board presented Andrew Allen of Loveland High School a letter of commendation to recognize his accomplishments in wrestling this past season, including winning the state championship in the 285 lb. division.

The Loveland Symmes Fire Department recognized the Symmes Township Service Department for its excellent work this past winter in maintaining the road system for access of emergency response through severe snow and ice conditions.

The Board also thanked and acknowledged the work done by the Service Department.

RECEIPTS

Receipts totaling \$57,771.83 were read and accepted:

19378 Philip Rawson	12-D	150.00
19379 IES Natural Gas	1-N	800.00
19380 Energy Alliance	1-N	1,000.00
19381 Donald Bills	1-L	250.00
19382 Clerk of Courts	9-F	50.00
19383 TJ Maxx	9-F	150.00
19384 SORTA	1-P	250.00
19385 Ohio Mulch	9-F	150.00
19386 Susan Tranter	12-D	85.00
19387 P. Christenson	1-L	115.00
19388 Towne Services	1-L	115.00
19389 Fischer Homes	1-P	50.00
19390 John Adair	12-D	100.00
19391 Ham Cty Auditor	1-K	1,110.90
19392 PERSO	1-N	1,400.00
19393 Workers Comp	1-N	275.36
19394 Symmes Fire	14-C,28-A	17,714.24
19395 Kleingers Group	1-L	1,100.00
19396 Fischer Homes	1-L	175.00
19397 Fischer Homes	9-F	300.00
19398 ACR	1-L	115.00
19399 Gordian Design	1-L	1,100.00
19400 Symmes Pizza Inc.	9-F	150.00
19401 Monica Humbert	1-L	115.00
19402 Atlantic Sign Co.	1-L	171.00
19403 Sharpe Inc.	1-L	201.23
19404 PNC Bank	1-I	300.00
19405 Shihasi Starwind	1-E	1,960.39
19406 Ham Cty Auditor	23-C	3,171.91
19407 Ham Cty Auditor	2-A	1,127.90
19408 Ham Cty Auditor	1-D,3-B	7,431.25
19409 Stagnaro & Patterson	1-L	75.00

19410 Accent Signs	1-L	175.00
19411 Towne Prop.	1-L	230.00
19412 Gabbard Signs	1-L	246.80
19413 Brookstone Homes	1-L	1,450.00
19414 Living Fellowship	12-D	85.00
19415 Workers Comp.	1-N	149.61
19416 Ohio Woodturners	12-D	100.00
19417 Marion Investment	1-E	1,410.75
19418 Cinti Hort. Soc.	1-P	177.62
19419 Carolyn Ward	12-D	150.00
19420 PERSO	1-N	110.00
19421 Harry Spurline	1-L	175.00
19422 Aquarian Pools	1-L	110.00
19423 Fischer Homes	1-L	175.00
19424 Fischer Homes	1-P	50.00
19425 C. Etzkorn	12-D	150.00
19426 Ham Cty Auditor	2-A	517.94
19427 Ham Cty Auditor	3-A	7,480.11
19428 B. Blackford	1-P	10.00
19429 Daniel Beck	1-P	10.00
19430 Joan Gibson	5-C	100.00
19431 Springdale Leasing	5-C,5-D	2,050.00
19432 PNC Bank	1-I	220.25
19433 PNC Bank	1-I	129.57
19434 Flipdaddys	9-F	1,050.00
	TOTAL \$	57,771.83

#### WARRANTS

MRS. LEIS moved that the Township pay its bills. Mr. Bryant seconded the motion and all voted 'aye'. Proper certification having been made, warrants totaling \$464,759.25 were issued:

61723 Brian Elliff	1-A-2A	\$ 2,661.90
61724-31 VOID		
61732 Luanne Felter	1-A-2A	1,356.86
61733 Jana Grant	1-A-2A	971.41
61734 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,355.02
61735 W.Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,676.85
61736 S. Connor	1-B-1,12-A-1,1-D_1,4-B-1	1,331.92
61737 Ed Dawes	1-B-1,12-A-1,1-D-1,4-B-1	1,006.74
61738 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,857.26
61739 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	972.36
61740 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,357.84
61741 B.Pitman	1-B-1,12-A-1,1-D-1,4-B-1	2,611.01
61742 M. Rose	1-B-1,12-A-1,1-D_1,4-B-1	356.35
61743 Brent Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,298.71
61744 County Dev. Co	1-A-26	3,000.00
61745 Verizon	9-A-13	244.00
61746 Cinti Bell	1-B-4	362.51
61747 Johnson Electric	20-A_6	386.10
61748 Duke	12-A-3	418.27
61749 Rumpke	10-A-7	37.40
61750 Cintas	1-B-8	84.86
61751 Duke	12-A-3	445.63
61752 Jani-King	20-A-6,9-A-14	814.00
61753 Grainger	1-A-26	462.60
61754 Carol Sims	1-A-3	165.48
61755 Tyco	1-B-4	83.79
61756 Beth. Healthcare	1-A-26	37.92
61757 OTARMA	1-A-6	76,492.00

61758 Postmaster	1-A-26	300.00
61759 Comm. Center	9-A-10,10-A-11,14-A-7	1,665.00
61760 Key CJD	1-G-2,14-A-3-D	24,276.00
61761 ICRC	1-A-26	2,304.73
61762 Bushelman Supply	14-A-8	265.00
61763 Jana Grant	1-A-2A	398.41
61764 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1,4-B-1	3,876.72
61765 Defer Comp	1-A-2A	2,185.00
61766 Minges & Son	12-A-8	110.60
61767 Dorn's	1-A-4	38.18
61768 Oeder & Sons	12-A-4	453.08
61769 Choice One	11-C-4	3,048.75
61770 Cinti Bell	10-A-7	222.48
61771 LA Supply	1-A-26	1200.00
61772 Lykins Oil	3-A-5	835.25
61773 Mason Fast.	3-A-10,3-A-7,12-A-8	141.95
61774 Greg Miller	3-A-10	225.00
61775 Smith Trailers	2-A-7	50.00
61776 Smyth Auto.		53.44
61777 Summit Digital	1-B-7	433.33
61778 Rumpke	10-A-7,9-A-13	55.00
61779 Rumpke	1-B-4,1-A-26,12-A-3	517.00
61780 Johnson Electric	1-B-5,20-A-6, 14-A-8,12-A-8	440.63
61781 Kaffenbarger	3-A-7	550.00
61782 VOID		
61783 Cinti Supplies	12-A-6	99.00
61784 Choice One	11-C-4	460.00
61785 Dorn's	20-A-8,1-A-4,1-A-5	639.95
61786 LA Supply	12-A-4,5-A-12	190.80
61787 Tyco	10-A-7	93.26
61788 Medical Mutual	1-A-6	15,868.81
61789 Staples	1-A-4	170.06
61790 Sam's Club	12-A-8	39.42
61791 Winnelson	12-A-8	194.46
61792 Cinti Cleaning	23-A-4,12-A-4	617.55
61793 McCabe's	12-A-4,5-A-12,5-A-9 1-B-8,20-A-6,1-A-26	1,067.14
61794 Cinti Bell	12-A-3	56.22
61795 Tyco	14-A-8	340.25
61796 Sutphen	14-A-6	599.60
61797 Batteries Plus	10-A-10	49.99
61798 Loveland Hardware	10-A-10	7.19
61799 Cintas	1-B-8	92.66
61800 Cinti Bell	9-A-13,10-A-7	709.65
61801 Carpet Depot	1-B-2	437.44
61802 Lebanon Turf	12-A-4	336.60
61803 Cinti Bell LD	1-B-4,10-A-7	51.30
61804 Horton Vehicles	14-A-6	254.90
61805 LTAP	1-A-26	220.00
61806 Time Warner	1-B-4	69.95
61807 Cinti Bell	10-A-7	907.23
61808 Home Depot	3-B-2	75.60
61809 Roto-Rooter	12-A-4	1,052.85
61810 Bound Tree	14-A-5	265.14
61811 Cinti Supplies	12-A-6	399.90
61812 Roto-Rooter	14-A-8	1,214.60
61813 Winnelson	14-A-8	3,190.22
61814 Cinti Bell	12-A-3	129.56
61815 Winnelson	12-A-8	65.02
61816 Duke	12-A-3	537.60

61817 Haddix Tree	12-A-4	900.00
61818 Choice One	11-C-4	917.00
61819 Simplex Grinnell	10-A-10	152.50
61820 Vogelpohl Fire	14-A-8	1,868.00
61821 Schein Inc.	14-A-5	105.60
61822 KOI Auto	14-A-6	193.96
61823 Sam's Club	1-A-4,1-A-26	103.48
61824 Duke	10-A-7	1,391.90
61825 Shell Oil	3-A-5	256.54
61826 Superamerica	3-A-5	3,268.64
61827 O'Reilly Auto	1-B-8,3-A-7	256.20
61828 Cintas	1-B-8	84.86
61829 Norwood Hardware	20-A-6	40.00
61830 Business Card	1-A-26	68.96
61831 Superamerica	9-A-8	3,358.91
61832 Sam's	1-A-26	132.52
61833 HCRPC	1-J-3	5,753.66
61834 Duke	1-E-1	1,337.09
61835 Bill Pitman	1-A-3	20.00
61836 Duke	9-A-13,10-A-7	2,869.39
61837 Ace Exterm.	12-A-3	56.26
61838 Wood & Lamping	1-A-10	438.75
61839 JMA	1-A-26	4,500.00
61840 Staples	1-A-4	53.36
61841 Reliance Life	1-A-6	622.01
61842 Winnelson	12-A-6	42.06
61843 Buchanan	1-B-8	129.98
61844 Grainger	1-B-5	226.44
61845 Loveland	12-A-3	49.13
61846 Cintas	1-B-8	169.51
61847 Smyth Auto.	3-A-7	138.58
61848 Goldie The Clown	12-A-8	600.00
61849 Print Mgt.	1-A-26	6,499.78
61850 Schein Inc.	14-A-5	977.97
61851 Sprint	14-A-8	61.90
61852 Dsuban Spring	14-A-6	75.60
61853 Best One Tire	10-A-10	30.00
61854 Verizon	14-A-8	353.86
61855 Duke	1-E-1	62.74
61856 Cinti Water	10-A-7	493.11
61857 Duke	12-A-3	152.69
61858 Grainger	12-A-6	71.60
61859 Loveland	1-B-4	132.71
61860 Ace Exterm.	10-A-7,9-A-13	60.88
61861 Best One Tire	14-A-6	1,919.72
61862 Rumpke	1-A-26	377.75
61863 Carol Sims	1-A-3,1-A-26	47.77
61864 L. Felter	12-A-8	8.54
61865 Duke	20-A-8	20.33
61866 Ace Exterm.	10-A-7,1-B-4	140.57
61867 NE Center	10-A-11,9-A-10,14-A-7	13,079.95
61868 ComDoc	1-A-26	161.04
61869 Advantage Signs	12-A-8	80.00
61870 Sam's	1-A-26	45.00
61871 Murphy Tractor	3-A-7	411.64
61872 Rumpke	12-A-3	272.26
61873 Best One Tire	10-A-10	564.96
61874 Cinti Water	12-A-3	148.76
61875 Loveland	12-A-3	303.77
61876 Pitney Bowes	1-A-26	315.00
61877 Zep Mfg.	23-A-9,12-A-6	651.80
61878 Duke	7-A-1	259.27

61879 Duke	7-A-1	542.58
61880 Cinti Water	10-A-7,9-A-13	1,271.21
61881 Cinti Water	1-B-4	29.89
61882 Dental Care	1-A-6	1,262.95
61883 Loveland	12-A-3	56.12
61884 Caldwell Welding	3-A-6	400.00
61885 Holle Electric	20-A-6	150.00
61886 Bill Pitman	1-A-26	670.00
61887 Cinti Water	12-A-3	741.36
61888 Symmes Fire	10-A-11,14-A-7,20-A-7	172,280.00
61889 Symmes Fire	14-A-8	500.00
61890 Brian Elliff	1-A-2A	3,152.20
61891 Luanne Felter	1-A-2A	1,356.86
61892 Jana Grant	1-A-2A	971.41
61893 J. Andrews	1-B-1,12-A-1,1-D_1,4-B-1	1,188.02
61894 W. Burns	1-B-1,12-A-1,1-D-1,4-B-1	1,443.91
61895 S. CONnor	1-B-1,12-A-1,1-D_1,4-B-1	1,154.79
61896 Ed Dawes	1-B-1,12-A-1,1-D-1,4-B-1	819.97
61897 D. Heider	1-B-1,12-A-1,1-D-1,4-B-1	1,606.94
61898 M. Howell		53.13
61899 J. Iles	1-B-1,12-A-1,1-D_1,4-B-1	1,079.29
61900 R. Jackson	1-B-1,12-A-1,1-D-1,4-B-1	1,140.81
61901 R. Malloy		1,396.35
61902 B. Pitman	1-B-1,12-A-1,1-D-1,4-B-1	1,974.39
61903 M. Rose	1-B-1,12-A-1,1-D_1,4-B-1	732.07
61904 Brent Scott	1-B-1,1-D-1,12-A-1,4-B-1	1,136.73
61905 R. Williams	12-A-1	324.20
61906 Phil Beck	1-A-1	498.52
61907 Ken Bryant	1-A-1	631.52
61908 Jodie Leis	1-A-1	1,046.52
61909 Carol Sims	1-A-2	1,705.02
61910 T. Flagel	1-J-1	44.27
61911 J. Harlow	1-J-1	88.55
61912 D. Havill	1-J-1	88.55
61913 R. Ruehlmann	1-J-1	88.55
61914 Ralph Wolfe	1-J-1	87.55
61915 C. Bucco	1-J-1	87.55
61916 George Flynn	1-J-1	88.55
61917 A. Forsythe	1-J-1	44.27
61918 D. Misrach	1-J-1	44.27
61919 J. Mallowney	1-J-1	88.55
61920 J. Stewart	1-J-1	88.55
61921 D. Heider	1-B-1	260.91
61922 Bushelmann	14-A-8	185.78
61923 Bill Pitman	1-A-26	175.00
61924 David Heider	1-A-26	175.00
61925 Willie Burns	1-A-26	175.00
61926 Brian Elliff	1-A-26	175.00
61927 Dental Care	1-A-6	1,320.95
61928 Pitney Bowes	1-A-4	187.17
61929 Duke	1-B-4	813.45
61930 Fifth Third Bank	1-A-6	13,000.00
61931 Dorn's	1-A-4,12-A-8	38.46
61932 Duke	5-A-12,12-A-3	600.26
61933 PNC Bank	1-A-1,1-A-2,5-A-2,1-A-26 1-A-2A,1-B-1,1-D-1,4-B-1	4,892.68
61934 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	81.09
61935 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	198.52
61896 State of Ohio	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	2,078.00

61937 Springdale	1-A-1,1-A-2,1-A-2A, 1-B-1,1-D-1,4-B-1,5-A-2	236.61
61938 Defer Comp	1-A-2A	2,185.00
61939 PNC Bank	1-A-6	1,148.55
61940 Wiseway	12-A-6,14-A-8	119.33
61941 Architects Sales	12-A-4	672.00
	TOTAL	\$ 464,759.25

## REPORTS

BRIAN ELLIFF - Reported on activities in the township since the last meeting:

1. MEADE HOUSE LEASE - Advised the Cincinnati Horticultural Society wishes to continue its relationship with the Township. The Board does not need to take any action for the contract to renew for the next five-year period.
2. OTA LEADERSHIP - Reported that Carol Sims has completed the Leadership Academy and has been awarded a certificate. This program enhances leadership and decision making skills through required OTA workshops.
3. JEDZ PUBLIC HEARING - Reminded the Board of the April 23, 2014 scheduled Public Hearing to receive comments on the proposed JEDZ. This meeting will be held at the Safety Center starting at 7:00 p.m.

LT. KETTEMAN - Advised the monthly report has been submitted to the Township.

CHIEF HUBER - Submitted the annual report.

## CORRESPONDENCE

RELIANCE LIFE - Notification of disability benefits for Jana Grant.

MARIEMONT - Letter regarding JEDZ.

cc:joe@honerlaw.com - Sample letter on JEDZ legislation.

cc: RELIANCE LIFE to JANA GRANT - Copy of remittance for disability benefits.

OTARMA - Renewal proposal.

STATE FARM - Remittance of \$90,000.00 check for property at 9186 Withers Lane.

HAMILTON COUNTY SHERIFF DEPT - News release on vehicle accident.

CHANTAL ETZEL - e-mail request for names of apartment complexes in Symmes Township.

SYMMES FIRE DEPT - 4th Quarter 2013 report and 2013 hydrant report.

cc: LOVELAND to INTERGRYS - e-mail regarding "opt-out" mailers received on city owned property.

MILFORD RELAY FOR LIFE - E-mail requesting use for Symmes Park for fundraiser.

KLA RISK - Follow-up to October 2013 letter regarding loss control survey.

cc: OTA to CAROL SIMS - Letter regarding completion of OTA Leadership Academy.

RELIANCE LIFE - Report of disability claim benefits for Jana Grant

PERSO - Notice that claims have been closed for Wm. Abplanalp, etc. and for 11887 Lebanon Road.

SYMMES FIRE - e-mail regarding recent fire at 9259 Johnson Lane.

WOOD & LAMPING - Memo on OPERS compliance.

HAMILTON COUNTY ECONOMIC DEVELOPMENT - JEDZ projection of revenue.

JENNIFER SMITH - e-mail advising that the restrooms at HOB need to be open due to soccer practice.

HAMILTON COUNTY COMMUNICATION - e-mail regarding evaluation of billing arrangements for PSAP associates in 2015.

ROBERT SCHEIDT - e-mails regarding issue with Blong Road wedge properties.

PERSO - Notification of claim filed on park sign.

HAMILTON COUNTY LAW LIBRARY - Request for most current zoning code.

DAVID DUCKWORTH, 8710 WINDFIELD - e-mail regarding the Township's association with Milford rather than Loveland for proposed JEDZ.

STONELICK TOWNSHIP - Letter of appreciation for recent assistance.

INTEGRYS - e-mail regarding annual report affidavit for PUCO

cc: SURDKY & TURNER to EMILY SUPINGER - Letter regarding suit filed by Jacqueline Steffen.

CAMP DENNISON CIVIC LEAGUE - e-mail regarding status of response on alley issues.

WILLIAM SIMON - Letter regarding TREX liquor license for new store in Harpers Station.

HAMILTON COUNTY SOLID WASTE DISTRICT - Notification Township will receive \$6,597.28 recycling award.

COUNTY PROSECUTING ATTORNEY - Letter regarding use of County Municipal Housing docket for zoning violations.

KAREN DIEHL, 10072 LINCOLN (45111) - Public Records Request for information on JEDZ documents.

WILLIAM SIMON - e-mail regarding TREX liquor license for new store in Harpers Station.

ALDI - Proposed landscaping plan for cannon area.

OHIO DAS - Notice of State of Ohio natural gas purchasing program.

HAMILTON COUNTY BOARD OF ELECTION - e-mail request to use Symmes Park for distribution of election supplies.

COLUMBIA TOWNSHIP - e-mails regarding proposed JEDZ from July 22, 2013 to January 3, 2014.

CITY OF MILFORD - e-mails regarding proposed JEDZ from March 6. 2-14 to March 19, 2014.

SPRINGFIELD TOWNSHIP - e-mails regarding proposed JEDZ from December 4, 2013 to January 3, 2014.

SYCAMORE TOWNSHIP - e-mails regarding proposed JEDZ from September 30, 2013 to March 17, 2014.

LSFD or HCSD - e-mails regarding proposed JEDZ from March 14, 2014 to March 20, 2014

HAMILTON COUNTY PLANNING - e-mails regarding proposed JEDZ from December 31, 2013 to February 11, 2014.

WOOD & LAMPING - e-mails regarding proposed JEDZ from January 3, 2014 to March 18, 2014.

HAMILTON COUNTY ECONOMIC - e-mails regarding proposed JEDZ from December 9, 2013 to March 7, 2014.

HAMILTON COUNTY AUDITOR - e-mails regarding proposed JEDZ from March 20, 2014 to March 21, 2014.

VARIOUS - e-mails regarding proposed JEDZ.

LAURA SHARP - e-mail advising that letter copy has not been received.

MOTOROLA - Proposal for radio upgrades.

JOURNATIC NEWS SERVICE - Public Records Request for April 1 agenda.

CRS - Proposal for work in restrooms at Home of Brave Park.

cc: POWER ENGINEERS to US ARMY CORP - Request for permit for Home of Brave trail.

MAGGI COBB-WESSLING, 11785 ENYART - e-mail requesting sidewalk be continue along the rest of school property.

ALDI - e-mail advising the plans for cannon area will be forwarded to Township.

JANI-KING - Proposed agreement for cleaning services at Safety Center.

JAMES OBERT, 9570 STONEMASTERS - e-mails regarding storm pipe by property.

WILLIAM SIMON - Fax regarding TREX liquor license for new store in Harpers Station.

#### OLD BUSINESS

MRS. LEIS moved to approve the planting plan for the cannon entryway area in Camp Dennison and to authorize the Township Administrator to obtain bids for installation. Mr. Beck seconded the motion.

MR. BRYANT questioned if the residents are in agreement with this plan.

MRS. HAVILL thanked the Board for taking the time to resolve this issue. The process has worked, there was involvement of local residents with the landscape architect, there was discussion in order to develop a good working plan. Mrs. Havill stated the proposed plan is accepted. Mrs. Havill requested the Board approve an expenditure in order to proceed within the planting season.

MR. BRYANT stated the Board does not have a cost figure and the Township Administrator is requesting the Board's authorization to obtain bids in order to determine that amount.

MRS. HAVILL stated she was advised by the Township Administrator that ALDI had provided a cost estimate.

MR. ELLIFF stated that was just an estimate.

MRS. HAVILL questioned if the process could be reversed and the Board approve an expenditure tonight so that the project could move forward once a contract is awarded.

MR. BECK stated the Board could approve an expenditure in an amount not to exceed.

MRS. LEIS moved to amend the motion to include authorization for the Township Administrator to enter into an agreement and to approve an expenditure in an amount not to exceed \$10,000.00 for said services. Mr. Beck seconded the motion the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The roll call vote on the motion as amended was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

The Board thanked Mrs. Havill and the other Camp Dennison residents for finding a good compromise for this issue.

MR. ELLIFF reminded the Board of its direction for proposed change to the park rules in order to allow limited free use of park shelters by nonprofit organizations. Mr. Elliff referred to the proposed language provided to the Board in the Staff Report.

MR. BRYANT stated he does not feel the park rules need to be changed. The Board has authorized the Township Administrator to make decisions to waive certain fees. Mr. Bryant expressed concern regarding "legally chartered nonprofit groups" especially since it appears the groups requesting a waiver would not be included in this definition.

MR. ELLIFF stated he was unaware that he had the ability to waive any fees. Mr. Elliff further stated that he felt this language would address these concerns.

MS. SIMS stated she felt the current rules do provide for a park fee to be waived at the discretion of the Board or its designated agent. This would apply to a school group wishing to use a shelter during the week. If the Administrator is uncomfortable with making a decision then perhaps the Board should make that decision. Ms. Sims further stated she was also concerned regarding the "legally chartered" being included.

MR. ELLIFF suggested, after hearing these comments, that he further review the proposed language.

The Board agreed to table this discussion to the next meeting.

#### NEW BUSINESS

MRS. LEIS moved to adopt the following resolution:

#### RESOLUTION G2014-08

RESOLUTION AUTHORIZING THE PURCHASE OF CRACK SEAL MACHINE  
THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM  
AND  
THE SALE OF A USED CRACK SEAL MACHINE DETERMINED TO BE SURPLUS  
TO ANOTHER GOVERNMENT AGENCY

WHEREAS, the Board of Trustees of Symmes Township, Hamilton County, Ohio ("Board") has determined that the Township's crack seal machine from 2001 is no longer adequate to effectively and efficiently repair streets within the Township; and

WHEREAS, Pursuant to Ohio Revised Code Section 505.101, the Board may by resolution enter into a contract, without advertising or bidding, for the sale of materials, equipment or supplies to any department, agency or political subdivision of the state; and

WHEREAS, another township has expressed interest in purchasing the surplus crack seal machine; and

WHEREAS, the Board has determined it necessary to acquire a new crack seal machine through the State Cooperative Purchasing Program pursuant to State Bid #800173.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Symmes Township, Hamilton County, Ohio:

- Section 1. The Township's current 2001 crack seal machine has a value of \$8,000.00, and that said crack seal machine is no longer suitable for public use by the Township for street repair, and hereby authorizes and directs that said crack seal machine be sold to Sycamore Township or another government agency for the amount of \$8,000.00.
- Section 2. The purchase of a Crafcro Supershot crack seal machine pursuant to the Ohio State Cooperative Purchasing Program, State Bid #800173, in the amount of \$41,691.00 is hereby authorized and shall be acquired by the Administrator for the Township.
- Section 3. The Administrator is authorized to accept the proposal for the new crack seal machine, and to complete any necessary paperwork and agreements to acquire it and dispose of the 2001 crack seal machine.
- Section 4. The Board of Trustees of Symmes Township upon majority vote does hereby dispense with any requirement that this Resolution be read on two separate days and authorizes the adoption of this Resolution upon its first reading.
- Section 5. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

MR. BRYANT seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve an expenditure in the amount of \$67,893.75 for replacement in-car radios per state bid contract. Mr. Beck seconded the motion.

MR. BRYANT stated the Board was originally requested to expend about \$30,000.00 for replacement radios and the Board requested additional information. Mr. Bryant questioned why the amount is now more.

LT. KETTEMAN stated that the current radios are outdated. Deputies now need to carry two radios in order to listen to all the entities. The new radio will allow for communication with all public safety partners.

CHIEF HUBER advised with the narrow banding process that occurred in 2013, Symmes Township's vehicle radios became obsolete and could no longer be used. The upgrade to these proposed radios will allow for all entities to communicate with each other, including the Service Department and Safety services. Chief Huber noted that the Township will be saving money since there is an opportunity to partner with Clermont County on the purchase of these radios.

MRS. LEIS stated she wanted to make sure that additional radios will not be needed in the future.

CHIEF HUBER stated there are radios that will need to be replaced, not because of the banding, but due to age of the equipment. Chief Huber advised the Fire Department is applying for a grant to fund this equipment.

MR. BRYANT questioned where the 25 units will be placed.

BILL PITMAN stated it includes the Township vehicles, as well as the police cruisers.

MR. BRYANT questioned about the radios in the fire vehicles.

CHIEF HUBER stated the grant would be for the replacement of these radios.

The roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to hold a special meeting on April 23, 2014 at 8:00 p.m. at the Symmes Safety Center for the purpose of possible action to adopt a resolution approving a contract establishing the Symmes Township JEDZ 1 Joint Economic Development Zone, referring the matter to the Board of Elections to place the matter on the ballot for a vote by Township electors, and other action, and to direct the Fiscal Officer to publish notice of the special meeting as submitted by staff. Mr. Beck seconded the motion.

MR. BECK noted this would be held after the scheduled Public Hearing.

The roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to advertise for the 2014 Road Resurfacing program and to establish a bid opening date of April 29th at 10:00 a.m. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MR. BRYANT stated he would like to address what is included in the road resurfacing plan. The Board has received a memo reflecting a listing of streets and an estimate of \$539,618.40 for this year's resurfacing. Mr. Bryant questioned how much the new road levy brings in each year.

MS. SIMS stated estimate revenue for this year is \$497,395.00.

MR. BRYANT noted the road levy will generate \$497,000.00 and Staff is recommending the Board expend \$540,000.00 and there is nothing for sidewalks.

MR. ELLIFF stated that is a good question. Mr. Elliff advised he reminded Mr. Pitman that Staff had based the levy on a seven year plan for resurfacing/sidewalks. Mr. Elliff stated he had questioned why the Township was expending more than the average this year and how this would correct itself.

MR. PITMAN advised the Township received approximately \$58,000.00 in 20% funds last year and the 2013 Resurfacing Project was under estimate. The proposed 2014 roads are within the seven year levy program. Some of these roads were scheduled for 2015 and therefore the estimate for 2015 will now be lower than reflected in the road plan.

MR. BRYANT reminded the Board that Staff presented a proposed Road Plan in February when he was absent. The Board had originally earmarked \$95,000.00 each year for sidewalks and the new plan only provided \$25,000.00 each year. Mr. Bryant noted that this proposed road plan has not been adopted by the Board. Mr. Bryant stated he wants to make sure there are funds available for any future sidewalks.

MR. BECK noted the Township has been fortunate in obtaining grants to assist in the construction of sidewalks.

MR. BRYANT stated that is true, but the new plan only provides for \$25,000.00 to be allocated each year.

MR. ELLIFF reminded the Board that there is a carry-over which could be used for sidewalks.

MS. SIMS stated that this additional funding needed in 2014 could be deducted from the projected 2015 line item for resurfacing.

MR. BRYANT stated he just wanted to make sure the Board is aware that the proposed road plan will only provide for \$25,000.00 each year for sidewalks.

MR. BECK stated that the Township has been looking for alternate funding to complete sidewalks and the Board now needs to switch the focus to road resurfacing.

MRS. LEIS moved to permit the Hamilton County Board of Elections to use Symmes Park for the distribution of election material for 2014 and to authorize the Township Administrator to sign approval. Mr. Bryant seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to authorize the Township Administrator to apply for 2014 OTARMA "MORE" safety grant in the amount of \$500.00. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve the TREX liquor license transfer for Fresh Thyme Farmers Market, 11349 Montgomery Road (45249) and to find the transfer in furtherance of economic development and to authorize the Board President to sign the required Form 4244. Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

MRS. LEIS moved to approve:

- a. Expenditure in the amount of \$2,000.00 for slip coating for Home of the Brave restroom (at water park) and to authorize the Township Administrator to accept proposal
- b. Expenditure per state bid contract in the amount not to exceed \$35,000.00 for 2014 Chevrolet pickup truck to replace vehicle T-209 and to authorize trade-in of current unit
- c. Expenditure in the amount of \$9,408.00 (\$784/month for 12 months) for cleaning services for the Symmes Safety Center and to authorize the Township Administrator to sign agreement
- d. Expenditure in the amount of \$670.00 for Public Works Director to attend the APWA North American Snow Conference in Cincinnati on May 4-7
- e. Expenditure in the amount of \$4,000.00 for purchase of bulk mulch
- f. Expenditure in the amount of \$5,000.00 for removal of sidewalk trip hazards throughout Township
- g. Expenditure in the amount of \$8,138.58 per state bid contract for replacement lawnmower and to authorize trade-in of current unit
- h. Expenditure in the amount of \$1,900.00 for replacement sign at Symmes Park (reimbursed by insurance, less deductible)
- i. Expenditure in the amount of \$38,000 for the purchase of jaws of life apparatus for responses from the Symmes Safety Center and placement on the new aerial vehicle
- j. Expenditure in the amount of \$1,000 for replacement of king pins (T61)
- k. Expenditure (Then & Now) in the amount of \$1,617.48 for repairs to sensor module (T61)
- l. Expenditure (Then & Now) in the amount of \$937.50 for emergency purchase of Class "A" foam

Mr. Beck seconded the motion and the roll call vote was as follows: Mrs. Leis - 'aye'; Mr. Beck - 'aye'; Mr. Bryant - 'aye'.

#### EXECUTIVE SESSION

MRS. LEIS moved that the Board enter Executive Session to discuss the employment of a public employee. Mr. Beck seconded the motion and the roll call vote was as follows: Mr. Bryant - 'aye'; Mrs. Leis - 'aye'; Mr. Beck - 'aye'.

The meeting adjourned for Executive Session at 9:14 p.m.

The meeting reconvened from Executive Session at 10:12 p.m.

No further action was taken and the meeting adjourned at 10:12 p.m.