



AGENDA

SYMMES TOWNSHIP TRUSTEES MEETING

November 12, 2013

PLEDGE OF ALLEGIANCE, INVOCATION, ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF DISBURSEMENTS (Warrants # ___ -- # ___ for \$ _____)

REPORTS: Administrator
Law Director
Police
Fire
Committee
Other

HEARING FROM RESIDENTS

CORRESPONDENCE

ZONING AND PLANNING

OLD BUSINESS

- Motion to approve Resolution agreeing to sell certain police equipment to the Hamilton County Sheriff's Office (G2013-25)
- Motion to accept proposal from Powers Engineers, Inc. (formerly BHE) for permitting for Home of the Brave – Royal Fields path, authorizing administrator to sign agreement and any necessary paperwork for permitting, and approval of expenditure n.t.e. \$4,975.00
- Motion to accept proposal from Choice One Engineering for site plan work for Home of the Brave – Royal Fields path, authorizing administrator to sign agreement and approval of expenditure n.t.e. \$810.00
- Motion to place seasonal employees David Martin and Ray Williams on intermittent status, and authorize use of intermittent staff to a maximum combined 40 hours per month if needed for a storm or snow event

NEW BUSINESS

- Motion to approve Resolution adopting the Hamilton County Multi-Hazard Mitigation Plan (G2013-29)
- Motion to approve Resolution agreeing to sell certain storm siren equipment to the Hamilton County Emergency Management Agency (G2013-30)

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- Motion to approve Resolution declaring emergency and providing for clearing undedicated roadways (G2013-31)
- Motion to approve Resolution amending township public records policy (G2013-32)
- Motion to approve Resolution revising Symmes Township Personnel Policy Manual, Article IV, Section E (P2013-04)
- Motion to approve Resolution revising memorial tree policy (PR2013-01)
- Motion to accept the following roads as Township roads within the Plantation Pointe Subdivision per the October 23, 2013 request from the Hamilton County Engineer: Block "A", Plantation Pointe Drive, 1,083.28 L.F.; Elmfield Drive, 602.25 L.F. Block "B" Plantation Pointe Drive, 848.76 L.F.; Richland Park Drive, 175.00 L.F. Block "C" Plantation Pointe Drive 457.88 L.F.
- Motion to accept proposal for Enyart Road sidewalk construction from Prus Construction, authorize Administrator to sign necessary paperwork and begin construction, and approval of expenditure n.t.e. \$23,475.
- Motion to authorize administrator to advertise for a Laborer position in the Services Department and conduct interviews
- Motion to accept proposal for 2014 yard waste drop off from LA supply and authorize administrator to sign document
- Motion to accept proposal from Choice One Engineering for preliminary engineering work for Union Cemetery Road sidewalk phase II and authorizing administrator to sign agreement
- Motion to authorize the Trustees, Fiscal Officer, Administrator and Director of Public Works to attend the Ohio Township Association Winter Conference in Columbus Ohio, Feb 12-15, 2014
- Motion to establish date and time for annual Township Records Commission meeting
- Discussion, special meeting in December for year-end adjustments

-Authorization to transfer:

- a. \$5,000.00 from 1-A-27 (General-Transfers) to 1-B-1 (General – Salaries)
- b. \$500.00 from 2-B-2 (Motor Vehicle License – Material) to 2-A-9 (Motor Vehicle License – Other)
- c. \$4,000.00 from 3-A-10 (Gasoline – Other) to 3-A-7 (Gasoline – Maintenance)
- d. \$4,000.00 from 7-A-2 (Lighting Assessment – Other) to 7-A-1 (Lighting Assessment – Contracts)
- e. \$3,000.00 from 9-A-12 (Police – Insurance) to 9-A-13 (Police – Utilities)

-Approval of:

- a. Expenditure in the amount of \$1,862.50 for one-half cost to move communication equipment to accommodate new system
- b. Expenditure in the amount of \$2,992.02 for tires and rotation for Medic 60
- c. Expenditure in the amount n.t.e. \$7,775.00 for asphalt repairs, Kemperwoods Drive and authorization for Administrator to accept proposal.

HEARING FROM RESIDENTS

APPROVAL OF CEMETERY DEEDS (if any)

EXECUTIVE SESSION

ADJOURNMENT